

TORRANCE **C**OUNTY
COMMISSION MEETING
FEBRUARY 28TH, 2018
9:00 A.M.

FOR PUBLIC VIEW, DO NOT REMOVE



Torrance County Commission

Regular Meeting to be Held at:
Administrative Offices of Torrance County
Commission Chambers
205 9th Street
Estancia, NM 87016

AGENDA
February 28th, 2018
9:00 A.M.

Please Silence All Electronic Devices

Call Meeting to Order
Pledge of Allegiance
Invocation

Approval of Minutes: February 14th, 2018 Regular Meeting
Approval of Meeting Agenda
Approval of Consent Agenda:
1. *Approval of Checks*

ACTION ITEMS*:

ITEMS TO BE CONSIDERED AND ACTED UPON

Public Comment, each item: At the Discretion of the Commission Chair. Comments are limited to one (1) minute per person.

*** Department Requests/Reports:**

1. Updates: a. Various County Departments b. Other Boards or Land Grants (upon request) c. Forest Service (upon request) d. Commission
2. Request to Apportion Funds for Purchase of Reclaimer– Leonard Lujan, Road Superintendent
3. Invitation for Bid Award 018-05 Counter Remodel Project & Construction Contract Approval – Noah Sedillo, Chief Procurement Officer
4. Resolution 2018-12 Line Item Transfers – Amanda Tenorio, Finance Director
5. Letter to Governor Susana Martinez in Support of HB35

***Commission Matters:**

6. Road Closure, 7/10 of Marty Road
7. Brief County Commission on NMSU General Counsel's Statement regarding "No Firearms Allowed in the Extension Office – Nathan Dial, Citizen
8. Regarding Employee Safety: Address Allowing County Employees to Exercise their 2nd Amendment Right While Working – Nathan Dial, Citizen
9. Re-Evaluate Board Membership Term Limits
10. Hold Harmless Tax Information
 - a. Consider and act upon Hold Harmless Tax
11. Wind Farm Technical Dual Accreditation System Development
12. Resolution 2018-13 Notice of Intent for the Board of County Commissioners by Unanimous Vote May Adopt an Ordinance to Increase the Size of the Board
13. Apportionment of Partial PILT Payments by Commission District
14. Torreon Acequia Match Budget Request
15. Lease Agreement between Torrance County and the Tajique Land Grant – Andrew Gutierrez, Tajique Land Grant

*** Public Hearing:** Commission will consider the application for Vacation of the Iron Forge Manor Subdivision, Units A,B & C located in Sections 23 & 24, T.9N., R.9E., and Section 19, T.9N., R.10E., N.M.P.M., Torrance County, New Mexico.

16. Vacation of the Iron Forge Manor Subdivision

***County Manager Requests/Reports:**

17. Update

Public Requests:

At the Discretion of the Commission Chair. For Information Only (No Action Can Be Taken). Comments are limited to three (3) minutes per person on any subject.

***Adjourn**



Minutes

DRAFT COPY
Torrance County Board of Commissioners
Regular Commission Meeting
February 14th 2018

Commissioners Present: JAVIER SANCHEZ – CHAIRMAN
JULIA DUCHARME – MEMBER
JAMES FROST – MEMBER

Others Present: BELINDA GARLAND – COUNTY MANAGER
ANNETTE ORTIZ – DEPUTY COUNTY MANAGER
DENNIS WALLIN – COUNTY ATTORNEY
GENELL MORRIS – ADMIN ASSISTANT

Call Meeting to order

Chairman Sanchez: Calls the February 14th 2018 Regular Commission Meeting to order at 9:01 AM
Pledge lead by Rosalinda Romo
Invocation lead by Jim Frost

Approval of Minutes:

Chairman Sanchez: January 24th, 2018 Regular Meeting
Commissioner DuCharme: Seconds the motion
All in favor: MOTION CARRIED

Chairman Sanchez: January 31st, 2018 Special Meeting
Commissioner Frost: Seconds the motion
All in favor: MOTION CARRIED

Approval of Meeting Agenda

Chairman Sanchez: Moves to approve meeting agenda
Commissioner DuCharme: Seconds the motion
Amending agenda moving 3,2,14 up. Reword agenda item #3, Request approval to apply for grants from NED.
All in favor: MOTION CARRIED

Approval of Consent Agenda:

1. *Approval of Checks*
2. *Indigent Claim(s)*
Chairman Sanchez: Moves to approve consent agenda
Commissioner Frost: Seconds the motion
Commissioner DuCharme: Were their indigent claims and what was the amount?
Annette Ortiz – Deputy County Manager: Yes, indigent was \$2000.00.
All in favor: MOTION CARRIED

***ACTION ITEMS**
ITEMS TO BE CONSIDERED AND ACTED UPON

***Commission Matters:**

3. Request Approval to Apply for Grants from NMED. – Dan DeCosta, Code Enforcement Officer

We are wanting to apply for several grants. One grant is to clean up county property, an old gravel pit on Mark Rd. It is 10 acres at the corner of Arlene and Irving Rd. This grant will also allow for a fence to be installed, including a state survey and surveillance cameras. With this Illegal dumping grant we are also asking for funds to have county clean up days. We are proposing the grant will cover the cost of dumpsters and labor from the Solid Waste Authority, since they will be held on Saturdays. This will be open to anyone living in Torrance County. We will accept large loads, no commercial items. The second grant is a recycling grant for used oil. We would like to have oil heaters installed at the Road Department and 3 of the Fire Stations where ambulances are kept. Using the oil heaters will allow the County to save money by recycling all used oil. Heating with oil is cheaper than propane. Propane will only be used as a backup. We will see where we can buy used oil throughout the county.

Commissioner Frost: Moves to approve request to apply for grants from NMED

Chairman Sanchez: Seconds the motion

All in favor: MOTION CARRIED

14. Updates:

a. Various County Departments

Betty Cabber – County Assessor: The legislature is still in session and the bills we are interested in have not been approved yet. The legislature is over at noon tomorrow. March 7th the Governor has to sign everything into law, veto or pocket vetoes. The DWI tax has passed but we will not know anything till after March 7th.

The Reassessment is underway for Moriarty, this will take the rest of the year. This will be on the notices of value on the tax roll next year. We are finished with Estancia, this will reflect any changes on the notice of value for property coming out April 1st. It's very important that everyone in Estancia look at the notice of value. Property tax division will be doing an audit of Assessors office in March.

Lester Gary – Fire Chief: Attended the State EMS advisory board committee meeting last week and approved to reinstitute the EMS Fund Act. In August we will receive the EMS Funding totaling \$4500 for 3 districts. The Association of Counties Reps for the fire service have been meeting with people in Santa Fe and the new state fire marshal. They have confirmed that for FY18 and FY19, will be receiving fire fund disbursements quarterly. We have job positons within the Volunteer Fire Department: Assistant Chief for support service, Safety officer, EMS Coordinator, Wild Land Coordinator and training Coordinator. Interviews will be done in 2 weeks. On March 27th all Fire Departments will have an open house and recruitment drive. SOGs and PNPs are complete and are in final review. The oil heaters will help maintain the temperate of 67 – 77 degrees for the medications carried on the rescues. This will benefit in the future when the weather gets bad.

Linda Jaramillo – County Clerk: Moriarty/Edgewood GO Bond election was held February 6th, the bond passes. We are currently having the municipal elections. Today is the first day of early voting at the municipality. Absentee has begun by mail. Candidate filing day for County and State offices is March 13th 9-5. Anyone that doesn't make it that day will have to run as a write in. The offices that are up for election in the County are: Sheriff, Assessor, Commission District 1 & 2, Probate Judge and Magistrate Judge. The state wide elections are: Governor, Lieutenant Governor, Secretary of State, State Auditor, State treasurer, Attorney General, Commissioner of Public Lands, Judge of the Court of Appeals, State Rep for District 50 & 70, Public regulations Commissioner for District 2 & 5.

Candidates are campaigning in the Court house and the personal policy states, prohibited political activities, all employees are prohibited from the following activities: county officials can't influence their employees.

All employees are prohibited from engaging in political activities while on duty or campaigning on County property. One of the candidates was passing cards around and I told them that it wasn't allowed for employees. Do you agree that non employees are also not allowed to campaign on county property, when not having any voting?

Dennis Wallin-County Attorney: Will looking to it more carefully. Some federal regulations may come into play. Personal policy is for employees only.

Steve Guetschow – Planning and Zoning: During the regular meeting of the Torrance County Planning & Zoning Board on Wednesday, February 7th. The board reviewed the application for a vacation of subdivision for the Iron Forge manor subdivision, unit a, b, and c under procedures of the Torrance County Subdivision regulations. The property is located within section 23 & 24, t9n r9e and section 19, t9n r10e. NMPM. Following their review of the application the Planning & Zoning Board unanimously agree, ingress or egress, to any adjacent properties, confirm utilities serving adjacent properties are not impacted, and staff view the property to determine that vacating the drainage easements dedicated by the subdivision will not affect adjacent properties. In the procedures for this, we are holding a public hearing February 28th for the review of the applications and exhibits to make a final decision. This has been posted in the Telegraph.

Tracey Master – DWI Prevention Program Coordinator: Their will be an open house at the Juvenile Justice Boards reporting and assessment center at Moriarty High School on March 2nd from 4- 6 pm. Prevention education has resumed in Mountainair.

d. Commission

Commissioner Frost: Allowing Myra Pancrazio speak in his place.

Myra Pancrazio – Estancia Valley Economic Development: A candle light vigil will be held for Mike Pelkey at Smiths parking lot on Friday 5pm.

Iberdroid was able to secure the 160 megawatt wind power for the Facebook project at El Cabo. This will go through PNM.

A special meeting was held a few weeks ago concerning the ACT Resolution. This is about bringing our workforce, economic development and education people together. So the employees can be assessed and get a good certified skilled workforce in Torrance County. I would like to introduce Michelle Valarde with the New Mexico Department of Workforce Solutions, area manager for Albuquerque, Moriarty, Los Lunas, and Socorro. Anna McCord she is career services for Torrance County located in Moriarty. Don Wade will be helping with Veteran employee services who want to start a business. A workshop will be held March 28th at the Moriarty Civic Center from 3-6pm.

Commissioner DuCharme: MRCOG has set up a website for veterans. Vetconnectonline.com

Commissioner Frost: We have a local radio station and newspapers the information can be posted.

Myra Pancrazio – Estancia Valley Economic Development: EVEDA will be working on that. The ACT certification needs the three pillars working together in order to be able to recruit the type of businesses we want for the future by having a skilled workforce.

Commissioner DuCharme: We have a veteran's advisory board. Do you see a collaboration?

Myra Pancrazio – Estancia Valley Economic Development: Yes, Mr. Wades contact information was given to county manager.

2. Introduction of Ms. Rosalinda Romo, Area Rep. NM Dept. of Tourism

Chairman Sanchez: The Keep New Mexico true program has a clean and beautiful program. This program is meant to eliminate litter through a state coordinated plan of education control prevention and elimination. Ms. Romo will be our area rep. and participate on this advisory committee.

Rosalinda Romo: Excited to be a part of the committee. Ms. Romo works for the Town of Estancia as planning & Zoning and code enforcement person. Next committee meeting is February 22nd.

1. Election of Commission Chair

Commissioner Frost: This issue has been a popular subject around the community and I have many pages of comments. I have spoken with the Association of Counties and they have reminded me of the customs throughout the state. I'm going to nominate Julia DuCharme.

Commissioner DuCharme: Seconds the motion

All in favor: MOTION CARRIED

Madam Chair DuCharme: Thanks all for support.

4. Firearms on County Premises

Belinda Garland – County Manager: At the last meeting we discussed removing the firearm signs from the front doors. I did some research on if we should be allowing firearms in the building. I spoke with Mr. Wallin, Legal counsel. The email in packet is a copy from Dennis Wallin from May 28th 2014 when the vote was made from prior commission panel in order to allow fire arms in the building. In the email is a cut and paste of the of NMSA Sec. 30-7-2.4 (2) (b)(c). NMSU is housed in this building they are a part of the university campus out of Los Cruces.

B. A university shall conspicuously post notices on university premises that state that it is unlawful to carry a firearm on university premises.

C. As used in this section:

(1) "university" means a baccalaureate degree-granting post-secondary educational institution, a community college, a branch community college, a technical-vocational institute and an area vocational school; and

(2) "university premises" means:

(a) the buildings and grounds of a university, including playing fields and parking areas of a university, in or on which university or university-related activities are conducted; or

(b) any other public buildings or grounds, including playing fields and parking areas that are not university property, in or on which university-related and sanctioned activities are performed.

According to the state statute this entire building is protected by the no carry law, because we have part of the university housed here. I think we should reconsider our legal obligations to this, because we have many functions in this building.

Commissioner Frost: Makes a motion to obey state statute.

Belinda Garland – County Manager: I believe in the right to bear arms, its nothing against guns. I'm concerned about our legal stance as a county.

Nathan Dial – Resident: This was discussed 2 years ago, presented by the sheriff's department. It went to the lawyer and the agreement was the Administrative building is no longer a court house therefore as a state building you can have fire arms in it, you cannot have firearms in the Extension office because it's considered school property.

Belinda Garland – County Manager: This is still a county house, we have Probate court.

Nathan Dial – Resident: The presiding judge can allow firearms at his digression. This is not a court house anymore, it's an administrative building.

Dennis Wallin-County Attorney: The statute is clear. Any premises that houses a university function is a university premises. I agree with Ms. Garland, back in 2014, I put the county on notice that I felt this was the appropriate interpretation of the statute. I don't have an issue with firearms. There is a statutory requirement that the county provide an office for the extension service here. It is statutory, it's not a matter if they pay a lease, payment or rent, we are required to provide that property. My interpretation is firearms should not be allowed in the building.

*Continued discussion

Madam Chair DuCharme: Seconds the motion, the statute says university premises (b) any other public buildings or grounds, including playing fields and parking areas that are not university property, in or on which university-related and sanctioned activities are performed.

Kathleen Jesse – resident: We can't make that kind of decision, it's a legal matter. We can't resolve that here, we need to abide by the statute.

Danielle Berrien – Extension Office: I recommend that the topic be tabled. We want to have conversation with the university in terms of the extent to which, university applies in this statute. To have discussion with legal counsel on both sides, with the county and university.

Heath White – County Sherriff: I'm a strong believer in the 2nd amendment but in situations like this I would refer to legal, because it does involve the university.

Madam Chair DuCharme: For the time being firearms will not be allowed in building. We will vote on this motion and then instruct our County Manger, Mr. Wallin and Extension Office to look into this issue.

All in favor: MOTION CARRIED

Madam Chair DuCharme: Moves to instruct County Manger, Mr. Wallin and Extension Office to look into this issue

Commissioner Sanchez: Seconds the motion

All in favor: MOTION CARRIED

5. Regarding Employee Safety: Address Allowing County Employees to Exercise their 2nd Amendment Right While Working – Nathan Dial, Citizen

Madam Chair DuCharme: The decision previously made stands.

6. Information/Update Regarding Process of Becoming a Five (5) Person Commission

Annette Ortiz – Deputy County Manager: Grant County has become a 5 person Commission board. An outside agency was hired to draw the district lines. The drawings were received in a month, 4 public hearing were held. After they voted unanimously, the Commission became a 5 Commission Board. It cost \$17,000 for the drawings for the new district lines. 3 options were presented as well as the plans and principals of the redistricting.

Dennis Wallin-County Attorney: An ordinance would need to be passed. The dictate of the constitution is that it be concise, compact and nearly equitable in population. The districts would have to be approved by the state.

Annette Ortiz – Deputy County Manager: A notice of intent is required to start this process. Then the process of the Ordinance.

Commissioner Sanchez: What is the redistricting process and statutory requirements?

Dennis Wallin-County Attorney: It is requires that the districts be made as equal in population, compact and concise. There is no statutory requirement to use an outside agency but is recommended to prevent any improprieties.

Annette Ortiz – Deputy County Manager: A notice of intent will be placed on next agenda for a vote to move forward and start the ordnance of becoming a 5 member commission.

Charlene Guffey: A 5 person Commission is a waste of tax payer money. The money would be better spent on hiring at least one new employee, providing a new truck in Planning and Zoning department to enforce our ordnances better. If 3 commission can't decide on what to do, don't think 2 more will work.

Madam Chair DuCharme: Ms. Ortiz and Ms. Garland, please prepare the letter of intent.

7. Begin Discussion on Available Option to Cover Detention Costs for FY19

a. Request Guidance on Information Compilation

Belinda Garland – County Manager: We need to start considering how the county will fund our jail cost for FY19. We see three options: 1. Wind PILT funds 2. Enact the hold harmless tax 3. Budget cut across all county departments. This could involve layoffs of employees. I need direction as to what information you need to determine how we will fund this.

Commissioner Sanchez: We need to research all the option costs.

Belinda Garland – County Manager: The Treasure's, Finance offices and myself can gather information and make suggestions as to how the cost can be covered. Just to house the inmates cost from 1-1.5 million dollars for FY19.

Commissioner Sanchez: If we used the PILT in its entirety and subsidize everything else we subsidize, the PILT will not suffice and is not perpetual. It's not a question of one of three, it's a configuration of all three.

Belinda Garland – County Manager: The hold harmless tax can generate \$500,000 to \$750,000 a year to help cover this cost. This and the amount we have carried in the past for the jail fund might cover the jail cost.

Commissioner Sanchez: Hold Harmless Tax is a 2 cent increase for every \$10 spent. One of the Commission members should participate in the development of the options.

Madam Chair DuCharme: Commissioner Sanchez. Would you like to participate?

Commissioner Sanchez: Yes, if the Chair did not want to.

8. EVSWA Committee Update

Commissioner Sanchez: The committee is at an impasse and would like information about the penalty and the enforcement. When looking at this issue, 25% of accounts are not paying. How can we maximize payment for the 25%. We are waiting on guidance from our County Attorney.

9. Re-Evaluate Board Membership Term Limits

Commissioner Sanchez: It might be beneficial to re-evaluate membership term limits. Some boards have 2 year term limits, others have 1 year. We should look at boards annually. One year will give a good indication as to where our members stand on issues, also be able to reappoint new members.

Commissioner Frost: A year term will be too short. It takes more than a year to learn what is going on. I'm not opposed to term limits but opposed to one year term limits.

Commissioner Sanchez: The idea is to maximize participation from public and input.

Commissioner Frost: The term limit is the number of terms not the length of the term. Both might need to be discussed.

Johnny Perea Fair Board Member: Agrees with Commissioner Frost's commit. Any board has a learning curve. A year does not give this opportunity, you are just getting started and then faced with the term limit. It will give you more administrative issues as a commission which have to review and appoint every year. When you get interested people, keep them, it's hard to get people interested in the boards.

Belinda Garland – County Manager: The Fair Board has staggered membership, in order to keep some knowledge flowing through there.

*Continued discussion

Madam Chair DuCharme: Hope you are open to 2 year terms. I agree with all who spoke. One year term is too short. The Commission has control by default, the right to oversee the boards. If the boards don't function properly the commission has authority to make improvements. I'm in support of re-evaluating board membership term limits.

Commissioner Frost: As a tool to evaluate the boards, we need to see a list of the term length. We can't re-evaluate until we see the figures individually.

Commissioner Sanchez: Makes motion to table item.

Commissioner Frost: Seconds the motion

All in favor: MOTION CARRIED

10. Request Approval to Begin Re-Writing Personnel Policies

Belinda Garland – County Manager: The personal policy has not been updated for many years and would like to bring a few policies at a time to the Commission in order to start moving through them.

Commissioner Sanchez: Many issues are not covered in the personal policy and need to be addressed.

Commissioner Frost: Makes motion to approve the re-write of personal policies.

Commissioner Sanchez: Seconds the motion

All in favor: MOTION CARRIED

11. Request Approval to Send Letters to Special Project Applications

Commissioner Sanchez: At the last Commission meeting, we decided to recommend to the Commission to send letters to the applying parties. We are dealing with other matters and will not be able to fund any of them at this time. We will keep them on file.

Belinda Garland – County Manager: We have drafted letter.

*move to next item while waiting for letter.

12. Consideration of RFP to Hire Legal Counsel to Pursue the Opioid Litigation

Dennis Wallin-County Attorney: Almost every County is looking at their options as to whether or not they will join the Attorney General's litigation with regard to the opioid manufacturers or hire their own legal counsel to procure the litigation. The County's concerns are when the Attorney General previously procured the tobacco litigation. There were

promises that the money would filter down to the counties, didn't happen. They settled and when they settled that money become part of the funds of the state legislature. The State Legislature determines how that money will be spent. Most counties are going to seek their own independent legal counsel. Bernalillo and Santa Fe County are already in the process of attaining proposals. There are 3 national firms that handle mass litigation, some have local counsel that they are teaming up with. My recommendation is to request proposal and see what we get for representation. The litigation seeks to attain compilation for the cost of the opioid epidemic, in terms of law enforcement, EMS services, indigent care and other damages. Congress and President Trump, stated in the State of the Union Address; opioid is a true crisis in the country and a true crisis in Tarrant County. I would encourage you to allow me to move forward in preparing a request for proposal, subject to the Manager and Commissions review. The firms that are talking to the counties are doing this on a contingency fee basis, meaning you don't incur any attorney fees. They take a percentage of what they recover, generally 25%. The cost of litigation is astronomical nationwide. The first step is to get a request for proposals, it is decided the Managers office to proceed in publishing the request.

Madam Chair DuCharme: While attending a workshop at the Attorney General's office, I was informed that they are already preparing and are filing this lawsuit. They specifically asked us not to be involved individually with any lawsuits because it diminished their chances to win. They said they are doing on behalf of every county.

Dennis Wallin-County Attorney: They told us the same thing in the tobacco litigation. Unfortunately the counties didn't benefit. I also attended the workshop in Albuquerque. The consensus of the Association of Counties as well as the Attorneys Affiliate at the Association of Counties is, no. We need our own seat at the table. I know what the Attorney General's office is asking but I don't think it's in the best interest of the county. The benefit about us being a part of the settlement is, they can't reach any settlement without us being at the table. During the Course of settlement we can say an X amount of money comes to Tarrant County and doesn't go to the state fund.

Madam Chair DuCharme: Directs Managers office to prepare for the proposal.

Continued item #11 Request Approval to Send Letters to Special Project Applications

Annette Ortiz – Deputy County Manager: Letter was handed out and read for the record. Thanking applicants for project funding requests but unable to provide funding at this time. Letter here to attach.

Commissioner Sanchez: Moves to approve the Sending of Letters to Special Project Applications and will hand deliver letters in his district.

Commissioner Frost: Seconds the motion

All in favor: MOTION CARRIED

13. Wind Farm Technical Dual Accreditation System Development

Commissioner Sanchez: Moves to table item #13.

Madam Chair DuCharme: Seconds the motion

All in favor: MOTION CARRIED

*** Department Requests/Reports:**

15. Request Purchase of New Brush Truck for District 4 Fire Department – Lester Gary, Fire Chief

Lester Gary-Fire Chief: We have acquired from several agencies to commitment to provide funding for a brush truck for district 4. We are asking you to allow us to continue moving forward with the purchase of that vehicle. Not necessary with the purchase but looking at the procurement codes, we can acquire the money by donation or grants.

Chief Perea-district 4: Apologizes for not keeping Commission in loop from the beginning. Chief Perea took it upon himself to look for funding for a much needed brush truck. Soil and Water Conservation District and Isleta Pueblo have offered to provide full funding for this project, close to \$85,000.

Commissioner Frost: Moves motion to go forward with the request for purchase of a new brush truck for district 4 and accept the money that has been volunteered.

Commissioner Sanchez: Seconds the motion

All in favor: MOTION CARRIED

19. Law Enforcement Agreement between Torrance County Sheriff's Office and the USDA, Forest Service Cibola National Forest and Grasslands – Stephanie Dunlap, Sheriff Administrator

This is to allow law enforcement patrols from January – December 2018.

Commissioner Frost: Makes motion to continue patrols.

Commissioner Sanchez: Seconds the motion

All in favor: MOTION CARRIED

20. Out-of-State Travel Request(s) – Stephanie Dunlap, Sheriff Administrator

a. Ratification of Inmate Extradition in Texas, O'Hara & Sprunk

There was a court order for an inmate arrested out of state and needed to send transport deputies before today's date.

Commissioner Sanchez: Moves the ratification of inmate extradition in Texas

Commissioner Frost: Seconds the motion

All in favor: MOTION CARRIED

b. Annual Law Enforcement Training Conference Tucson AZ., – Sheriff White

A meeting with US Forest Service, at this conference they review all aspects of the agreement just approved with the forest service.

Commissioner Frost: Moves to approve the annual law enforcement training conference Tucson AZ.

Commissioner Sanchez: Seconds the motion

All in favor: MOTION CARRIED

c. Western States Sheriff's Association Annual training and Business Conference, Reno NV., Sheriff White

Sheriff White is the president for the New Mexico Sheriffs Association. He represents all law enforcement agencies in New Mexico.

Heath White-County Sheriff: This is just the per-diem for being there, New Mexico Association will cover other expenses.

Commissioner Sanchez: Moves to approve the Western States Sheriff Association annual training and business conference.

Commissioner Frost: Seconds the motion

All in favor: MOTION CARRIED

16. Request to Apportion Funds for Purchase of Reclaimer– Leonard Lujan, Road Superintendent

Commissioner Sanchez: Moves to Table the request to apportion funds for purchase of reclaimer.

Commissioner Frost: Seconds the motion

All in favor: MOTION CARRIED

17. Resolution 2018-08 Mileage for County Designated Roadways for Maintenance, Letter & List– Leonard Lujan, Road Superintendent

Annette Ortiz – Deputy County Manager: This resolution is required by the state, so we can receive funding.

Commissioner Frost: Moves to approve resolution 2018-08.

Commissioner Sanchez: Seconds the motion

All in favor: MOTION CARRIED

18. Resolution 2018-09 FY 2018/2019 Financial Hardship - Leonard Lujan, Road Superintendent

Annette Ortiz – Deputy County Manager: This resolution is sent to the state to be considered for financial hardship. On approved this allows us to go to the state and get vehicles that are no longer being used by the state.

Commissioner Frost: Moves to approve resolution 2018-09.

Commissioner Sanchez: Seconds the motion

All in favor: MOTION CARRIED

21. Request Approval of Local DWI Grant Application – Tracey Master, DWI Prevention Coordinator

There was a change in the Application. Distribution funding application cover sheet in the estimate amount of \$75,353.25 for FY19. The components selected were prevention, enforcement, compliance monitoring and tracking, coordination planning and evaluation and alternative sentencing.

Grant funding application cover sheet, we are competing with 32 other counties to receive funding in the amount of \$102,909.00.

Commissioner Sanchez: Moves to approve the local DWI grant application.

Commissioner Frost: Seconds the motion

All in favor: MOTION CARRIED

22. Request Approval of the Community DWI Grant Application – Tracey Maser, DWI Prevention Coordinator

This application is for federal FY 2018. The DOT moved their grant from the state FY to federal FY. We operate on the state FY. Speaking with the program manager, a budget increase would not have to be done. We will like to spend the money from July 1, 2018 – September 30, 2018. This is the first quarter of state FY19 and last quarter federal FY 18. This will eliminate some paperwork. This amount is for \$2,689.00 to be used in the prevention category, under commodities budget. The items to be purchased will be to promote underage drinking prevention. Fliers will be placed on vehicles in Estancia, Moriarty and Mountainair High School during graduation, reminding parents that providing alcohol to minors is a 4th degree felony punishable to up to 18 months in jail and \$5,000 fine per individual served. Coasters will also be purchased for our liquor serving establishments advertising the Smart Choice Ride program that is available Friday and Saturday evenings.

Commissioner Sanchez: Moves to approve the community DWI grant application.

Commissioner Frost: Seconds the motion

All in favor: MOTION CARRIED

23. Resolution 2018-10 Budget Increase – Amanda Tenorio, Finance Director

This is for recycling and illegal dumping grant. The grant award was received for the amount of \$33,300.

Commissioner Sanchez: Moves to approve the resolution 2018-10.

Commissioner Frost: Seconds the motion

All in favor: MOTION CARRIED

24. Resolution 2018-11 Line Item Transfer(s) – Amanda Tenorio, Finance Director

Line item transfers are within the same budgeted funds FY 17-18 budget.

Commissioner Sanchez: Moves to approve the resolution 2018-11.

Commissioner Frost: Seconds the motion

All in favor: MOTION CARRIED

25. Ratification of Service Agreement between Torrance County Fire and Stericycle for Medical Waste Disposal –Lester Gary, Fire Chief

This agreement has been reviewed by Mr. Wallin. This is a waste disposal service for bio hazard waste. This will be picked up once every 6 months.

Commissioner Frost: Moves to ratify the service agreement between Torrance County Fire and Stericycle for medical waste disposal.

Commissioner Sanchez: Seconds the motion

All in favor: MOTION CARRIED

***County Manager Requests/Reports:**

26. Ratification of Sub-Recipient Grant Agreement 2017 Emergency Management Performance Grant (EMPG) – Martin Lucero, Emergency Manager

Belinda Garland – County Manager: This is between the department of Homeland Security and Torrance County Emergency Management.

Commissioner Sanchez: Moves to ratify the sub-recipient grant agreement 2017 Emergency Management Performance Grant

Commissioner Frost: Seconds the motion

All in favor: MOTION CARRIED

27. Ratification of Service Contract between Torrance County and Liz Lujan – Belinda Garland, County Manager

This is a professional service agreement that Torrance County needed in place with the exit of Ms. Olivas. We had a gap in our finance department and Ms. Lujan has experience working in there. With the approval of PERA we entered her in this contract to assist the finance office.

Commissioner Frost: Moves to ratify the service contract between Torrance County and Liz Lujan

Commissioner Sanchez: Seconds the motion

All in favor: MOTION CARRIED

28. Update

Belinda Garland – County Manager: Interviews were done for the Chief Procurement officer (Noah Sedillo) and Planning & Zoning Administrative Assistant (a selection has been made, conducting background check) positions. Attended the Reginal Advisory Meeting for PMS. Working on a new scanning program for the Finance Department and backup system with Triatic. Welcome Kristin Oliver our new HR director.

Annette Ortiz – Deputy County Manager: Reminder: Deadline for Commission agenda submission request is 12 noon Wednesday prior to the subsequent meeting. Request forms are available in the County Manger and county website.

Public Request

Charlene Guffey: Happy Birthday to Commissioner Jim Frost.

Linda Jaramillo-County Clerk: Wishes Jim a Happy Birthday, how much your friendship is valued and you are an asset to our county.

Rick Gonzalez-Estancia Senior Center Director: We are donating a commercial mixer and hot table to the McIntosh Senior Center.

***AJOURNMENT:**

Commissioner Frost: Motion to adjourn regular session.

Madam Chair DuCharme: Seconds the motion.

All in favor: MOTION CARRIED

Meeting adjourned at 12:35 PM

Julia DuCharme –Madam Chair

Genell Morris – Administrative Assistant

Date

The Video of this meeting can be viewed in its entirety on the Torrance County NM website. Audio discs of this meeting can be purchased in the Torrance County Clerk's Office and the audio of this meeting will be aired on out local radio station KXNM.



Consent Agenda

C E R T I F I C A T I O N

TOTAL CHECKS PRINTED

THE UNDERSIGNED MEMBERS OF THE TORRANCE COUNTY BOARD OF COMMISSIONERS DO CERTIFY THAT THE CLAIMS ENUMERATED ABOVE WERE APPROVED ALLOWED & DO AUTHORIZE THE WARRANTS AGAINST THE FUNDS OF TORRANCE COUNTY FOR THE SUM OF 40,812.17 ON ACCOUNT OF OBLIGATIONS INCURRED FOR THE SERVICES AS SHOWN ABOVE FOR THE PERIOD ENDING 02/14/2018 . WE CERTIFY THAT THE WITHIN NAMED PERSONS ARE LEGALLY ENTITLED UNDER THE CONSTITUTION OF THE STATES OF NEW MEXICO TO RECEIVE THE COMPENSATION STATED HEREIN. THAT THE SERVICES HAVE BEEN PERFORMED AS STATED IN THE ACCOUNTS HEREIN, THAT THEY ARE NECESSARY AND PROPER, THAT THIS VOUCHER HAS BEEN EXAMINED, THAT THE AMOUNTS CLAIMED ARE JUST, REASONABLE, AND AS AGREED AND THAT NO PART HAS BEEN PAID BY TORRANCE COUNTY.

SIGNED

ATTEST BY

James W. Frost

Javier Sanchez

Julia Ducharme

Linda Jaramillo

THE UNDERSIGNED COUNTY TREASURER DOES HEREBY CERTIFY THAT SUFFICIENT FUNDS EXIST FOR THESE ACCOUNTS PAYABLE CHECKS TO BE ISSUED ON THIS DATE AND DOES HEREBY AUTHORIZE THE FINANCE DEPARTMENT TO PROCESS THESE CHECKS.

Tracy I. Sedillo

INVC#	Name	Description	Line Item	PO#	Amount
221418	AIRGAS USA LLC	CYLINDER RENTAL FEE	405912230		125.68
376.27	AIRGAS INC	INV #9951085073/ACCT #2287851			
376.27	P O BOX 676015	CYLINDER RENTAL FEE	406912230		102.77
BAL	DALLAS TX 75267 6015	INV #9951085074/ACCT #2159858			
		CYLINDER RENTAL FEE	408912230		147.82
		INV #99511455078/ACCT #2296717			

321418	AMBITIONS TECHNOLOGY GROUP LLC	MAINTENANCE CONTRACT	401652203		5031.00
5031.00	TOT\$	01/01/2018-01/31/2018			
5031.00	PAID	TOTAL TAXES			
BAL	201 3RD ST. NW STE 720 & STE M	INV #6696			
	ALBUQUERQUE NM 87102				

3921418	ANAYA, TAYLER	MILEAGE FOR GO BOND ELECTION	401212205		15.30
15.30	TOT\$				
15.30	PAID				
BAL	PO BOX 494				
	MOUNTAINAIR NM 87036				

421418	B I INC	GPS/ADD JAN BILLING (10 DEFENDAN 420732218			1658.42
1658.42	TOT\$	OVERNIGHT SHIPPING			
1658.42	PAID	TAX			
BAL	6265 GUNBARREL AVE SUITE B	INV#1053133/1055765			
	BOULDER CO 80301	ACCT#3533			

521418	BROWNELLS, INC.	2 - AR15 LOWER RECEIVER TRIGGER	401502231		2320.29
2320.29	TOT\$	1 - 12" HAVOC LAUNCHER			
2320.29	PAID	1 - KAOS STOCK SYSTEM FOR 12"			
BAL	200 SOUTH FRONT ST.	HAVOC			
	MONTEZUMA IA 50171				

821418	CINTAS CORPORATION NO. 2	SMALL LEATHER GLOVES	600062248		400.35
400.35	TOT\$	MED. LEATHER GLOVES			
400.35	PAID	LARGE LEATHER GLOVES			
BAL	PO BOX 631025	XLARGE LEATHER GLOVES			
	CINCINNATI OH 45263 1025	2XLARGE LEATHER GLOVES			
		FACE MASK N95			

621418	CORPORATE BILLING LLC	INSPECTION ON MAC TRUCK FC2	402602244		499.26
499.26	TOT\$	TMP 011918			
499.26	PAID				
BAL	DEPT 959 PO BOX 1000				
	MEMPHIS TN 38148				

921418	DE LAGE LANDEN FINANCIAL SERVICE PAYMENT	TAX	401502218		299.08
299.08	TOT\$	INSURANCE			
299.08	PAID	TAX			
BAL	P O BOX 41602	LATE FEE			
	PHILADELPHIA PA 19101	TAX			
		INV #57873654			
		ACCT #25190566			

INVC#	Name	Description	Line Item	PO#	Amount
1021418	DECOSTA, DANIEL	REIMBURSEMENT FOR	685082266		8.30
8.30	TOT\$	COTGENT FINGER PRINTING SERVICE			
8.30	PAID				
	BAL				
1121418	HIGHER STANDARDS AUTOMOTIVE	OIL CHANGE VAN, TRUCK	401822201		353.76
353.76	TOT\$	DIAGNOSE AND REPAIR KNOCKING			
353.76	PAID	IN TRUCK FRONT END			
	BAL				
1221418	HON COMPANY, LLC	3 - IGHITION WK MID BACK PNEU	610402219		573.74
860.40	TOT\$	TILT TEN SYNCH	675072218		286.66
860.40	PAID	TILT BCK TOTAL			
	BAL	HLWM.Y2.A.H.IM.NF10.SB.N			
		3 - 3 AT \$276.12 IS \$826.36			
		PRODUCT SUBTOTAL			
		3 - INSTALLATION COST (10 EACH)			
		3 - MANDATORY TAX ON LABOR			
		(0.75 X 3 IS 2.25)			
1321418	HONSTEIN OIL CO.	FUEL/ P & Z	401082202		31.29
246.46	TOT\$	FUEL/CODE ENFORCEMENT	685082202		215.17
246.46	PAID				
	BAL				
1421418	HYDRO RESOLUTIONS LLC	NOVEMBER 1 2017-JANUARY 31 2018	650712272		3872.37
3872.37	TOT\$	MONITORING			
3872.37	PAID	INV #18-01-04			
	BAL				
1521418	INDEPENDENT DRUG TESTING	7 DRUG TEST CONFIRMATIONS	420732272		131.16
131.16	TOT\$	FORENSIC & CRIMINALISTIC TESTING JAN 2018			
131.16	PAID	TAX			
	BAL	ALBUQUERQUE NM 87199 5708			
121418	IRON MOUNTAIN RECORDS MANAGEMENT	MONTHLY STORAGE FOR MICROFILM	612202218		96.64
96.64	TOT\$	INV #201534854			
96.64	PAID	ACCT #23-2588479			
	BAL	PASADENA CA 91189 1002			
1621418	MADE TO ORDER RUBBER STAMPS	DATE STAMPS	401302221		242.75
242.75	TOT\$	STAMP SMITH INC			
242.75	PAID	6717 LOMAS NE			
	BAL	ALBUQUERQUE NM 87110			
1721418	MAGS INDOOR SHOOTING, LLC	BLANCHI MODEL 45 LEATHER	410502222		890.00
890.00	TOT\$	MAG-CUFF COMBO PADDLE;			
890.00	PAID	BLANCHI BLACK WIDOW BELT SLIDE			
	BAL	HOLSTER;			
		.308 150 GR. BULK 720 ROUNDS;			
		2 - 37 MM FLARES 10/PACK			

INVC#	Name	Description	Line Item	PO#	Amount
1821418	MARKETING STRATEGIES INC	BUSINESS CARDS FOR: B.CABBER	610402221	31981	102.00
102.00	TOT\$	C.GARCIA & R.GASTELUM		31981	
102.00	PAID	500 COUNT EACH 3.5X2IN.		31981	
	BAL				266.36
1921418	MARLIN BUSINESS BANK	LEASE PAYMENT	612202203		
266.36	TOT\$	SCAN PRO 1100			
266.36	PAID	INV #15687976			
	BAL	ACCT #1489142			450.00
3621418	NAT'L SAFETY COUNCIL	NATIONAL SAFETY COUNCIL	600062269		
450.00	TOT\$	ANNUAL MEMBERSHIP			
450.00	PAID	P O BOX 558/1121 SPRING LAKE DR			
	BAL	MEMBER ID# 497020			516.82
2021418	NM PROPANE	132.4 GALLONS PROPANE	409912209		
516.82	TOT\$	118 E TORREON HEIGHTS			
516.82	PAID	HAZMAT FEE			
	BAL	FUEL RECOVERY FEE			
		STATE SALES TAX			
		COUNTY SALES TAX			
		CITY SALES TAX			
		INV #3074797468			
		ACCT #202680196			899.35
2121418	PLEASANT DREAMS REPAIR & REFAB	HOSE DRYING RACK	405912248	32083	
899.35	TOT\$	ATTN: JERRE PLEASANT		32083	
899.35	PAID	P.O. BOX 2716			
	BAL	MORIARTY NM 87035			1666.66
4021418	PRESBYTERIAN MEDICAL SERVICES	CLEANING EXPENSES FOR	631572272		
1666.66	TOT\$	TORRANCE COUNTY SENIOR CENTERS			
1666.66	PAID	PO BOX 203			
	BAL	ESTANCIA NM 87016			28.93
721418	QWEST CORPORATION	5053841277 937B/SHERIFF	401502207		
340.07	TOT\$	DBA CENTURYLINK QC	401822207		
340.07	PAID	P O BOX 91155			311.14
	BAL	SEATTLE WA 98111 9255			48.87
2221418	RICH FORD SALES	OIL CHANGE & INSPECTION	401302201	32061	
48.87	TOT\$	RICHARDSON INVESTMENTS INC		32061	
48.87	PAID	8601 IOMAS BLVD NE			
	BAL	ALBUQUERQUE NM 87112			222.78
2321418	RICOH USA, INC	MP3554SP C86130949	401302203		
222.78	TOT\$	11/23/2017 TO 12/22/2017			
222.78	PAID	RENT			
	BAL	DALLAS TX 75265 0073			48.87
		ADDITIONAL IMAGES			
		STATE/CITY/COUNTY TAX			
		INV #100088407			222.78

INVC#	Name	Description	Line Item	PO#	Amount
ACCT #80569-1027265UC					
3721418	RMS SERVICES	CHECK A/C AT CLINIC IN	401162215	31807	334.61
334.61	TOT\$	MOUNTAINAIR		31807	
334.61	PAID	VERBAL APPROVAL BY L. OLIVAS		31807	
BAL	ALBUQUERQUE NM 87184	1349 ON 11/14/2017 TMP-181105		31807	

3921418	SEDILLO, NOAH	PUBLIC PURCHASING CLASSES	401272205		228.00
228.00	TOT\$	NOAH SEDILLO			
228.00	PAID				
BAL	ESTANCIA NM 87016				

4121418	SPRUNK, MARTY	PER DIEM/BROWNWOOD TX	420742205		29.00
29.00	TOT\$	EXTRADIOTION OF INMATE			
29.00	PAID				
BAL	ALBUQUERQUE NM 87106				

2421418	STAPLES BUSINESS ADVANTAGE	ADDRESS LABELS;BROTHER PRINTER	401502219	32015	842.57
842.57	TOT\$	INK;BLUE CLASSIFICATION FOLDERS		32015	
842.57	PAID	GREEN CLASSIFICATION FOLDERS		32015	
BAL	CHICAGO IL 60696 3689	COPY PAPER;KEY TAGS;KEY BOXES		32015	
		1-3 MONTH 2018 CALENDAR		32015	
		4-2018 DESK CALENDAR		32015	

2521418	STAPLES BUSINESS ADVANTAGE	HP PRINTER INK; BROTHER PRINTER	401502219	31967	259.64
259.64	TOT\$	INK-COFORMED-MOT OUT OF STOCK		31967	
259.64	PAID				
BAL	CHICAGO IL 60696 3689				

2621418	STAPLES BUSINESS ADVANTAGE	2018 DESK CALENDAR	413912219	31985	201.63
201.63	TOT\$	AA BATTERIES; 1/2" BINDERS		31985	
201.63	PAID				
BAL	CHICAGO IL 60696 3689				

4221418	STAPLES BUSINESS ADVANTAGE	RECEIVED TIME/DATE STAMP	401082219	31943	36.27
36.27	TOT\$				
36.27	PAID				
BAL	CHICAGO IL 60696 3689				

2721418	T.A. TIRES & SERVICE	TIRES FOR ELECTION	612202218	32059	319.96
319.96	TOT\$	DELIVERY TRAILER		32059	
319.96	PAID				
BAL	MOUNTAINAIR NM 87036				

2821418	TDS/GCR TRUCK TIRE CENTER INC	4 TIRES BACA	401502201	32012	852.96
852.96	TOT\$	1 TIRE FORMENTO		32012	
852.96	PAID	1 TIRE COBB		32012	
BAL	DENVER CO 80291 0530	TMP 181206 BY L.OLOVAS		32012	

2921418	TECHNICON TRAINING & CONSULTING	3 - FIRST LINE SUPERVISION AND	911852266	31965	1155.00

INVC#	Name	Description	Line Item	PO#	Amount
1155.00	TOT\$ JOEL F RYAN	MANAGEMENT		31965	
1155.00	PAID PC BOX 20070	C. SNOW, B. DAUGHERTY,		31965	
	BAL ALBUQUERQUE NM 87154	J. TUCKER		31965	

3021418	TU ENTERPRISES AUTO SUPPLY	BATTERY FOR DELIVERY PICK-UP	612202218	32087	96.64
96.64	TOT\$ TOMMY CROSSWHITE				
96.64	PAID P.O. BOX 294				
	BAL ESTANCIA NM 87016				

3121418	TU ENTERPRISES AUTO SUPPLY	PARTS FOR EQUIPMENT REPAIRS-	402602244	31952	593.77
593.77	TOT\$ TOMMY CROSSWHITE	OILS, FILTERS, BELTS, WIPER		31952	
593.77	PAID P.O. BOX 294	BLADES, WRENCHES, BRAKES, WHEEL		31952	
	BAL ESTANCIA NM 87016	STUDS, CROSSBAR, LUG NUTS,		31952	
		COOLANTS, TOWELS		31952	
		JANUARY 2018		31952	

3821418	TU ENTERPRISES AUTO SUPPLY	PARTS FOR VEHICLE REPAIRS	402602201	31950	585.73
585.73	TOT\$ TOMMY CROSSWHITE	OILS, FILTERS, TOWELS, FLUIDS,		31950	
585.73	PAID P.O. BOX 294	BELTS, FUSES, COOLANTS, PLUGS,		31950	
	BAL ESTANCIA NM 87016	FUNNELS, GASKETS		31950	
		JANUARY 2018		31950	

1A1314	U.S. POSTMASTER	POSTAGE FOR MAIL	401052206		12.45
12.45	TOT\$	02/13/14			
12.45	PAID	POSTAGE MACHINE BROKEN			
	BAL ESTANCIA NM 87016				

3221418	WEST MESA EMERGENCY PRODUCTS LLC	RING TERNS #6 RING TERMS; #10	420742201	31529	214.98
214.98	TOT\$	10-12; 12-14 SPADE MALE; 12-14		31529	
214.98	PAID	SPADE FEMALE; 10-12 SPADE MALE;		31529	
	BAL RIO RANCHO NM 87124	10-12 SPADE FEMALE; 18-22 SPADE		31529	
		MALE; 18-22 SPADE FEMALE; 18-22		31529	
		BLADE; 14-16 BLADE; 18-22 BUTTS;		31529	
		14-16 BUTTS; ELECTRICAP TAPE		31529	
		ROLLS; 3/4 SELF TAPS; 1 1/2 SELF		31529	
		TAPS; 1/2 RINGS		31529	
		TRANSPORT DEPUTY UNITS		31529	

3421418	WHITE, HEATH	PER DIEM/TUCSON AZ	401502205		285.60
285.60	TOT\$	ANNUAL LAW ENFORCEMENT TRAINING			
285.60	PAID				
	BAL PO BOX 2684				
		MORIARTY NM 87035 2684			

4021418	WHITE, HEATH	WESTERN STATES SHERIFF'S ASSOC	401502205		469.60

INVC#	Name	Description	Line Item	PO#	Amount
469.60	TOT\$	ANNUAL TRAINING & BUSINESS CONF.			
469.60	PAID	HEATH WHITE			
	BAL				
3521418	WS DARLEY & CO	3 - GAS ALERT QUATRO	413912248	31819	1771.00
		FREIGHT		31819	
1771.00	TOT\$				
1771.00	PAID				
	BAL				

TOTAL INVOICING

40812.17

DEBITS	CREDITS
** GRAND TOTAL **	40,812.17
**TOTAL	22,934.93
GENERAL FUND	
COUNTY COMMISSION	10,720.49
POSTAGE	12.45
IRB LEGAL SERVICES	1,197.62
LEGAL SERVICES	9,510.42
**DEPT	
401-05-2306	67.56
401-08-2202	31.29
401-08-2219	36.27
**DEPT	
401-16-2215	334.61
401-16-2215	334.61
**DEPT	
401-21-2205	15.30
401-21-2205	15.30
**DEPT	
401-27-2205	228.00
401-27-2205	228.00
**DEPT	
401-30-2201	514.40
401-30-2203	48.87
401-30-2221	222.78
401-30-2221	242.75
**DEPT	
401-50-2201	5,358.67
401-50-2205	852.96
401-50-2207	755.20
401-50-2218	28.93
401-50-2219	299.08
401-50-2231	1,102.21
401-50-2231	2,320.29
**DEPT	
401-65-2203	5,031.00
401-65-2203	5,031.00
**DEPT	
401-82-2201	664.90
401-82-2207	353.76
401-82-2207	311.14
**TOTAL	1,678.76
COUNTY ROAD DEPARTMENT	
COUNTY ROAD DEPARTMENT	1,678.76
402-60-2201	585.73
402-60-2244	1,093.03
**TOTAL	1,025.03
DISTRICT 5 VFD	
DISTRICT 5 VFD	1,025.03
**DEPT	
405-91-2230	125.68
405-91-2248	899.35
**TOTAL	102.77
DISTRICT 2 VFD	
DISTRICT 2 VFD	102.77

**DEPT	STATE FIRE ALLOTMENT	102.77	.00
406-91-2230	MEDICAL SUPPLIES	102.77	.00
**TOTAL	DISTRICT 3 VFD	147.82	.00
**DEPT	STATE FIRE ALLOTMENT	147.82	.00
408-91-2230	MEDICAL SUPPLIES	147.82	.00
**TOTAL	DISTRICT 4 VFD	516.82	.00
**DEPT	STATE FIRE ALLOTMENT	516.82	.00
409-91-2209	HEATING/GAS/PROPANE	516.82	.00
**TOTAL	L. E. PROTECTION FUND	890.00	.00
**DEPT	COUNTY SHERIFF	890.00	.00
410-50-2222	FIELD SUPPLIES	890.00	.00
**TOTAL	FIRE DEPARTMENT ADMIN	1,972.63	.00
**DEPT	STATE FIRE ALLOTMENT	1,972.63	.00
413-91-2219	OFFICE SUPPLIES	201.63	.00
413-91-2248	SAFETY EQUIPMENT	1,771.00	.00
**TOTAL	JAIL FUND	2,033.56	.00
**DEPT	COMMUNITY MONITORING	1,789.58	.00
420-73-2218	EQUIPMENT MAINTENANCE/REPAIR	1,658.42	.00
420-73-2272	PROFESSIONAL SERVICES	131.16	.00
**DEPT	TRANSPORTATION OF PRISONERS	243.98	.00
420-74-2201	VEHICLE MAINTENANCE/REPAIR	214.98	.00
420-74-2205	MILEAGE/PER DIEM	29.00	.00
**TOTAL	SAFETY PROGRAM	850.35	.00
**DEPT	RISK MANAGEMENT	850.35	.00
600-06-2248	SAFETY EQUIPMENT	400.35	.00
600-06-2269	MEMBERSHIP DUES/SUBSCRIPTIONS	450.00	.00
**TOTAL	PROPERTY VALUATION FUND	675.74	.00
**DEPT	COUNTY ASSESSOR	675.74	.00
610-40-2219	OFFICE SUPPLIES	573.74	.00
610-40-2221	PRINTING/PUBLISHING/ADVERTISING	102.00	.00
**TOTAL	CLERK'S EQUIPMENT FUND	779.60	.00
**DEPT	COUNTY CLERK	779.60	.00
612-20-2203	MAINTENANCE CONTRACTS	266.36	.00
612-20-2218	EQUIPMENT MAINTENANCE/REPAIR	513.24	.00
**TOTAL	SENIOR CITIZEN'S FUND	1,666.66	.00
**DEPT	SENIOR CITIZEN'S PROGRAM	1,666.66	.00

DEBITS

CREDITS

631-57-2272	PROFESSIONAL SERVICES	1,566.66	.00
**TOTAL	ESTANCIA BASIN WATER STUDY	3,872.37	.00
**DEPT	WATER BOARD	3,872.37	.00
650-71-2272	PROFESSIONAL SERVICES	3,872.37	.00
**TOTAL	RURAL ADDRESSING	286.66	.00
**DEPT	RURAL ADDRESSING	286.66	.00
675-07-2218	EQUIPMENT MAINTENANCE/REPAIR	286.66	.00
**TOTAL	P&Z COURT FEES	223.47	.00
**DEPT	PLANNING & ZONING	223.47	.00
685-08-2202	VEHICLE FUEL	215.17	.00
685-08-2266	TRAINING	8.30	.00
**TOTAL	EMERGENCY-911 FUND	1,155.00	.00
**DEPT	DFA TRAINING GRANT	1,155.00	.00
911-85-2266	TRAINING	1,155.00	.00
BANK01	WELLS FARGO	40,812.17	.00
	** BANK TOTALS **	40,812.17	.00

C E R T I F I C A T I O N

TOTAL CHECKS PRINTED

THE UNDERSIGNED MEMBERS OF THE TORRANCE COUNTY BOARD OF COMMISSIONERS DO CERTIFY THAT THE CLAIMS ENUMERATED ABOVE WERE APPROVED ALLOWED & DO AUTHORIZE THE WARRANTS AGAINST THE FUNDS OF TORRANCE COUNTY FOR THE SUM OF 30,590.87 ON ACCOUNT OF OBLIGATIONS INCURRED FOR THE SERVICES AS SHOWN ABOVE FOR THE PERIOD ENDING 02/22/2018 . WE CERTIFY THAT THE WITHIN NAMED PERSONS ARE LEGALLY ENTITLED UNDER THE CONSTITUTION OF THE STATUTES OF NEW MEXICO TO RECEIVE THE COMPENSATION STATED HEREIN. THAT THE SERVICES HAVE BEEN PERFORMED AS STATED IN THE ACCOUNTS HEREIN, THAT THEY ARE NECESSARY AND PROPER, THAT THIS VOUCHER HAS BEEN EXAMINED, THAT THE AMOUNTS CLAIMED ARE JUST, REASONABLE, AND AS AGREED AND THAT NO PART HAS BEEN PAID BY TORRANCE COUNTY.

SIGNED

ATTEST BY

James W. Frost

Javier Sanchez

Julia Ducharme

Linda Jaramillo

THE UNDERSIGNED COUNTY TREASURER DOES HEREBY CERTIFY THAT SUFFICIENT FUNDS EXIST FOR THESE ACCOUNTS PAYABLE CHECKS TO BE ISSUED ON THIS DATE AND DOES HEREBY AUTHORIZE THE FINANCE DEPARTMENT TO PROCESS THESE CHECKS.

Tracy L. Sedillo

INVC#	Name	Description	Line Item	PO#	Amount
377.01	TOT\$	ATTACK 3-1	408912248		377.01
PAID	AUTO CUSHOMS, LLC	DEE ZEE 6" BRITE DIAMOND TREAD			
377.01	BAL	2303 SE 17TH STREET, SUITE 102			
		OCALA FL 34471			
251.67	TOT\$	NERF BARS, DEE ZEE NXT MOUNTING			251.67
PAID	AUTOZONE INC.	BRACKETS, WEBSITE PRICE			
251.67	BAL	ADJUSTMENT			
		ATLANTA GA 30368 6067			
5115.05	TOT\$	BATTERIES, WIPER BLADES, WASHER	401502201		5115.05
PAID	P.O. BOX 116067	FLUID, HARDWARE FOR UNIT			
5115.05	BAL	MAINTENANCE			
		JANUARY 2018			
322618	TOT\$	BERNALILLO CITY JUVENILE DETENTIO JAN 2018	420722172		322618
PAID	INNATE HOUSING				
322618	BAL	VIGIL	420722173		322618
		MEDICAL			
		INV #49639/ACCT #244000024			
422618	TOT\$	CENTRAL NM ELECTRIC COOP.	401212308		422618
PAID	WAREHOUSE				
422618	BAL	88808529300/VOTING MACHINE			422618
		WAREHOUSE			
51.03	TOT\$	PO BOX 669			51.03
PAID	MORIARTY NM 87035 0669				
51.03	BAL	CHAVEZ, ADELICIO S	401212103		51.03
		ELECTION MILEAGE			
38.25	TOT\$	P O BOX 652			38.25
PAID	ESTANCIA NM 87016				
38.25	BAL	5 EQUUS PREMIUM PLUS TOWER	610402218		38.25
		SYSTEMS FOR APPRAISAL STAFF			
722618	TOT\$	COMPUTER CORNER INC			722618
PAID	3101-A MENAUL NE				
722618	BAL	ALBUQUERQUE NM 87107			722618
		MONTHLY COPIER MAINTENANCE	911802203		
		WITH SUPPLIES/JANUARY 2018			
54.74	TOT\$	TAX			54.74
PAID	P O BOX 37410				
54.74	BAL	ALBUQUERQUE NM 87178			54.74
		INV #1N82446			
		ACCT #AL5568			
922618	TOT\$	EAST MOUNTAIN AUTO GLASS	401502201		922618
PAID	02 GEORGE CT SUITE A				
922618	BAL	EDGEWOOD NM 87015	420742201		922618
		WINDSHIELD DEPUTY GARCIA DODGE			
		WINDSHIELD FORD TRANSPORT VAN			
1022618	TOT\$	GOLDEN WEST INSUDTRIAL SUPPLY	413912248		1022618
PAID	2180 AGATE CT				
1022618	BAL	SIMI VALLEY CA 93065			1022618
		SAFETY VEST SPT CL2 FIRE			
		CORDSET 12/3X50' T/T LABELED			
		-SHIPPING			
1122618	TOT\$	GUSTIN HARDWARE INC.	629492219		1122618
PAID	(1) DOOR LOCK FOR HV STORAGE				
1122618	BAL				1122618

INVC#	Name	Description	Line Item	PO#	Amount
12.89	PAID 506 5TH ST. PO BOX 292 ESTANCIA NM 87016				
1222618	HONSTEIN OIL CO.	FUEL/P & Z	401082202		29.55
117.59	TOT\$	FUEL/CODE ENFORCEMENT	685082202		88.04
117.59	PAID 11 PASO REAL SANTA FE NM 87507				
1322618	HONSTEIN OIL CO.	FUEL/ANIMAL SHELTER	401822202		177.53
177.53	TOT\$				
177.53	PAID 11 PASO REAL SANTA FE NM 87507				
1422618	HONSTEIN OIL CO.	FUEL/ELECTRIC MONITORING	420732202		80.98
80.98	TOT\$				
80.98	PAID 11 PASO REAL SANTA FE NM 87507				
1522618	OHARA PATRICK	PER DIEM/BROWNWOOD TX EXTRADITION OF INMATE	420742205		29.00
29.00	TOT\$				
29.00	PAID 223 MISSION HILLS ESTANCIA NM 87016				
1622618	OLD MILL EDGEWOOD LLC	9 NM AMMO 40 CAL AMMO 45 AMMO 223 AMMO	420742231		5639.56
5639.56	TOT\$			32104	
5639.56	PAID 1912 OLD US HWY 66 EDGEWOOD NM 87015			32104	
1722618	ORKIN INC.	SCHEDULED SERVICE/JAN 2018 TAX	911802215		248.46
248.46	TOT\$				
248.46	PAID P.O. BOX 7161 PASADENA CA 91109 7161	SCHEDULED SERVICE/FEB 2018 TAX			
248.46	BAL	ACCT #256640741			
3122618	PROFESSIONAL DOCUMENT SYSTEMS	CANON 270 TONER	612202219		224.00
224.00	TOT\$			32033	
224.00	PAID 1414 COMMON DR EL PASO TX 79936				
1822618	PUBLIC SAFETY ALLIANCE	INSTRUCTOR DEVELOPMENT TRAINING 12/11-15/2017, ALBUQUERQUE, NM	410502222		490.00
490.00	TOT\$			31840	
490.00	PAID 4705 OAHU DR. NE ALBUQUERQUE NM 87111	DEPUTY GARCIA		31840	
522618	QWEST CORPORATION	N5058320012 749M/VIDEO ARRAIGNMENT	420702207		273.59
273.59	TOT\$				
273.59	PAID P O BOX 91155 SEATTLE WA 98111 9255				
1922618	RADAR SHOP	19 - RADAR RE-CERTIFICATION 2018 401502272 2 - LIDAR RE-CERTIFICATION 2018			1174.00
1174.00	TOT\$			31824	
1174.00	PAID BARRY COLE 1601 SOUTH GROVE WICHITA KS 67211			31824	

INVC#	Name	Description	Line Item	PO#	Amount
2022618	REMMY, WARREN T	MONTHLY MAINTENANCE/FEB 2018	911802203		360.00
360.00	TOT\$				
PAID	46 PAJARITO				
360.00	BAL				
2122618	RICOH USA, INC	RENT AND TAXES ON COPIER	401082203		289.95
289.95	TOT\$	INV #100089409			
PAID	P.O. BOX 650073	ACCT #80569-1027265U1			
289.95	BAL	DALLAS TX 75265 0073			
2222618	SANCHEZ, HANNA	REIMBURSEMENT FOR EMT-B	413912266		80.00
80.00	TOT\$	APPLICATION FEE			
PAID	P.O. BOX 426				
80.00	BAL	ESTANCLIA NM 87016			
2322618	STEVE SASNOW	PER DIEM/FARMINGTON	610402266		356.00
356.00	TOT\$	TAAO CLASS			
PAID	20 WILL RODGERS				
356.00	BAL	EDGEWOOD NM 87015			
3222618	T-MOBILE USA, INC	CELL PHONE BILLING	401052207		32.90
2613.99	TOT\$	ACCT #814716931			
PAID	PO BOX 742596				
2613.99	BAL	CINCINNATI OH 45274 2596			
604832207					75.11
401152207					2.41
401102207					76.55
401202207					2.41
401082207					16.45
685082207					2.41
401502207					1824.35
401822207					66.83
413912207					115.83
408912207					33.24
406912207					2.41
402602207					39.79
629492207					49.35
690862207					66.39
911802207					115.15
605022207					16.45
420732207					24.62
401302207					10.82
401552207					40.52
2522618	TDS/GCR TIRES CENTERS	TIRES FOR EQUIPMENT/VEHICLES	402602244	31989	1164.81
1164.81	TOT\$				
PAID	BRIDGESTONE AMERICAS INC				
1164.81	BAL	3501 FOURTH NW			
		ALBUQUERQUE NM 87107			
2422618	TDS/GCR TRUCK TIRE CENTER INC	1 TIRE - COBB	401502201	31991	426.48
426.48	TOT\$	1 TIRE - FORMENTO			
PAID	PO BOX 910530	1 TIRE - COLLIER			
426.48	BAL	DENVER CO 80291 0530			
2622618	TWO GUNZ CUSTOMZ & HYDROGRAPHICS 2	- BLADE LED LIGHT BAR	401502201	31477	700.00
700.00	TOT\$	INSTALLATION			

INVC#	Name	Description	Line Item	PO#	Amount
700.00	PAID P O BOX 3132 MORIARTY NM 87035	K. BALLARD CHEVY ADDITIONAL BACK LIGHTING		31477	
2100.00	TOT\$				2100.00
2100.00	PAID				
2100.00	BAL				
2722618	TWO GUNZ CUSTOMZ & HYDROGRAPHICS 6	BLADE EMERGENCY LED LIGHT BARS	401502201		
2100.00	TOT\$				2100.00
2100.00	PAID				
2100.00	BAL				
2822618	TWO GUNZ CUSTOMZ & HYDROGRAPHICS 1	FEDERAL SIGNAL 53" LED LIGHT BAR WITH HOOK KIT	413912248		
2475.00	TOT\$				2475.00
2475.00	PAID				
2475.00	BAL				
2475.00	PAID				
2475.00	BAL				
269.62	VERIZON WIRELESS	SERVICE/SHERIFF	401502207		
269.62	TOT\$				269.62
269.62	PAID				
269.62	BAL				
3022618	VERIZON WIRELESS	SERVICE/HOT SPOTS	401502207		
246.72	TOT\$				246.72
246.72	PAID				
246.72	BAL				

TOTAL INVOICING 30590.87

DEBITS CREDITS

** GRAND TOTAL **		30,590.87	.00
**TOTAL	GENERAL FUND	8,043.04	.00
**DEPT	COUNTY COMMISSION	32.90	.00
401-05-2207	TELECOMMUNICATIONS	32.90	.00
**DEPT	PLANNING & ZONING	335.95	.00
401-08-2202	VEHICLE FUEL	29.55	.00
401-08-2203	MAINTENANCE CONTRACTS	289.95	.00
401-08-2207	TELECOMMUNICATIONS	16.45	.00
**DEPT	COUNTY MANAGER	76.55	.00
401-10-2207	TELECOMMUNICATIONS	76.55	.00
**DEPT	ADMINISTRATIVE OFFICES MAINTENAN	2.41	.00
401-15-2207	TELECOMMUNICATIONS	2.41	.00
**DEPT	COUNTY CLERK	2.41	.00
401-20-2207	TELECOMMUNICATIONS	2.41	.00
**DEPT	ELECTIONS	89.28	.00
401-21-2103	PART TIME SALARIES	38.25	.00
401-21-2308	VOTING MACHINE STORAGE	51.03	.00
**DEPT	COUNTY TREASURER	10.82	.00
401-30-2207	TELECOMMUNICATIONS	10.82	.00
**DEPT	COUNTY SHERIFF	7,207.84	.00
401-50-2201	VEHICLE MAINTENANCE/REPAIR	3,693.15	.00
401-50-2207	TELECOMMUNICATIONS	2,340.69	.00
401-50-2272	PROFESSIONAL SERVICES	1,174.00	.00
**DEPT	FINANCE DEPARTMENT	40.52	.00
401-55-2207	TELECOMMUNICATIONS	40.52	.00
**DEPT	ANIMAL SHELTER	244.36	.00
401-82-2202	VEHICLE FUEL	177.53	.00
401-82-2207	TELECOMMUNICATIONS	66.83	.00
**TOTAL	ROAD FUND	1,204.60	.00
**DEPT	COUNTY ROAD DEPARTMENT	1,204.60	.00
402-60-2207	TELECOMMUNICATIONS	39.79	.00
402-60-2244	MACHINERY MAINTENANCE/REPAIR	1,164.81	.00
**TOTAL	DISTRICT 2 VFD	2.41	.00
**DEPT	STATE FIRE ALLOTMENT	2.41	.00
406-91-2207	TELECOMMUNICATIONS	2.41	.00
**TOTAL	DISTRICT 3 VFD	410.25	.00
**DEPT	STATE FIRE ALLOTMENT	410.25	.00

408-91-2207	TELECOMMUNICATIONS	33.24	.00
408-91-2248	SAFETY EQUIPMENT	377.01	.00
**TOTAL	L.E. PROTECTION FUND	490.00	.00
**DEPT	COUNTY SHERIFF	490.00	.00
410-50-2222	FIELD SUPPLIES	490.00	.00
**TOTAL	FIRE DEPARTMENT ADMIN	3,058.78	.00
**DEPT	STATE FIRE ALLOTMENT	3,058.78	.00
413-91-2207	TELECOMMUNICATIONS	115.83	.00
413-91-2248	SAFETY EQUIPMENT	2,862.95	.00
413-91-2266	TRAINING	80.00	.00
**TOTAL	JAIL FUND	11,397.80	.00
**DEPT	ADULT INMATE CARE	273.59	.00
420-70-2207	TELECOMMUNICATIONS	273.59	.00
**DEPT	JUVENILE INMATE CARE	5,115.05	.00
420-72-2172	CARE OF INMATES	5,109.40	.00
420-72-2173	INMATE MEDICAL	5.65	.00
**DEPT	COMMUNITY MONITORING	105.60	.00
420-73-2202	VEHICLE FUEL	80.98	.00
420-73-2207	TELECOMMUNICATIONS	24.62	.00
**DEPT	TRANSPORTATION OF PRISONERS	5,903.56	.00
420-74-2201	VEHICLE MAINTENANCE/REPAIR	235.00	.00
420-74-2205	MILEAGE/PER DIEM	29.00	.00
420-74-2231	WEAPONS/AMMUNITION	5,639.56	.00
**TOTAL	CIVIL DEFENSE FUND	75.11	.00
**DEPT	COMMUNICATIONS/EMS TAX	75.11	.00
604-83-2207	TELECOMMUNICATIONS	75.11	.00
**TOTAL	DWI PROGRAM FUND	16.45	.00
**DEPT	DWI LOCAL GRANT FY18	16.45	.00
605-02-2207	TELECOMMUNICATIONS	16.45	.00
**TOTAL	PROPERTY VALUATION FUND	4,671.00	.00
**DEPT	COUNTY ASSESSOR	4,671.00	.00
610-40-2218	EQUIPMENT MAINTENANCE/REPAIR	4,315.00	.00
610-40-2266	TRAINING	356.00	.00
**TOTAL	CLERK'S EQUIPMENT FUND	224.00	.00
**DEPT	COUNTY CLERK	224.00	.00
612-20-2219	OFFICE SUPPLIES	224.00	.00
**TOTAL	HOME VISITING GRANT	62.24	.00

DEBITS

CREDITS

**DEPT	HOME VISITING GRANT FY18	62.24	.00
629-49-2207	TELECOMMUNICATIONS	49.35	.00
629-49-2219	OFFICE SUPPLIES	12.89	.00
**TOTAL	P&Z COURT FEES	90.45	.00
**DEPT	PLANNING & ZONING	90.45	.00
685-08-2202	VEHICLE FUEL	88.04	.00
685-08-2207	TELECOMMUNICATIONS	2.41	.00
**TOTAL	DOMESTIC VIOLENCE GRANT	66.39	.00
**DEPT	DV CONTRACT FY18	66.39	.00
690-86-2207	TELECOMMUNICATIONS	66.39	.00
**TOTAL	EMERGENCY-911 FUND	778.35	.00
**DEPT	911-DISPATCH CENTER	778.35	.00
911-80-2203	MAINTENANCE CONTRACTS	414.74	.00
911-80-2207	TELECOMMUNICATIONS	115.15	.00
911-80-2215	BUILDING MAINTENANCE/REPAIR	248.46	.00
BANK01	WELLS FARGO	30,590.87	.00
	** BANK TOTALS **	30,590.87	.00



*Agenda Item
No. 1*



UPDATES

- ✓ Various County Departments
- ✓ Other Boards
- ✓ Forest Service
- ✓ Commission



Agenda Item
No. 2



*Agenda Item
No. 3*

**SECTION 00-0200
INVITATION TO BID**

Notice is given hereby that sealed bids will be received at the Office of the Chief Procurement Officer at the Torrance County Administration Building located at 205 South 9th Street, Estancia 87016, for the construction of the:

Torrance County Administration Upgrades

According to Drawings and Specifications prepared by NCA - Architects and described in general as:

This project includes the demolition and reconstruction of public counters in the Clerk's, Assessor's, Treasurer's, Zoning and Administration offices. A bullet resistant window system above the counters will be installed as well as metal stud framing with gypsum board finish. Five new 5'-0" x 7'-0" doors will be installed with electronic card access. Minor electrical work is also part of the project including electrical data outlets and connections to the card access system.

Sealed bids will be received at the Office of Finance at the Torrance County Administration Building located at 205 South 9th Street, Estancia 87016 until:

February 22, 2018 at 10:00 a.m.

Bids will be opened and read aloud at that time and that place. Bids received after that time will not be accepted. Interested parties are invited to attend.

Bid security in the amount of 5% of the base bid will be required to accompany bids.

The Owner reserves the right to reject any or all bids and to waive irregularity in the bids and in the bidding.

A Non-Mandatory Pre-Bid Conference will be held on February 13, 2018 at 10:00 a.m. at the Torrance County Administration Building located at 205 South 9th Street, Estancia 87016.

Proposed Contract Documents may be examined at:

NCA - Architects
1306 Rio Grande Blvd, NW
Albuquerque, NM 87104
(505) 255-6400
(505) 268-6354 (fax)

Builder's News and Plan Room
3435 Princeton Dr. NE
Albuquerque, NM 87107
(505) 884-1752
(505) 883-1827 (fax)

Construction Reporter
1609 Second Street NW
Albuquerque, NM 87102
(505) 243-9793

Dodge Reports
1615 University Blvd, NE
Albuquerque, NM 87102
(505) 243-2817
(505) 642-0231 (fax)

F.W. Dodge Reports
7510 Viscount Blvd., #106
El Paso, TX 79925
(915) 778-5097
(915) 775-4541

Bids may be secured from the proposed Contract Documents on a CD for a non-refundable fee from Albuquerque Reprographics, Inc.: (505) 884-0882.

Mountain View Telegraph
February 8, 2018



*Agenda Item
No. 4*



TORRANCE COUNTY

RESOLUTION # 2018-

Line Item Transfers

WHEREAS, County Departments are requesting line item transfers within their budgeted funds in the FY 2017-18 Budget, and

WHEREAS, line item transfers within the same fund require authorization from the Torrance County Commission, and

WHEREAS, the attached line item transfers within the same fund are hereby authorized:

(See Schedule A)

NOW THEREFORE BE IT RESOLVED by the Torrance County Commission.

DONE at Estancia, New Mexico, Torrance County this 28th day of February 2018.

TORRANCE COUNTY COMMISSION

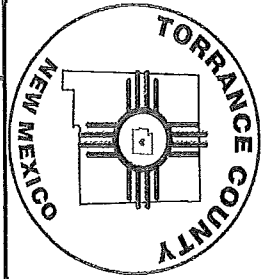
James W. Frost, District 1

Attest:

Julia DuCharme, District 2

County Clerk

Javier E. Sanchez, District 3



Torrance County

Resolution 2018-_____

Line Item Transfer
Schedule A

Funding Source:		Transfer From:		Transfer To:		Total
Department	Source	Line Item	Description	Line Item	Description	Amount
Animal Serv	General	401 82 2 272	professional services	401 82 2 219	office supplies	\$ 600.00
EMS Allotment	General	415 33 2 344	EMS allotment	415 33 2 344	superior ambulance	\$ 15,080.00
Clerk	General	401 21 2 221	printing/publ/advert	401 21 2 205	mileage/per diem	\$ 2,500.00
Clerk	General	401 21 2 221	printing/publ/advert	401 21 2 104	overtime	\$ 1,000.00
Clerk	General	401 21 2 221	printing/publ/advert	401 21 2 219	office supplies	\$ 2,000.00
Clerk	General	401 20 2 103	part time salaries	401 20 2 102	full time salaries	\$ 15,000.00
Clerk	General	401 20 2 103	part time salaries	401 21 2 204	building rent	\$ 600.00
Clerk	General	401 20 2 103	part time salaries	401 21 2 205	mileage/per diem	\$ 1,500.00
Clerk	General	401 20 2 103	part time salaries	401 21 2 103	part time salaries	\$ 3,000.00
Clerk	General	401 20 2 103	part time salaries	401 20 2 206	postage	\$ 500.00
Transport	Jail	420 74 2 202	fuel	420 74 2 617	CO/Equipment	\$ 9,355.00
Treasurer	General	401 30 2 221	printing/publ/advert	401 30 2 202	vehicle fuel	\$ 250.00
Treasurer	General	401 30 2 221	printing/publ/advert	401 30 2 269	membership dues	\$ 375.00
Treasurer	General	401 30 2 221	printing/publ/advert	401 30 2 201	vehicle maint/repair	\$ 173.00
Treasurer	General	401 30 2 218	equip maint/repair	401 30 2 201	vehicle maint/repair	\$ 100.00
Treasurer	General	401 30 2 266	training	401 30 2 201	vehicle maint/repair	\$ 325.00
TOTAL						\$ 52,358.00



TORRANCE COUNTY

Line Item Transfer Form

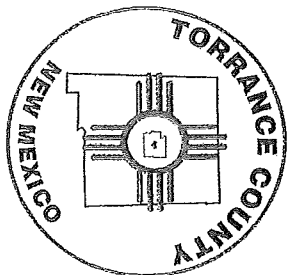
Requesting Department:

Animal Services

My department hereby requests that the following line item transfer(s) be made to the budget:

Transfer From:		Transfer To:		Amount of Transfer
Line Item Number	Line Item Description	Line Item Number	Line Item Description	
401-82-2272	Professional Services	401-82-2219	Office Supplies	\$600.00
Reason for Transfer:				
We have gone through more ink and supplies than anticipated with the addition of animal control and are in need of purchasing more.				

Signature: *Kenneth W. D.* Date: *11/18*



TORRANCE COUNTY

Budget Increase Request Form

Requesting Department: _____

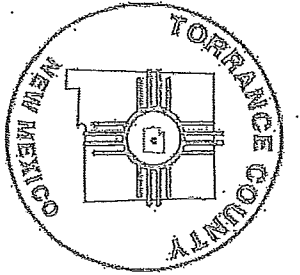
_____ EMS Allotment

My department hereby requests that the following budget increase be made to the budget:

Revenue Increase:		Expenditure Increase:		Amount of Increase
Line Item Number	Line Item Description	Line Item Number	Line Item Description	
415-00-1569	EMS Allotment	415-33-2344	Superior Ambulance	\$ 15,080.00
Reason for Budget Increase (Please attach documentation):				
EMS Allotment award.				

Signature *Phoster Conway*

Date *2-13-2018*



TORRANCE COUNTY

Line Item Transfer Form

Requesting Department: _____

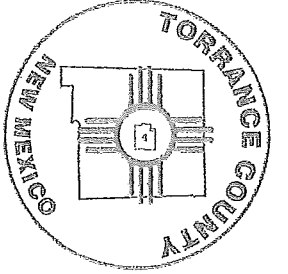
Clerk _____

My department hereby requests that the following line item transfer(s) be made to the budget:

Transfer From:		Transfer To:		Amount of Transfer
Line Item Number	Line Item Description	Line Item Number	Line Item Description	
401-21-2221	Printing/Publishing/advert	401-21-2205	Mileage/Per Diem	\$ 2,500.00
401-21-2221	Printing/Publishing/advert	401-21-2104	Overtime	1,000.00
401-21-2221	Printing/Publishing/advert	401-21-2219	Office Supplies	2,000.00
401-20-2103	Part Time Salaries	401-20-2102	Full Time Salaries	15,000.00
401-20-2103	Part Time Salaries	401-20-2204	Building Rent	600.00
401-20-2103	Part Time Salaries	401-21-2205	Mileage/Per Diem	1,500.00
401-20-2103	Part Time Salaries	401-21-2103	Part Time Salaries	3,000.00
401-20-2103	Part Time Salaries	401-20-2206	Postage	500.00
Reason for Transfer:				
In Preparation for Primary Election				

Signature _____

Date 2/18/18



TORRANCE COUNTY
Line Item Transfer Form

Requesting Department: _____

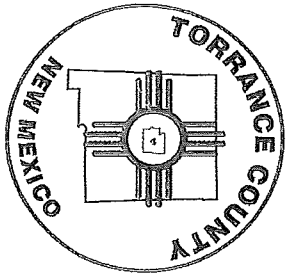
Transport _____

My department hereby requests that the following line item transfer(s) be made to the budget:

Transfer From:		Transfer To:		\$
Line Item Number	Line Item Description	Line Item Number	Line Item Description	Amount of Transfer
420-74-2202	Fuel	420-74-2617	CO/Equipment	\$ 9,355.00
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -

Reason for Transfer:
Transfer to cover the remaining balance on vehicle bought with Capital Outlay money.

[Handwritten Signature]
Signature _____ Date *2/15/15*



TORRANCE COUNTY

Line Item Transfer Form

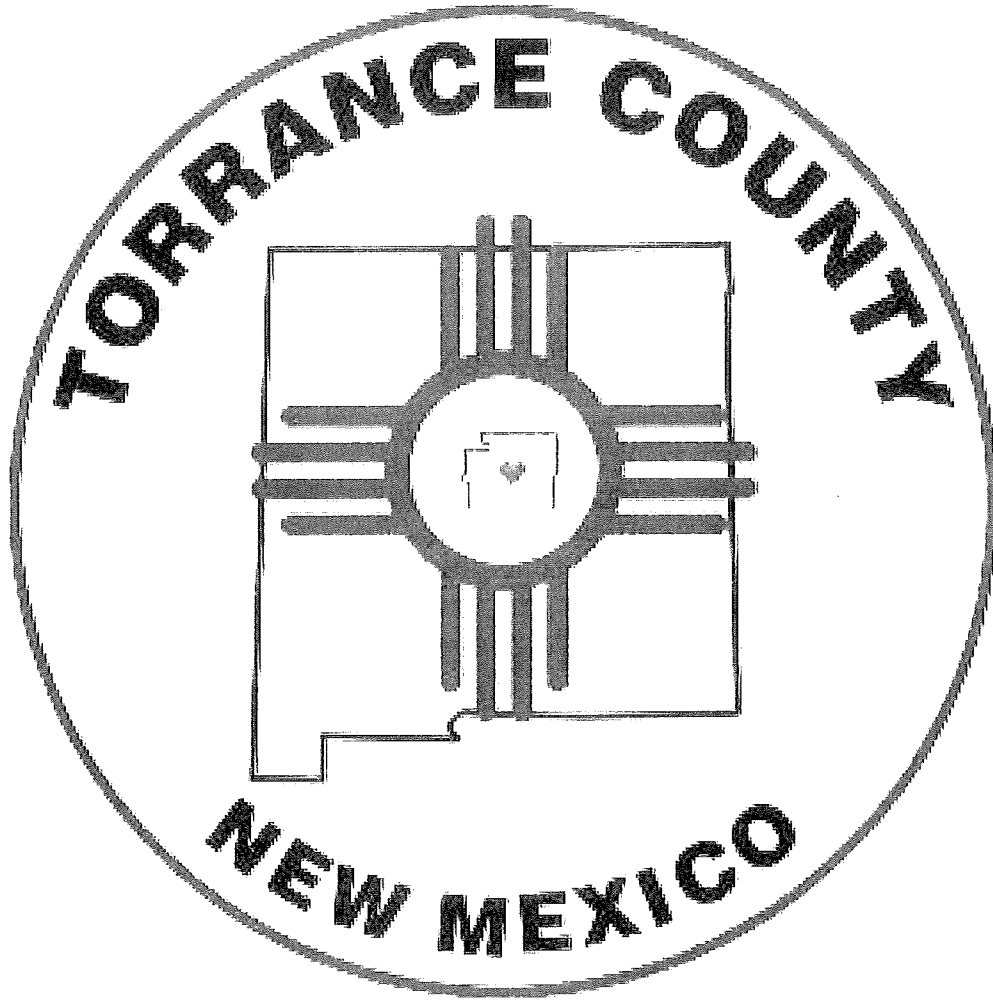
Requesting Department: _____

Treasurer _____

My department hereby requests that the following line item transfer(s) be made to the budget:

Transfer From:		Transfer To:		\$
Line Item Number	Line Item Description	Line Item Number	Line Item Description	Amount of Transfer
401-30-2221	Printing/Publishing	401-30-2202	Vehicle Fuel	\$ 250.00
401-30-2221	Printing/Publishing	401-30-2269	Membership Dues/Sub	\$ 375.00
401-30-2221	Printing/Publishing	401-30-2201	Vehicle Maint/Repair	\$ 173.00
401-30-2218	Equipment Maint/Repair	401-30-2201	Vehicle Maint/Repair	\$ 100.00
401-30-2266	Training	401-30-2201	Vehicle Maint/Repair	\$ 325.00
Reason for Transfer:				
Transferring money to cover operating costs.				

Signature *Nancy Schultz* Date *2-13-18*



Agenda Item

No. 5

County Commission

*Jim Frost
Commissioner
District 1*

*Julia DuCharme
Commission Chair
District 2*

*Javier Sanchez
Commissioner
District 3*



County Manager
Belinda Garland

Deputy County Manager
Annette Ortiz

County Attorney
Dennis Wallin

*PO Box 48 ~ 205 Ninth Street
Estancia, NM 87016
(505) 544-4700 Main Line (505) 384-5294 Fax
www.tcnm.us*

February 28, 2018

The Honorable Susana Martinez
Governor of New Mexico
Suite 400, State Capitol
Santa Fe, NM 87501

Re: HB 35, as amended, Liquor Excise Tax Distribution

Dear Governor Martinez:

On behalf of Torrance County, the Torrance County Commission respectfully requests that you sign House Bill 35, sponsored by Representative Carl Trujillo and carried on the Senate floor by Senator Steve Neville. The bill makes changes to the current distribution of the Liquor Excise Tax and passed both the House and the Senate unanimously. It was endorsed by both the Courts, Corrections, and Justice, and Revenue Stabilization and Tax Policy Interim Committees, and was part of the Judicial Branch Unified Budget Request.

The bill makes two important changes to current law:

The level of distribution from the Liquor Excise Tax to Local DWI Programs, which would have been reduced from 46 to 41.5% on July 1, 2018, is maintained at 45%. Additionally, 5% of the Liquor Tax is distributed to the Administrative Office of the Courts for a new Drug Court Fund, but under the Senate Finance Committee amendment, that distribution is delayed until July 1, 2019.

HB 35 helps both LDWI programs, which would have otherwise suffered a significant reduction in their programs and allows restoration of services to prevent and reduce incidences of DWI, alcoholism, alcohol abuse, and alcohol-related domestic violence, and also Drug Courts, which serve high-risk, high-need justice involved individuals. Both programs receive relatively flat distributions for FY 2019 under HB 35, and are allowed modest increases beginning in FY2020.

As you know, the 1993 New Mexico Legislature enacted the law that created the Local DWI Grant Program Act. Since that time, each of New Mexico's counties has worked to develop services and programs that would meet the individual needs of their individual communities.

The Torrance County DWI Prevention Program operates several components, including enforcement, screening, compliance monitoring, prevention, and alternative sentencing. Services include providing evidence-based prevention education to elementary school students, screening convicted DWI offenders, operating a designated driving program, and operating a teen court program.

House Bill 35 is a priority bill of the New Mexico Association of Counties. It represents a win/win solution and a solid partnership between two important local and state programs. We urge your signature of this good legislation.

On behalf of Torrance County, we thank you for your consideration.

Sincerely,

Julia DuCharme, Commision Chair



Agenda Item
No. 6

1-14-18

Date


505-847-3310

Memo:

To: Torrance County Commission

From: Resident of Marty Road

I am a resident of Marty Road. I am aware of Felipe Lovato's request to close Marty Road. I would like the Commission to understand that I am in full support of the closure of Marty Road.

Linda A. (Sabol) Laplante - Linda A Laplante 1-14-18
Resident of Marty Road
Kevin Laplante -  1-14-18

1-15-18

Date

Memo:

To: Torrance County Commission

From: Resident of Marty Road

I am a resident of Marty Road. I am aware of Felipe Lovato's request to close Marty Road. I would like the Commission to understand that I am in full support of the closure of Marty Road.

Richard Medina

Richard Medina

Resident of Marty Road

Rosalia Medina

Rosalia Medina

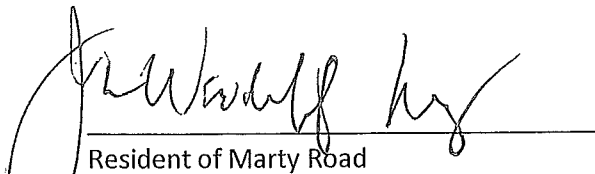
January 14 2018
Date

Memo:

To: Torrance County Commission

From: Resident of Marty Road

I am a resident of Marty Road. I am aware of Felipe Lovato's request to close Marty Road. I would like the Commission to understand that I am in full support of the closure of Marty Road.


Resident of Marty Road

Joan Woodruff Ney
99 Marty Road
847-2361



Jesse Davidson
99 Marty Rd.
Mountainair NM
(480) 296-3537

As a NATIVE New Mexican, I bought my property on Marty Rd 31 years ago for several reasons. One, because it is quiet and I know my neighbors. Anyone on the road?, I know them. Adding traffic wrecks our peaceful, quiet and neighborly existence. As a writer who is currently part of Deer Wolf Productions (Los Angeles CA), I am bringing a movie to be filmed in my neighborhood. I have contributed much through the

County and my neighborhood.

all my neighbors, do not

a "back door" to the

rest of Deer Canyon. They

are closure of what they had

and there. Our small

Warty Road is not part

mine!

Just Eddie Warty

November 27, 2017

RE: December 1, 2017 hearing on proposed changes to Marty Road on Land held by Felipe Lovato Jr.

To Whom It May Concern:

Due to prior commitments, I am unable to attend the above hearing; however, as the owner of property on Marty Road, I want to express my support FOR proposed changes by Felipe Lovato Jr. These changes are necessary due to an increase in incidents of illegal trash dumping, cutting of fences, increased trespassing and traffic, as well as the continuation of harrasment over Marty Road which has been carried on against the Lovatos for over twenty (20) years, in order for Mr. Lovato to secure his property for the safety of his family, his home, and his livestock.

I SUPPORT Felipe Lovato Jr. in this stand against acts of coercion and intimidation.

Judy D. Lovato
Property on Marty Road Owner

Chilton's Inc.

19506 W. Hwy. 60

HC 66 BOX 569

MOUNTAINAIR, NM 87036

505-705-2452

RANDY L. CHILTON, PRESIDENT

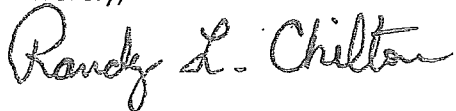
RE: Road Closure 7/10 mile on Marty Rd.

Torrance County Commission

I, Randy L. Chilton President of Chilton's Incorporated support Felipe Lovato in regard to the 7/10 mile road closure of Marty Rd.

If there are any questions in regard to this matter feel free to contact me.

Sincerely,

A handwritten signature in cursive script that reads "Randy L. Chilton".

Randy L. Chilton

President

Chilton's Inc.

January 1, 2018

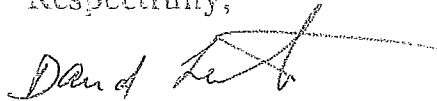
Re: Lovato Ranch

To Whom It May Concern:

I, David Lovato, am the owner of the above captioned ranch in Torrance County at the end of Marty Road. This letter shall serve as my written approval for closing the next 7-10th of Marty Road.

Should you require anything further, please feel free to contact me at (970) 616-2388.

Respectfully,

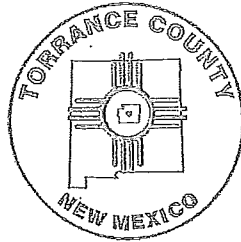
A handwritten signature in cursive script, appearing to read "David Lovato", with a long horizontal flourish extending to the right.

David Lovato



Agenda Item
No. 7

PO Box 48
205 9th Street
Estancia, NM 87016
(505) 544-4700 Main Line (505) 384-5294 Fax
www.torrancecountynm.org



County Commission
Commissioner James "Jim" Frost, District 1
Commissioner Julia DuCharme, District 2
Commissioner Javier E. Sanchez, District 3
County Manager
Belinda Garland
Deputy County Manager
Annette Ortiz

**REQUEST TO BE PLACED ON THE TORRANCE COUNTY
COMMISSION AGENDA**

This form must be returned to the County Manager's Office ONLY!

Deadline for inclusion of an item is WEDNESDAY, NOON prior to the subsequent meeting.
All fields must be filled out for consideration.

Name: Nathan Dial Citizen
First Last Department / Company / Organization Name

Today's Date: 20 Feb 18 Mailing Address: PO box 656 Estancia
(Departments/employees of Torrance County need not include their address)

Telephone number/Extension: 505 384-2747 Fax Number: _____
Would you like this Agenda Faxed to you? Yes No

Email Address: dialnathan@msn.com

Is this request for the next Commission meeting? YES NO If no, date of Commission Meeting: _____

Brief explanation of business to be discussed:

Brief the County Commission on the NMSU
General Counsel's statement regarding "No Fire
arms allowed in the extension office" AND address
county employees ability to exercise their 2nd amendment
Right.

Is this a Resolution, Contract, Agreement, Grant Application, Other? NO

Has this been reviewed by Grant Committee? YES NO If yes, corresponding paperwork must be attached.

Has this been reviewed by the County Attorney? YES NO

If this is a contract, MOU, or Joint Powers Agreement there must be a signature line for the County Attorney on the original contract.

Has this been reviewed by the Finance Dept? YES NO Comptroller Initials: _____

- No Impact
- Change in current fund
- Raise Budget (allow 45 days after Commission approval)
- Change in funds (allow 45 days after Commission approval)
- Reduction
- Transfer funds (allow 45 days after Commission approval)

Other: _____



Agenda Item
No. 8



Agenda Item
No. 9



*Agenda Item
No. 10*

COUNTY HOLD HARMLESS GROSS RECEIPTS TAX (7-20E-28)

Counties can impose a maximum county hold harmless gross receipts tax of three-eighths of one percent (.375%) of gross receipts of any person engaging in business in the county for the privilege of engaging in business in the county. The tax can be implemented by adoption of one or more ordinances, in one-eighth increments up to an aggregate rate of three-eighths percent. Proceeds from the tax may be dedicated to a specific purpose or area of county government services, including but not limited to police protection, fire protection, public transportation or street repair and maintenance. No election is required and voters cannot petition for an election. Any law that imposes or authorizes the imposition of a county hold harmless gross receipts tax or that affects the county hold harmless gross receipts tax, or any supplemental law, shall not be repealed or amended or otherwise directly or indirectly modified in such a manner as to impair adversely any outstanding revenue bonds that may be secured by a pledge of county hold harmless gross receipts tax unless such outstanding revenue bonds have been discharged in full or provision has been fully made.



*Agenda Item
No. 11*



*Agenda Item
No. 12*

**RECORD OF PROCEEDINGS RELATING TO THE ADOPTION OF
RESOLUTION NO. 2018-13 OF THE BOARD OF COUNTY COMMISSIONERS
OF TORRANCE COUNTY, NEW MEXICO, REGARDING INCREASING THE
SIZE OF THE BOARD OF TORRANCE COUNTY COMMISSIONERS TO FIVE
MEMBERS PURSUANT TO ARTICLE X, SECTION 7 OF THE NEW MEXICO
CONSTITUTION**

STATE OF NEW MEXICO)
) ss.
COUNTY OF TORRANCE)

The Board of County Commissioners (the "Board") of Torrance County (the "County"), in the State of New Mexico, met in an open regular meeting in full conformity with law and the ordinances and rules of the County, in the Commission Chambers in the Administrative Offices of Torrance County 205 South Ninth Street, Estancia New Mexico, in the County, being the regular meeting place of the Board, at 9:00 a.m., on Wednesday, February 28th, 2018, at which time there were present and answering the roll call the following members:

Commissioners:	James "Jim" Frost Julia DuCharme Javier E. Sanchez
Absent:	None

Thereupon the following proceedings, among others, were had and taken, to wit:
There was officially filed with the County Clerk, the Chairman and each Commissioner, a copy of a resolution in final form, which is as follows:

RESOLUTION 2018-13

NOTICE OF INTENT TO CONSIDER AN ORDINANCE

WHEREAS, Article X, § 7 of the New Mexico State Constitution provides that a “board of county commissioners by unanimous vote may adopt an ordinance to increase the size of the board of county commissioners to five members”; and

WHEREAS, the Board of Torrance County Commissioners desires to consider such an ordinance; and

WHEREAS, in order to consider such an ordinance, the Commission must publish notice of its intention to do so at least 14 days before the meeting at which the ordinance will be considered, in accordance with NMSA (1978) § 4-37-7.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF TORRANCE COUNTY, NEW MEXICO:

1. That an ordinance, entitled AN ORDINANCE INCREASING THE SIZE OF THE BOARD OF TORRANCE COUNTY COMMISSIONERS TO FIVE MEMBERS PURSUANT TO ARTICLE X, SECTION 7 OF THE NEW MEXICO CONSTITUTION, to be introduced before the Board shall be filed with the County Clerk, and shall be considered by the Board at a regular meeting held on _____, 2018, at 9:00 a.m. in Commissioners’ Chambers of the Torrance County Administrative Offices of Torrance County, 205 South Ninth Street, Estancia New Mexico, in the County, being the regular meeting place of the Board.

2. That the following notice of intent shall be published one time in the newspapers of general circulation in the County, following the adoption of this resolution:

(Form of Notice)

NOTICE OF CONSIDERATION OF ORDINANCE NO. [_____]
TORRANCE COUNTY, NEW MEXICO

NOTICE IS GIVEN that the Board of County Commissioners, constituting the governing body of the Torrance County, New Mexico will consider the adoption of an ordinance (the "Ordinance") entitled: AN ORDINANCE INCREASING THE SIZE OF THE BOARD OF TORRANCE COUNTY COMMISSIONERS TO FIVE MEMBERS PURSUANT TO ARTICLE X, SECTION 7 OF THE NEW MEXICO CONSTITUTION. The purpose of the ordinance is to increase the Torrance County Board of Commissioners to five members.

The Ordinance will be considered at a regular meeting of the Commission on _____, _____ 2018, at 9:00 a.m., or as soon thereafter as the matter may be heard, in the Commissioners' Chambers located in the Administrative Offices of Torrance County, 205 South Ninth Street, Estancia New Mexico, in the County, being the regular meeting place of the Board.

A copy of the Ordinance in draft form is on file and available for inspection during normal business hours at the office of the County Clerk at the Administrative Offices of Torrance County, 205 South Ninth Street, Estancia New Mexico, New Mexico.

DATED: February 28, 2018

Julia DuCharme
Chairman, Board of County
Commissioners
Torrance County, New Mexico

(End of Form of Notice)

**PASSED, ADOPTED, SIGNED AND APPROVED THIS 28th DAY OF
FEBRUARY 2018.**

[seal]

ATTEST:

Linda Jaramillo, Clerk

**BOARD OF COUNTY COMMISSIONERS
TORRANCE COUNTY, NEW MEXICO**

Julia DuCharme, Chairman

James "Jim" Frost, Member

Javier E. Sanchez, Member

Commissioner _____ then moved that the resolution be passed and adopted. Commissioner _____ seconded the motion. The question being upon the passage and adoption of said resolution, the motion was voted upon with the following result:

Those Voting Yea:

Those Voting Nay:

Those Absent:

The Chairman thereupon declared that at least a majority of all the members of that Commission having voted in favor thereof, the motion was carried and the resolution duly passed and adopted.

After consideration of matters not relating to the Resolution, the meeting on motion duly made, seconded and unanimously carried, was adjourned.

Julia DuCharme, Chairman
Board of County Commissioners

(SEAL)

Attest:

Linda Jaramillo, County Clerk

STATE OF NEW MEXICO)
) ss.
COUNTY OF TORRANCE)

I, Linda Jaramillo, County Clerk of Torrance County, New Mexico (the "County"), do hereby certify:

1. The foregoing pages are a true, correct and complete copy of the record of the proceedings of the Board of County Commissioners (the "Board") of the County, taken at a duly called, open meeting of the Commission held in the Commission Chambers in the Administrative Offices of Torrance County, 205 South Ninth Street, Estancia New Mexico, being the regular meeting place of the Commission on Wednesday, February 28th, 2018, beginning at 9:00 a.m., insofar as the same relate to consideration of the adoption of Torrance County Resolution No. 2018-13 entitled, NOTICE OF INTENT TO CONSIDER AN ORDINANCE, a copy of which is set forth in the official records of the proceedings of the County kept in my office.

2. Notice of such meeting was given in compliance with the permitted methods of giving notice of meetings of the Commission as required by the open meetings standards then in effect, i.e., the Commission's Open Meetings Resolution.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Torrance County, New Mexico, this 28th day of February 2018.

Attest:

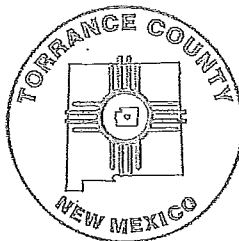
[SEAL]

Linda Jaramillo, County Clerk



*Agenda Item
No. 13*

PO Box 48
205 9th Street
Estancia, NM 87016
(505) 544-4700 Main Line (505) 384-5294 Fax
www.torrancecountynm.org



County Commission
Commissioner James "Jim" Frost, District 1
Commissioner Julia DuCharme, District 2
Commissioner Javier E. Sanchez, District 3
County Manager
Belinda Garland
Deputy County Manager
Annette Ortiz

**REQUEST TO BE PLACED ON THE TORRANCE COUNTY
COMMISSION AGENDA**

This form must be returned to the County Manager's Office ONLY!

Deadline for inclusion of an item is WEDNESDAY, NOON prior to the subsequent meeting.
All fields must be filled out for consideration.

Name: Javier Sanchez DIST. 3
First Last Department / Company / Organization Name

Today's Date: Feb 21, 2018 Mailing Address: _____
(Departments/employees of Torrance County need not include their address)

Telephone number/Extension: 400-3192 Fax Number: _____
Would you like this Agenda Faxed to you? Yes No

Email Address: jsanch22@unm.edu

Is this request for the next Commission meeting? YES NO If no, date of Commission Meeting: _____

Brief explanation of business to be discussed:
Apportionment of partial PLT payments by commission district

Is this a Resolution, Contract, Agreement, Grant Application, Other? ~ / *

Has this been reviewed by Grant Committee? YES NO If yes, corresponding paperwork must be attached.

Has this been reviewed by the County Attorney? YES NO

If this is a contract, MOU, or Joint Powers Agreement there must be a signature line for the County Attorney on the original contract.

Has this been reviewed by the Finance Dept? YES NO Comptroller Initials: _____
No Impact
Change in current fund
Raise Budget (allow 45 days after Commission approval)
Change in funds (allow 45 days after Commission approval)
Reduction
Transfer funds (allow 45 days after Commission approval)

Other: _____



*Agenda Item
No. 14*

PO Box 48
205 9th Street
Estancia, NM 87016
(505) 544-4700 Main Line (505) 384-5294 Fax
www.torrancecountynm.org



County Commission
Commissioner James "Jim" Frost, District 1
Commissioner Julia DuCharme, District 2
Commissioner Javier E. Sanchez, District 3
County Manager
Belinda Garland
Deputy County Manager
Annette Ortiz

**REQUEST TO BE PLACED ON THE TORRANCE COUNTY
COMMISSION AGENDA**
This form must be returned to the County Manager's Office ONLY!

Deadline for inclusion of an item is WEDNESDAY, NOON prior to the subsequent meeting.
All fields must be filled out for consideration.

Name: Javier Sanchez Dist. 3
First Last Department / Company / Organization Name

Today's Date: Feb 21, 2018 Mailing Address: _____
(Departments/employees of Torrance County need not include their address)

Telephone number/Extension: 400-2192 Fax Number: _____
Would you like this Agenda Faxed to you? Yes No

Email Address: jsanchez22@unm.edu

Is this request for the next Commission meeting? YES NO If no, date of Commission Meeting: _____

Brief explanation of business to be discussed:
Torreón acquia match budget request

Is this a Resolution, Contract, Agreement, Grant Application, Other? NA

Has this been reviewed by Grant Committee? YES NO If yes, corresponding paperwork must be attached.

Has this been reviewed by the County Attorney? YES NO

If this is a contract, MOU, or Joint Powers Agreement there must be a signature line for the County Attorney on the original contract.

Has this been reviewed by the Finance Dept? YES NO Comptroller Initials: _____

- No Impact
- Change in current fund
- Raise Budget (allow 45 days after Commission approval)
- Change in funds (allow 45 days after Commission approval)
- Reduction
- Transfer funds (allow 45 days after Commission approval)

Other: _____



*Agenda Item
No. 15*

PO Box 48
205 9th Street
Estancia, NM 87016
(505) 544-4700 Main Line (505) 384-5294 Fax
www.torrancecountynm.org



County Commission
Commissioner James "Jim" Frost, District 1
Commissioner Julia DuCharme, District 2
Commissioner Javier E. Sanchez, District 3
County Manager
Belinda Garland
Deputy County Manager
Annette Ortiz

**REQUEST TO BE PLACED ON THE TORRANCE COUNTY
COMMISSION AGENDA**
This form must be returned to the County Manager's Office ONLY!

Deadline for inclusion of an item is WEDNESDAY, NOON prior to the subsequent meeting.
All fields must be filled out for consideration.

Name: Andrew Gutierrez Tajique Land Grant
First Last Department / Company / Organization Name

Today's Date: 2-21-18 Mailing Address: 8636 Hwy 55 Estancia NM 87016
(Departments/employees of Torrance County need not include their address)

Telephone number/Extension: 505 705 3132 Fax Number: _____
Would you like this Agenda Faxed to you? Yes No

Email Address: drewnessababydomo@aol.com

Is this request for the next Commission meeting? YES NO If no, date of Commission Meeting: _____

Brief explanation of business to be discussed:
Approval of lease agreement with Tajique land grant

Is this a Resolution, Contract, Agreement, Grant Application, Other? lease agreement

Has this been reviewed by Grant Committee? YES NO If yes, corresponding paperwork must be attached.
Has this been reviewed by the County Attorney? YES NO

If this is a contract, MOU, or Joint Powers Agreement there must be a signature line for the County Attorney on the original contract.

Has this been reviewed by the Finance Dept? YES NO Comptroller Initials: _____
No Impact
Change in current fund
Raise Budget (allow 45 days after Commission approval)
Change in funds (allow 45 days after Commission approval)
Reduction
Transfer funds (allow 45 days after Commission approval)

Other: _____

LEASE AGREEMENT

ARTICLE ONE: BASIC TERMS

This Article One contains the Basic Terms of this Lease between Landlord and Tenant named below. Other Articles, Sections and Paragraphs of the Lease referred to in the Article One explain and define the Basic Terms and are to be read in conjunction with the Basic Terms.

Section 1.01. Date of Lease. July 1, 2017.

Section 1.02. Landlord. Tajique Land Grant, P.O. Box _____, Tajique, New Mexico, 87

Section 1.03. Tenant. County of Torrance, P.O. Box 48, Estancia, New Mexico 87016.

Section 1.04. Property. The parcel of real property described in Exhibit "A" attached hereto and by this reference incorporated herein, for use as a solid waste transfer station.

Section 1.05. Lease Term. Three years from commencement date of July 1, 2017, as described in Section 2.01 herein plus any partial month after the commencement date. In the event the parties hereto elect to extend the term of the lease, the lease term and rental payment shall be reviewed and agreed upon in advance.

Section 1.06. Permitted Uses. Solid waste transfer station.

Section 1.07. Security Deposit. None

Section 1.08. Base Rent Payable. Upon execution of this Lease Agreement by Tenant, Tenant shall pay to Landlord the amount of \$350.00 per month. The rent shall be payable at Landlord's address as stated in Section 1.02.

Section 1.09. Board of Finance Approval. Landlord and Tenant agree that this Lease Agreement Shall be effective only upon approval by the New Mexico Board of Finance.

ARTICLE TWO: LEASE TERMS

Section 2.01. Lease of Property for Lease Term. Landlord agrees to lease the Property to Tenant and Tenant agrees to lease the Property from Landlord for the Lease Term on a "triple net" basis (except to the extent that either party is required to pay property taxes). The lease Term shall be as set forth in Section 1.05. Upon entry upon the Property

as provided in this Section 2.01, all of the provisions of this Lease shall be in full force and effect and Tenant shall be deemed to have accepted the Property. The Lease Term for any or all purposes, including the payment of rent, shall commence on the effective date of July 1, 2017.

Section 2.02. Excuse of Landlord's Performance. Landlord shall not be in default with respect to the performance of this Lease if such failure of performance shall be due to any strike, lockout, government regulations or controls, act of God, or other cause beyond the control of Landlord.

Section 2.03. Holding Over. Tenant shall vacate the Property upon the expiration or earlier termination of this Lease. Tenant shall reimburse Landlord for and indemnify Landlord against all damages incurred by Landlord from any delay by Tenant in vacating the Property. If Tenant does not vacate the Property upon the expiration or earlier termination of the Lease and Landlord thereafter accepts rent from Tenant, Tenant's occupancy of the Property shall be a "month to month" tenancy, subject to all of the other terms of this Lease.

Section 2.04. Lease Term Extension. The parties agree at the expiration of the term hereof, this lease may be extended by mutual consent of the parties for a term and rental payment to be negotiated and agreed upon. Tenant must notify Landlord, not later than 120 days prior to expiration of the term hereof, of its desire to extend the term of the lease and negotiate a rental payment for the extended term.

ARTICLE THREE: OTHER CHARGES PAYABLE BY TENANT

Section 3.01. Utilities. Tenant shall pay directly to the appropriate supplier the cost of all natural gas, heat, light, power, sewer service, telephone, water, refuse disposal and other utilities and services supplied to the Property.

Section 3.02. Insurance.

- (a.) **Liability Insurance.** Tenant shall procure and maintain at its own cost and expense, during the Lease Term, a policy or policies of insurance insuring Landlord and Tenant to the amount of Tenant's exposure under the New Mexico Tort Claims Act.
- (b.) **Payment of Premiums: Insurance Policies.** Tenant shall pay all premiums for the insurance policies as they come due, covering the Property described in Subsection 4.04(a) within fifteen (15) days. If the Lease term expires before the expiration of the insurance policy period, Tenant's liability for insurance premiums shall be prorated on an annual basis. Tenant shall be liable for the payment of any deductible amount under such insurance policies.

Section 3.03. Privacy Fence. Tenant shall install a six foot tall privacy fence (approximately 200 linear feet) to block visibility of the transfer station from other amenities belonging to Landlord.

ARTICLE FOUR: USE OF PROPERTY

Section 4.01. Permitted Uses. Tenant may use the property only for the Permitted Uses set forth in Section 1.06 above.

Section 4.02. Manner of Use. Tenant shall not cause or permit the Property to be used in any way which constitutes a violation of any law, ordinance or governmental regulation or order, or which constitutes a nuisance or waste.

Section 4.04. Quiet Possession. If Tenant pays the rent and complies with all other terms of this Lease, Tenant may occupy and enjoy the Property for the full Lease Term, subject to the provisions of this Lease.

ARTICLE FIVE: CONSTRUCTION; CONDITION OF PROPERTY; MAINTENANCE, REPAIRS AND ALTERATIONS

Section 5.01. Alterations, Additions and Improvements. Tenant shall not make any such alterations, additions or improvements to the Property without Landlord's prior written consent. Tenant shall promptly remove any alterations, additions or improvements constructed in violation of this Section 6.04 upon Landlord's written request. All alterations, additions and improvements consented to will be accomplished at Tenant's sole expense and in a good and workmanlike manner, in conformity with all applicable law and regulations, and by a licensed contractor.

Section 5.02. Landlord's Obligation for Maintenance, Repair and Replacement. Landlord shall have no obligation of any nature for the maintenance of the Property or the repair or replacement of all or any portion thereof of any component thereof during the Lease Term.

Section 5.03. Tenant's Obligation for Maintenance, Repair and Replacement. Tenant shall keep the Property (including, but not limited to ordinary, non-structural, interior, exterior and landscaped areas, all systems and equipment, as well as any and all other portions of the Property) in good order, condition and repair during the Lease Term and any continued period of occupancy by Tenant thereafter. It is the intention of Landlord and Tenant that, at all times during the Lease Term, and Tenant's occupancy, Tenant shall solely maintain the Property in a fully operative condition, replacing such parts and components thereof as may be necessary to maintain such condition.

Section 5.04. Condition Upon Termination. Upon the termination of the Lease, Tenant shall surrender the Property, including any alterations and improvements, to Landlord in the same condition as received except for ordinary wear and tear. Tenant may

remove Tenant's fixtures and equipment which can be removed without material damage to the property. Tenant shall repair, at Tenant's expense, any damage to the Property caused by the removal of any such fixtures or equipment.

Section 5.05. Signs. Tenant shall procure Landlord's prior written consent before placing or erecting any sign or lettering on the exterior of the Property, which approval shall not be unreasonably withheld.

ARTICLE SIX: DAMAGE OR DESTRUCTION

Section 6.01. Damage to Property. Tenant shall notify Landlord in writing immediately upon the occurrence of any damage to the Property. Further, immediately upon the occurrence of any damage to the Property by Tenant, or its agents, employees, subcontractors or those who enter upon the property at the request of Tenant, Tenant shall commence and thereafter diligently pursue to completion, at its sole cost and expense, full repair of such damage or destruction including, if necessary, any and all reconstruction necessary to place the Property in good order, repair and condition.

Section 6.02. Reduction of Rent. In the event that fifty percent (50%) or more of the Premises is destroyed or rendered untenable by fire or other casualty during the Lease Term (based upon the cost to replace the Premises damaged or destroyed as compared with the market value of the improvements on said Building immediately prior to such fire or other casualty), then Landlord or Tenant shall have right to terminate this Lease effective as of the date of the casualty, by giving one or the other within sixty (60) days of such casualty, written notice of termination. If said notice of termination is given within this sixty (60) day period, this Lease shall terminate and Rent and all other charges shall abate as aforesaid from the date of such casualty, and Landlord shall promptly repay to Tenant any Rent paid in advance which has not been earned as of the date of such casualty. If said notice is not given and Landlord is required or elects to repair or rebuild the Building as herein provided, then Landlord shall repair and replace the Property to at least its condition prior to the damage or destruction.

ARTICLE EIGHT: ASSIGNMENT AND SUBLETTING

Section 8.01. Landlord's Consent Required. No portion of the Property or of Tenant's interest in this Lease may be acquired by any other person or entity, whether by assignment, mortgage, sublease, transfer, operation of law, or act of Tenant, without Landlord's prior written consent, which consent shall not be unreasonably withheld. Except that, the parties understand and consent to the Estancia Valley Solid Waste Authority operating the transfer station located on the Premises.

Section 8.02. No Release of Tenant. Unless otherwise agreed by Landlord in writing, no transfer permitted by this Article Nine shall release Tenant or change Tenant's primary liability to pay the rent and to perform all other obligations of Tenant under this Lease. Landlord's acceptance of rent from any other person is not a waiver of any provision of this Article Nine. Consent to one transfer is not a consent to any subsequent

transfer. If Tenant's transferee defaults under this Lease, Landlord may proceed directly against Tenant without pursuing remedies against the transferee.

Section 8.03. Landlord's Election. Tenant's request for consent to any transfer described in Section 9.01 above shall be accompanied by a written statement setting forth the details of the proposed transfer, including the name, business and financial condition of the prospective transferee, financial details of the proposed transfer (e.g., the term of the rent and security deposit payable under any assignment or sublease), and any other information Landlord reasonably deem relevant. Landlord shall have the right to withhold consent, if reasonable or to grant consent.

Section 8.04. No Merger. No merger shall result from the Tenant's sublease of the Property under this Article Nine, Tenant's surrender of this Lease or the termination of this Lease in any other manner. In any such event, Landlord may terminate any or all subtenancies or succeed to the interest of Tenant as sub-landlord thereunder.

ARTICLE NINE: DEFAULTS; REMEDIES

Section 9.01. Covenants and Conditions. Tenant's performance of each of Tenant's obligations under this Lease is a condition as well as a covenant. Tenant's right to continue in possession of the property is conditioned upon such performance. Time is of the essence in the performance of all covenants and conditions; provided, however, that nothing in this sentence shall be constructed to reduce any notice, cure or performance periods set forth herein if specific periods of time are stated for any such notice, cure or performance.

Section 9.02. Defaults. Tenant shall be in material default under this Lease:

- (a) If Tenant abandons the Property or if Tenant vacates the Property except for remodeling or other permitted purposes herein;
- (b) If Tenant fails to pay rent or any other charge required to be paid by Tenant, as and when due or fails to procure and maintain insurance as required herein if such failure in either of said events continues for ten (10) days following notice to Tenant of said failure;
- (c) If Tenant fails to perform any of Tenant's non-monetary obligations under this Lease for a period of thirty (30) days after written notice from Landlord; provided that if more than thirty (30) days are required to complete such performance, Tenant shall not be in default if Tenant commences such performance within the 30-day period and thereafter diligently pursues its completion.

Section 9.03. Remedies. On the occurrence of any material default by Tenant, Landlord may, at any time thereafter, without limiting Landlord in the exercise of any right or remedy which Landlord may have:

- (a) Terminate Tenant's right to possession of the Property by any lawful means, in which case this Lease shall terminate and Tenant shall immediately surrender possession of the Property to Landlord.

ARTICLE TEN: TERMINATION

Section 10.01. It is specifically agreed that this Lease Agreement may be terminated by either party at any time upon one hundred eighty (180) days written notice with or without cause. Upon such termination, all provisions herein relating to termination of vacation of the premises shall apply.

ARTICLE THIRTEEN: MISCELLANEOUS PROVISIONS

Section 13.01. Non-Discrimination. Tenant promises, and it is a condition to the continuance of this Lease, that there will be no discrimination against, or segregation of, any person or group of persons on the basis of race, color, sex, creed, national origin or ancestry in the leasing, subleasing, transferring, occupancy, tenure or use of the Property or any portion thereof.

Section 13.02. Landlord's Liability: Certain Rules.

- (a) As used in this Lease, the term "Landlord" means only the owner or owners of the fee title to the Property at the time in question. Each successive Landlord shall be bound by all terms, covenants and conditions of this Lease only during the time such Landlord owns such title. Any Landlord who transfers its title is relieved of all liability with respect to the obligations of Landlord under this Lease to be performed on or after the date of transfer except for those obligations pursuant to Sections 5.04 and 12.01 herein. However, each Landlord shall deliver to its transferee all funds previously paid by Tenant if such funds have not yet been applied under the terms of this Lease.
- (b) Tenant shall give written notice of any failure by Landlord to perform any of its obligations under this Lease to landlord and to any ground lessor, mortgagee or beneficiary under any deed of trust encumbering the Property whose name and address have been furnished to Tenant in writing. Landlord shall not be in default under this Lease unless Landlord (or such ground lessor, mortgagee or beneficiary) fails to cure such non-performance within thirty (30) days after receipt of Tenant's notice, unless continued failure to cure constitutes a bona fide threat of

immediate injury to persons or immediate damage to property, in which case said notice shall so assert and the cure period shall be limited to five (5) days after receipt of Tenant's notice. However, if such non-performance reasonably requires more than thirty (30) days (or, if applicable, five (5) days) to cure, Landlord shall not be in default if such cure is commenced within said 30-day (or 5-day) period and is therefore diligently pursued to completion.

Section 13.03. Severability. A determination by a court of competent jurisdiction that any provision of this Lease or any part thereof is illegal or unenforceable shall not cancel or invalidate the remainder of such provision of this Lease, which shall remain in full force and effect.

Section 13.04. Interpretation. The captions of the Articles or Sections of this Lease are to assist the parties in reading this Lease and are not a part of the terms or provisions of this Lease. Whatever required by the context of this Lease, the singular shall include the plural and the plural shall include the singular. The masculine, feminine and neuter genders shall each include the others. In any provision relating to the conduct, acts or omission of Tenant, the term "Tenant" shall include Tenant's agents, employees, contractors, invitees, successors or others using the Property with Tenant's expressed or implied permission.

Section 13.05. Incorporation of Prior Agreements: Modifications. This lease supersedes any and all prior or contemporaneous discussions, negotiations and agreements between the parties hereto, and not other agreements are effective. All amendments to this Lease shall be in writing and signed by all parties. Any other attempted amendment shall be void.

Section 13.06. Notices. All notices required or permitted under this Lease shall be in writing and shall be personally delivered or sent by certified mail, return receipt requested, postage prepaid. Notices to Tenant shall be delivered to the address specified in 1.03 above. All notices shall be deemed delivered at the time of personal delivery or, if dispatched by mail, seventy-two (72) hours after the same have been dispatched unless return receipt evidences earlier delivery, in which case the date and time evidence by said delivery shall be deemed the delivery and effective date of mailed notice.

Section 13.07. Waivers. All waivers must be in writing and signed by the waiving party. Landlord's failure to enforce any provisions of this Lease or its acceptance of rent shall not be a waiver and shall not prevent Landlord from enforcing that provision or any other provision of this Lease in the future. No statement on a payment check from Tenant or in a letter accompanying a payment check shall be binding on Landlord. Landlord may, with or without notice to Tenant, negotiate such check without being bound to the conditions of such statement. Tenant may accompany any payment to Landlord with a letter of protest if Tenant so elects.

Section 13.09. Binding Effect: Choice of Law. This Lease binds any party who legally acquires any rights or interest in this Lease from Landlord or Tenant. However, Landlord shall have no obligation to Tenant's successor unless the rights or interest of Tenant's successor are acquired with the terms of this Lease. The law of the State of New Mexico governs this Lease.

Section 13.10. Corporate Authority. Each person executing this Lease on behalf of Tenant represents and warrants that he has full authority to do so and that this lease binds the corporation. Each person executing this Lease on behalf of Landlord represents and warrants that he has full authority to do so and that this Lease binds the Landlord.

Section 13.12. Force Majeure. If Landlord cannot perform any of its obligations due to events beyond Landlord's control, or if Tenant cannot perform any of its obligations (other than an obligation to pay money or provide insurance coverage) due to events beyond Tenant's control, the time provided for performing such obligations shall be extended by a period of time equal to the duration of such events. Events beyond a party's control include, but are not limited to, acts of God, war, civil commotion, labor disputes, strikes, fire, flood or other casualty, shortages of labor or material, government regulation or restriction and weather conditions. Nothing herein shall be construed to permit the delay of the commencement of the Lease Term beyond the time notice in Section 2.01.

Section 13.13. Execution of Lease. This Lease may be executed in counterparts and, when all counterpart documents are executed, the counterparts shall constitute a single binding instrument. The delivery of the Lease by Landlord and Tenant shall not be deemed to be an offer and shall not be binding upon either party until executed and delivered to both parties.

LANDLORD

TAJIQUE LAND GRANT

By: _____

Its: _____

Date: _____

Attest:

Date: _____

TENANT

BOARD OF COUNTY COMMISSIONERS
FOR TORRANCE COUNTY

Jim Frost, District 1

Julia DuCharme, District 2

Javier Sanchez, District 3

Attest:

Linda Jaramillo, County Clerk



*Agenda Item
No. 16*

**Iron Forge Manor Subdivision
Application for Vacation of Subdivision**

List of Exhibits

Exhibit 1: Original Application package.

Exhibit 2: Public comment from Feb. 7 P&Z Board meeting. Charles Wellman.

Exhibit 3: Public notice letter sent to adjoining property owners January 4, 2018, Report to Commission Feb. 14, Ad sent to the Mountainview Telegraph, Public notice signs posted at Martinez Road E. & Skoal Road.

Exhibit 4: Draft minutes from the February 7, 2018 Planning & Zoning Board meeting.

Exhibit 5: Staff report on access to Charles Wellman properties.

Exhibit 6: Staff report on dedicated drainage easements shown on subdivision plats.

Exhibit 7: Staff report on Utility easements on subject properties. Please note: As of Feb. 21 a memo from Century Link is pending.

MEMO FROM CNMEC
EMAIL FROM CENTURY LINK



Torrance County Planning & Zoning

Torrance County Planning & Zoning

DEC 28 2017

Request for Vacation of Plat Chalmen Padilla

Received by Time 10:05 AM

Instructions: As per Section 7.3 of the Torrance County Subdivision Regulations, submit 8 copies of this completed application, a copy of the plat to be vacated and the appropriate filing fee to the Torrance County Planning & Zoning Office.

Owner's Name: Joe Tim Williams AND Nixie Clark
Address: PO Box 605
Estancia, NM 87016
Phone Numbers: 384-1151

Legal Description: T 9 N R 9 E Sections 23 & 24
T 9 N 12 0 E Section 19

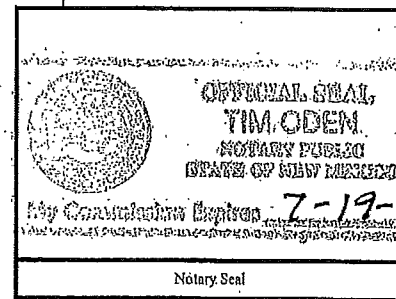
Reason for Request: We wish to vacate the subdivision of IRON FORGE MANOR Units A, B, & C, & return the land to grazing.

By my signature, I acknowledge that the plat, or portion of a plat, that I have presented to the Torrance County Commission shall be vacated:

Signature: Joe Tim Williams Nixie Clark

Sworn and subscribed to before me this 24th day of DECEMBER, 2017.

[Signature]
Notary Public or Other Officer
My Commission Expires: 7-19-20



For Torrance County Use Only
Date Received: _____ Rec'd by: _____
Torrance County Commission
Approved: _____ Denied: _____
Chairman Signature: _____

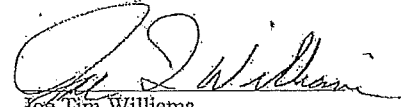
COPY

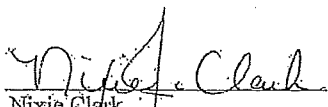
VACATION OF
IRON FORGE MANOR
UNIT A, UNIT B, AND UNIT C

The undersigned owners do hereby declare that Unit A, Unit B, and Unit C, of Iron Forge Manor, a subdivision located in Sections 23 and 24, T9N, R9E, and Section 19, T9N, R10E, NMPM, Torrance County, New Mexico, as the same are shown and designated on the Subdivision Plats thereof filed in the office of the County Clerk of Torrance County, New Mexico, on July 1, 1974, and as further approved by the Board of County Commissioners on June 14, 1974, are hereby vacated.

2017.

In Witness whereof we have set our hands and seal this 24th day of DECEMBER, 2017.



Joe Tim Williams

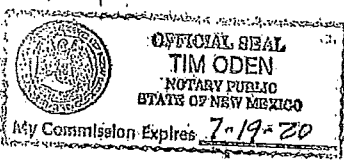

Nixie Clark

ACKNOWLEDGEMENT
FOR NATURAL PERSONS

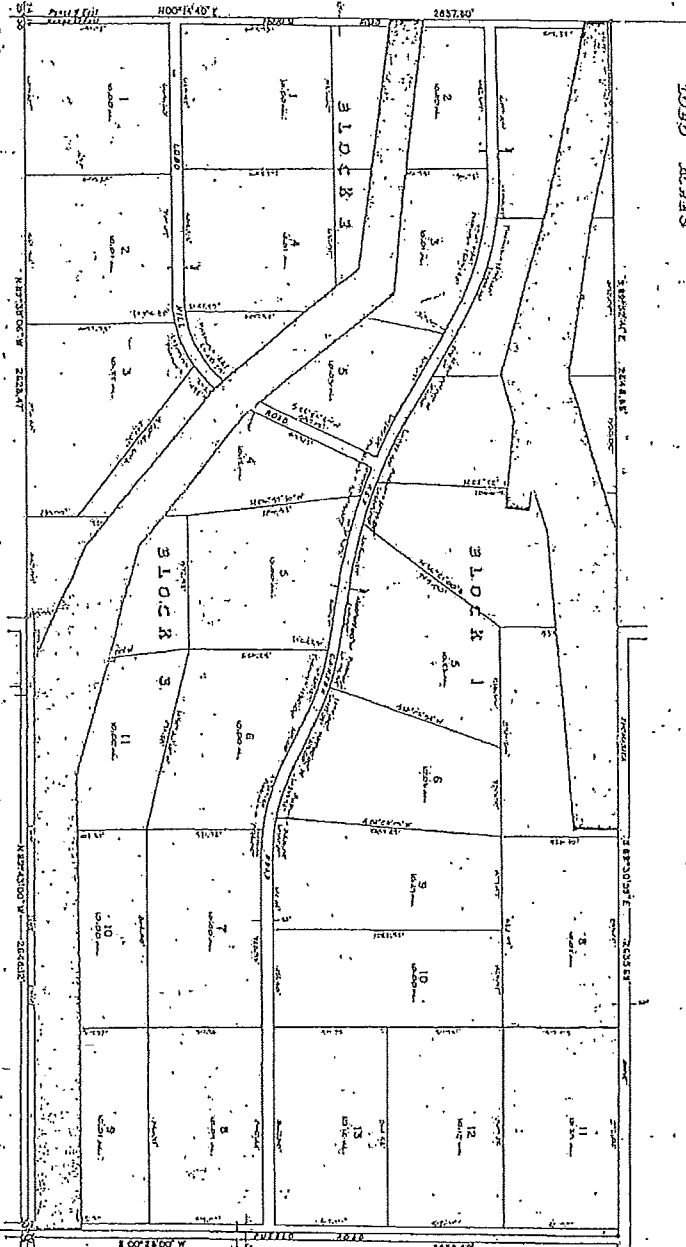
State of New Mexico _____)
County of TORRANCE _____) .ss

This instrument was acknowledged before me on 12/24/17
by Joe Tim Williams and Nixie Clark.


Notary Public



COPY

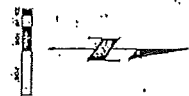


SEEDY CROFT

UNIT 1
SALLENDINE PICKETTS FHL AG KETTY FHL

UNIT 2
Dec 1979 R10

UNIT 10
VALLEY FHL
SALLENDINE PICKETTS FHL



283
283



THE PLANNING AND ZONING COMMISSION OF THE CITY OF IRON, MISSOURI, HAS REVIEWED THE ABOVE DESCRIBED PROJECT AND HAS DETERMINED THAT THE PROJECT IS IN ACCORDANCE WITH THE CITY ZONING ORDINANCES AND THE CITY PLANNING AND ZONING COMMISSION HAS APPROVED THE PROJECT FOR THE CITY OF IRON, MISSOURI.

APPROVED: _____
 DATE: _____

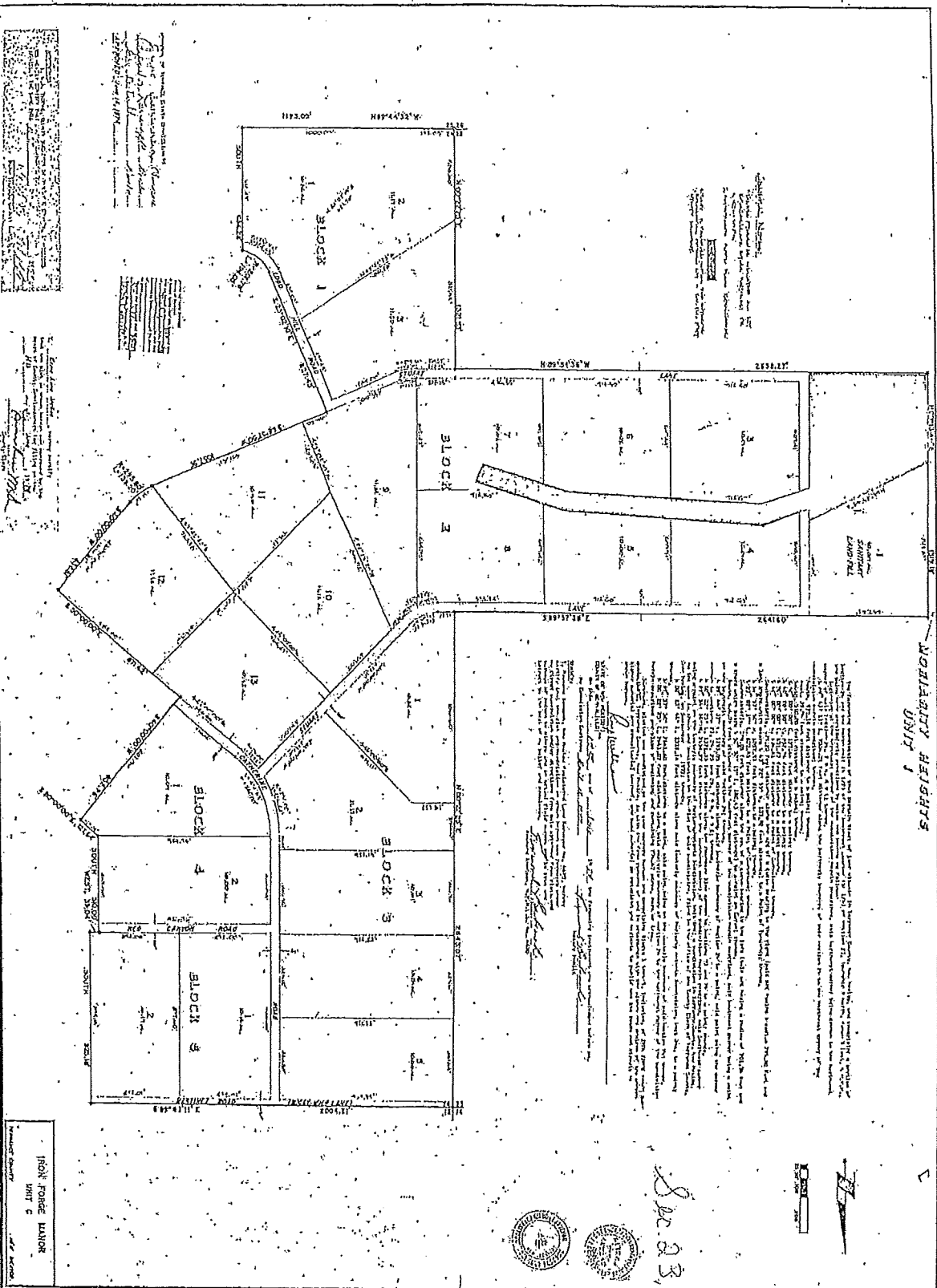
APPROVED: _____
 DATE: _____

APPROVED: _____
 DATE: _____

IRON POLICE MANOR
 UNIT 1

COPY

WILLIAM HERRICKS
UNIT 1



See 23, 79, 89

285
582

IRON FORGE TAYLOR
UNIT 6

June 14, 1974

The Torrance County Board of Commissioners met in Special Session June 14, 1974 with the following present: Eleno Candelaria, Chairman of the Board; Jerry Britton, member; Alfred Larranaga, member; and Erma Ann McGee, Clerk of the Board. Purpose of the meeting, to open bids for a dump truck and trailer. Also to take care of any other business appearing before board.

Bids on Dump Truck were received and opened. Only one bid was received from Baca Chevrolet Company. Baca Chevrolet bid \$7291.00, delivery within 90 days with reservations. They have no control over Factory delivery. Baca Representative suggested his company call dealers and try to find a truck. Jerry moved the bid be accepted under these conditions, but if they can't make delivery within 30 days, commissioners shall reject bid. Seconded by Alfred. Motion carried.

Bids were received and opened on the Equipment Trailer. Contractors Equipment and Supply bid \$7714.00. Clerk Truck Equipment Company bid \$6595.00. Delivery within 30-45 days. Jerry moved the bid from Clark Truck and Equipment be accepted. Seconded by Alfred. Motion carried.

Mr. Gil Stribbling, representing the Burroughs Corporation appeared in regards to a Mini-Computer for the County. The commissioners informed him that at the present time, funds were not available to purchase any sort of Computer Equipment.

Mr. Fuller Xenon appeared in interest of Land Fill in Torrance County near Corona, on old State Highway #54. The Commissioners advised him to contact the Highway Commissioner in his district. This being District #2 at Roswell.

Dean Stoneman, Mr. Ray Babcock, and Tony Atuzio appeared in interest of Plat approval of Iron Forge Merfor Sub-division. Jerry moved that the commissioners give final approval to this plat. Seconded by Alfred.

ATTEST:

Erma Ann McGee
Clerk of the Board

Eleno Candelaria
Chairman of the Board

July 1, 1974

The Torrance County Board of Commissioners met in Regular Session July 1, 1974 with the following present: Eleno Candelaria, Chairman of the Board; Jerry Britton, member; and Alfred Larranaga, member; Pat Romero, Ray Lara, Department of Finance; Mable Crane, State Library; O.F. Baca, Extension Service; Bill Spery, Fish and Wildlife Service; George Anslone, Dr. Wallen, Health Department; Raymond Lesperance, Tony Griego, Sheriff's department; Victor Baca, Property Appraisal Department; Marion Gatis, Jeannie Liles, Treasurer's office; Edith Otero, Anita Dial, Gloria Pohl, County Assessor; and Joyce McCallum, Torrance County Citizen. Official Budget Hearing. Due to the illness of both the county clerk and the deputy county clerk, the commissioners asked Mrs. Pohl to take the minutes of this meeting.

The commissioners requested the over 5 mill levy as assessments went over 5%. Request was approved subject to review of the budget. Representative from the Burroughs company was present and mentioned the L4000 machine. Commissioners agreed to discuss same at a later date. The assessor budget was discussed and acknowledged as requested by the assessor. The sheriff requested three jailers and 1 part-time jailer. Commissioners agreed to his request. The Extension service requested \$13,324. Upon review of the monies available, the commissioners approved \$11,092.00. The Health Department requested \$24,345.00. After discussion, the commissioners approved \$14,397.00. County Occupation Licenses were discussed, as to number and who had the authority to check county maintenance for licensees.

COPY

Steven Guetschow

From: Charles Wellman <chas.wellman@gmail.com>
Sent: Tuesday, January 30, 2018 6:42 AM
To: Steven Guetschow
Subject: Vacation of Plat application

1/30/2018

Hello Mr. Guetschow,

Thank you so much for the information related to this request for Vacation of Plat for Iron Forge Mano; Unit A, Unit B and Unit C. As owners of one of the adjacent properties that would be impacted by this action, we have only one concern. We need to be assured that our land will not be land locked by this Vacation of Plat.

As long as there is documented continued access and egress suitable for passenger vehicles we have no objections.

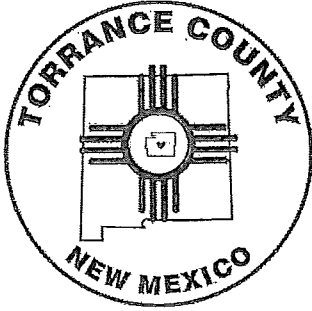
Thank you,

Charles E Wellman
Terry A. Wellman

Torrance County	
Planning & Zoning	
JAN 30 2018	
Received by	<i>SG</i>
Time:	<i>6:55 AM</i>

via Email time stamped 6:43

WILLIAMS/CLARK



Torrance County

Planning & Zoning

P.O. Box 48 205 9th Street

Estancia, NM 87016

(505) 544-4393 Main Line (505) 384-5294 Fax

www.torrancecountynm.org

Jan. 4, 2018

To Whom It May Concern:

This letter is to inform you that Joe Williams and Nixie Clark have filed a Request for Vacation of Plat. The subject parcels are described as Units A, B, and C of the Iron Forge Manor Subdivision located within Sections 23 and 24, T9N, R9E, and Section 19, T9N, R10E, N.M.P.M. This action item will come before the Torrance County Planning & Zoning Board for a recommendation on February 7, 2018 before going to the County Commission for final approval at a later date. The meeting will begin at 9:30 a.m. and will be held at the Torrance County Administrative Offices, 205 9th Street, Estancia, NM.

Please plan to attend, have a representative attend in your place, or send a letter marked Attention: Planning & Zoning Director to the above address if you would like to voice an opinion in support of or in opposition to this application.

If you have any questions or concerns, please contact me at (505) 544-4391.

Regards,

Steve Guetschow
Planning & Zoning Director

TORRANCE COUNTY

NOTICE OF ACTION ON UNITS A, B, & C OF THE
IRON FORGE MANOR SUBDIVISION
FOR VACATION OF SUBRN. PLAT & RETURN TO AG.
USE FOR GRAZING. LANDS OF W. WILLIAMS & N. CLARK

THE COUNTY ZONING BOARD HAS SCHEDULED A PUBLIC MEETING ON (DATE/TIME)

FEBRUARY 7, 2018 9:30 AM

THE COUNTY HAS SCHEDULED A PUBLIC MEETING ON (DATE/TIME)

THE COUNTY HAS SCHEDULED A PUBLIC HEARING ON (DATE/TIME) T.B.D

AT THE COUNTY ADMINISTRATIVE BUILDING
FOR INFORMATION CALL (505) 544-4391 OR FAX (505) 384-5294

, THIS SIGN SHALL BE POSTED

FROM 1/3 TO T.B.D.

IT IS ILLEGAL FOR AN UNAUTHORIZED PERSON TO REMOVE OR TAMPER WITH THIS SIGN

01/03/2018 17:43

TORRANCE COUNTY

NOTICE OF ACTION ON LIMITS A, B, & C OF THE
IRON FORGE MANOR SUBDIVISION

FOR VACATION OF SUBDIVISION PLAT
& RETURN TO AGRICULTURAL (GRAZING) USE

LANDS OF F. WILLIAMS & N. CLARK
THE COUNTY ZONING BOARD HAS SCHEDULED A PUBLIC MEETING ON (DATE/TIME)

FEBRUARY 7, 2018 9:30 AM

THE COUNTY HAS SCHEDULED A PUBLIC MEETING ON (DATE/TIME)

THE COUNTY HAS SCHEDULED A PUBLIC HEARING ON (DATE/TIME) T.B.D.

AT THE COUNTY ADMINISTRATIVE BUILDING
FOR INFORMATION CALL (505) 544-4391 OR FAX (505) 384-5294

THIS SIGN SHALL BE POSTED

FROM 1/13

T.O.B.D.

IT IS ILLEGAL FOR AN UNAUTHORIZED PERSON TO REMOVE OR TAMPER WITH THIS SIGN

01/03/2018 17:33



Torrance County

Planning & Zoning

PO Box 48

205 9th Street

Estancia, NM 87016

(505) 544-4700 Main Line (505) 384-5294 Fax

www.torrancecountynm.org

February 13, 2018

re: Iron Forge Manor Subdivision Vacation

Dear Commissioners,

During the regular meeting of the Torrance County Planning & Zoning Board on Wednesday, February 7 the Board reviewed the application for a Vacation of Subdivision for the Iron Forge Manor subdivision, Units A, B, and C under procedures of the Torrance County Subdivision regulations. Mrs. Nixie Clark and her brother Mr. Joe Tim Williams are the current owners of the property. The property is located within Sections 23 and 24, T.9N., R.9E., and Section 19, T.9N., R.10E., N.M.P.M.. Following their review of the application the Planning & Zoning Board unanimously agreed to recommend approval of the application with contingencies that approval will not impair the access, ingress or egress, to any adjacent properties, confirm utilities serving adjacent properties are not impacted, and Staff view the property to determine that vacating the drainage easements dedicated by the subdivision will not affect adjacent properties.

Respectfully,

A handwritten signature in black ink, appearing to read 'Steven Guetschow'.

Steven Guetschow

Torrance County

Planning & Zoning Director

sguetschow@tcnm.us

NOTICE

During the regular meeting on February 28 at 9:00 a.m. the Torrance County Commission will hold a Public Hearing to consider the application for Vacation of the Iron Forge Manor Subdivision, Units A, B, & C located in Sections 23 & 24, T.9N., R.9E., and Section 19, T.9N., R.10E., N.M.P.M., Torrance County, New Mexico.

TORRANCE COUNTY

NOTICE OF ACTION ON UNITS A, B, & C OF THE
IRON FORGE MANOR SUBDIVISION

FOR VACATION OF SUBDIVISION PLAT
& RETURN TO AGRICULTURAL (GRAZING) USE

LANDS OF W. WILLIAMS & N. CLARK
THE COUNTY ZONING BOARD HAS SCHEDULED A PUBLIC MEETING ON (DATE/TIME)

FEBRUARY 7, 2018 9:30 AM

THE COUNTY HAS SCHEDULED A PUBLIC MEETING ON (DATE/TIME)

THE COUNTY HAS SCHEDULED A PUBLIC HEARING ON (DATE/TIME) ~~FEB~~
FEBRUARY 29 9:00 AM

AT THE COUNTY ADMINISTRATIVE BUILDING
FOR INFORMATION CALL (505) 544-4391 OR FAX (505) 384-5294

FROM 113

IT IS ILLEGAL FOR AN UNAUTHORIZED PERSON TO REMOVE OR TAMPER WITH THIS SIGN

TOTLBJD

02/08/2018 13:46

TORRANCE COUNTY

NOTICE OF ACTION ON LIMITS A, B, & C OF THE
IRON FORGE MANOR SUBDIVISION

FOR VACATION OF SUBDN. PLAT & RETURN TO AG.
USE FOR GRAZING. LANDS OF M. WILLIAMS & N. CLARK

THE COUNTY ZONING BOARD HAS SCHEDULED A PUBLIC MEETING ON (DATE/TIME)

~~FEBRUARY 7, 2018 9:30 AM~~

THE COUNTY HAS SCHEDULED A PUBLIC MEETING ON (DATE/TIME)

THE COUNTY HAS SCHEDULED A PUBLIC HEARING ON (DATE/TIME) ~~2018~~
FEBRUARY 28, 2018 9:00 AM

AT THE COUNTY ADMINISTRATIVE BUILDING
FOR INFORMATION CALL (505) 544-4391 OR FAX (505) 384-5294

. THIS SIGN SHALL BE POSTED

FROM 1/3

TO T.B.D.

02/08/2018

13:53

IT IS ILLEGAL FOR AN UNAUTHORIZED PERSON TO REMOVE OR TAMPER WITH THIS SIGN

Torrance County Planning & Zoning Board Minutes

Commission Chambers Administrative Offices 205 9th Street Estancia New Mexico 87016

Regular Meeting February 7, 2018

ATTENDANCE:

In attendance were Vice-Chairman Max Cabber, members Gail Langell, Cathryn Lynch, and Marty Hernandez. Also in attendance were County Attorney Dennis Wallin, Planning & Zoning Director Steve Guetschow.

CALL TO ORDER

Vice-Chairman Cabber called the meeting to order at 9:30a.m. And the Pledge of Allegiance was recited.

APPROVAL OF AGENDA

Mr. Cabber presented the meeting agenda. Mrs. Lynch made a motion to approve and Mrs. Langell seconded. All voted aye. Motion carried.

APPROVAL OF MINUTES

Mr. Cabber presented the minutes of the January 3, 2018 Planning & Zoning Board Meeting. Mrs. Langell made a motion to approve, Mr. Hernandez seconded. All voted aye. Motion carried.

ACTION ITEMS:

1. Claim of Exemption #8 (family transfer)

Applicant: Emitterio Chavez & David Chavez, Jr.

Agent: Oden & Associates, Inc.

Site: Being a tract located in the NW4 of Section 21 T.7N., R.8E., NMPM.

Zone: (AP-5) Agricultural Preservation 5 acre minimum.

Mr. Cabber introduced the Item, Tim Oden came forward and was sworn. As agent he explained the location, approximate size of the tract to be divided, and zoning of the property. This property was conveyed to Emitterio Chavez and David Chavez Jr. as joint tenants and the brothers want to divide the parcel so each has individual ownership of their own portion. Mr. Cabber asked if anyone wished to speak in favor of the application, hearing none he asked if anybody was in opposition. Hearing no one wished to comment he brought the matter to the Board for questions. Mr. Hernandez asked which brother would get which tract. Mr. Oden answered that David Chavez Jr. would receive Tract 1 and Emitterio would receive Tract 2. **Being no more questions Mr. Cabber asked for a motion. Mrs. Lynch made a motion to approve, Mr. Hernandez seconded. All voted aye. Motion carried.**

2. Claim of Exemption # 13 (5 Year Claim of Exemption)

Applicant: Daniel & Janelle Phillips.

Agent: Oden & Associates, Inc.

Site: Tract 1-W-2 Lands of Phillips within the NW4 of Section 16, T.9N., R.7E., NMPM

Zone: (RR) Rural Residential

Mr. Oden remained at the podium as agent for the Phillips. He explained the purpose of the request, the location of the parcel to be divided, the zone district, and how the parcel would be divided. The Special Hazard Flood Zone is depicted across the south part of the property and the property was last divided over 5 years ago under the same type of exemption and recorded in November of 2011. Mr. Cabber asked for comment. Hearing none he brought the matter was brought to the Board for questions. Mrs. Langell asked for confirmation of the parcel location and if the 40 acre minimum standard parcel size applied in this area. Mr. Oden confirmed the location and Mr. Guetschow responded that the Rural Residential zone district minimum standard parcel size was 2 ½ acres. Mr. Cabber asked how the property was accessed. Mr. Oden replied access was by Vidalia road and described the condition of the roadway. Mr. Cabber then asked the reason for the application. Mr. Oden stated that Mr. Phillips intends to sell the parcel created on the north side of Vidalia Road. There being no more questions from the Board Mr. Cabber asked for a motion. **Mrs. Langell made a motion to approve the 5 Year Claim of Exemption, Mrs. Lynch seconded. All voted aye. Motion carried.**

3. Vacation of Subdivision, Iron Horse Manor, Units A, B, and C

Applicant: Joe Tim Williams and Nixie Clark

Agent: Oden & Associates, Inc.

Site: Within Sections 23 and 24 T.9N., R.9E., and Section 19, T.9N., R.10E., NMPM

Zone: (RR) Rural Residential

Vice-Chairman Cabber introduced the Item. Mr. Guetschow informed the Board they would be making a recommendation today and the County Commission would make the final decision. Mrs. Lynch asked why it had to go before the County Commission. Mr. Guetschow replied the Commission has the authority to approve or vacate formal subdivisions and Mr. Wallin added the procedure is described in the Torrance County Subdivision Regulations. Mr. Oden described the contents of the application package and the applicant's wish to return the land to grazing. He explained how the Iron Horse Manor subdivision was created in or around 1974 by a developer who purchased the property from the applicant's father but defaulted on his purchase agreement and Mr. Williams and Mrs. Clark's father regained possession of the property. The subdivision plat was filed but a title search did not discover that any of the lots created had been sold. The applicant's father has passed away, the subdivision was forgotten, even by the County, and the family has been using the land for grazing. The subdivision plat came to light when the applicants began making plans for the disposition of their inheritance during a title search. The title company regards the subdivision as being in force and it contains dedicated roads, drainage easements, and a 10 acre solid waste landfill dedicated to the County which was a requirement at the time for subdivisions of this type. Because of these dedications to the public (County) use the title company cannot issue title insurance to any potential buyer of the ranch. The roadways and other improvements were never developed and the subdivision in fact has never been recognized by the County in terms of mapping or property tax assessment. The applicants wish to vacate the subdivision,

all dedications for public use, and return the land to grazing. Mr. Cabber asked for comment from the audience in favor of or in opposition to the application. Mr. Wallin asked clarification that no lots had been sold and Mr. Oden replied that as far as they know that is the case. He doesn't believe the estate has carried title insurance since Mr. Williams passing and as best as the title company can tell, no lots were ever sold. The title company hasn't issued a report but have performed a preliminary investigation which didn't reveal any information regarding sales. Mr. Hernandez asked for clarity that none of the parcels had been sold or the dedications and improvements of roads for the subdivision had been completed. Mr. Oden answered in the negative and he had inquired with the State regarding these issues and a preliminary investigation revealed nothing the only roadways are 2-Track ranch roads that don't follow the roadways depicted on the plat. Hearing no more comment, Staff explained that the existence of the subdivision came to light during the Board's review of the Martinez/Seeby Claim of Exemption application, approved previously in November or December, and he confirmed that none of the improvements shown on the plat of the Iron Forge Manor subdivision had been initiated. He then read the contents of an email received from an adjoining property owner, Mr. Charles Wellman who's concern is that the access to the his property located north of Unit A on the east side of the Lobo Acres subdivision would not be lost. According to the Assessor's parcel map it appears his easement is located within the Lobo Hills subdivision along the southern boundary as indicated by an obscure notation on the Lobo Acres plat. According to a Mr. Wellman's plat of record the access appears to be from Hondo Lane, a street within the Lobo Acres subdivision on the north sides of lots 21, 22, 23, and 24 of that subdivision. There was much discussion of this issue at the table where the Board, Mr. Oden, and Mr. Guetschow reviewed Mr. Wellman's plat and the Lobo Acres plat. Mr. Oden said he would confirm from his records the location of Mr. Wellman's easement and that the applicant's father had not given an easement for Mr. Wellman across the property included in the Iron Forge Manor subdivision. Mrs. Lynch asked if the Board can be assured that Mr. Wellman's access will not be affected by their action on the Iron Forge Manor subdivision. Mr. Wallin suggested the Board include in their motion that there would be no impairment of ingress/egress access to Lobo Acres and other properties because he didn't feel the Board had enough information at this time to determine that was the case. He also stated according to the subdivision regulations (Section 7.3.6) confirmation that any utilities in the area would not be adversely affected and Mr. Oden should be notified of the action. He asked if Staff was aware of any utilities affected by the action. Mr. Guetschow said he was not aware of any and Mr. Wallin said we need to be sure to verify the fact. Mrs. Clark commented that Mr. Wellman has used the 2-Track road on their side of the fence to access his property without their consent. Mr. Cabber asked what would happen to the drainage easements dedicated by the plat; if they would just go away or do they belong to the County. Mr. Wallin replied that it was an interesting question that the Commission would have to consider based on information from Staff regarding their being floodways and effects on neighboring areas if they are floodways. Mr. Oden refers to them as drainage easements created by the developer in conjunction with the roads. The drainage easements are dedicated lands just like the streets. He didn't know if they are designated flood areas. Mr. Wallin asked Staff to go to the site and visualize the conditions and be prepared to address the Commission on the issue. Mr. Guetschow stated his belief the drainage easements encompass the natural drainages (draws) and creation of the easements mimic that of the Moriarty Heights subdivision which also created a drainage easement along the natural draw to prevent homeowners from building within the drainage easement although their boundary line may be in the drainage easement. Mr. Cabber pointed out that isn't the case in this instance [boundary lines do not cross into the easement] and the drainage easements are dedicated. Mr. Oden interjected the

drainage easements, roads, and 10 acre landfill parcel are dedicated to the County as was the requirement at the time this subdivision was created but he didn't believe the County would currently want to utilize a landfill like this nor be responsible for these drainage ways or roads. He inferred that the owners could start selling lots and the County would be responsible for developing the roadways because the County accepted the dedication of them. He suggests that any existing power lines crossing the Iron Forge Manor subdivision can have utility easements assigned to them so the subdivision could be vacated and needed easements created or preserved. He stated his belief that in this process everything created by the subdivision would be vacated as well as the lots, there are no known deeds to the County for the land included in the dedicated areas, and his assumption is all the property including the dedicated areas would revert to the land owners. Mrs. Lynch suggested tabling the application and Mrs. Langell reminded her the Board is only making a recommendation. Mrs. Lynch believed the motion should contain contingencies. Mr. Wallin advises that under regulation the Commission must make a decision within 60 days of the application submittal and lists the Board's options for recommendation. He conferred with Staff on the timeline that requires the Commission to make a decision on February 28 or the application is automatically approved because the application was received on December 26.

Mr. Cabber asked for a recommendation. Mrs. Lynch motioned to approve with the contingency that approval will not impair the access, ingress or egress, to any adjacent properties, confirm utilities serving adjacent properties are not impacted, and Staff view the property to determine that vacating the drainage easements dedicated by the subdivision will not affect adjacent properties. Mrs. Langell seconded. All voted aye. Motion carried.

DISCUSSION ITEMS:

Pursuant to New Mexico State Statute Section 10-15-1 through 10-15-4 (NMSA 1978), these issues can be addressed in general. No decision can be rendered at this meeting.

There were no discussion items.

Executive Session:

As per Motion and Roll Call Vote, pursuant to New Mexico State Statute Section 10-15-1 (NMSA 1978), the following matters will be discussed in Closed Session

There were no items for executive session

ADJOURN:

Having no more business, Mr. Cabber asked for a motion to adjourn. Mrs. Lynch made a motion to adjourn, Mr. Hernandez seconded. All voted aye. Motion carried. Meeting adjourned at 10:23 a.m.

APPROVED:

Passed, approved, and adopted this 7th day of March, 2018

DRAFT

NENE 40

SENE 40

24
1-054-051

9N.9E

NESE 40

SESE 40

KOERNER LN

CORENHAGEN DR

LOBACRES

HONDOLN

9N10E

NENW 80

SENW 80

WELLMAN
19
1-055-051

L3 39.96

L4 39.85

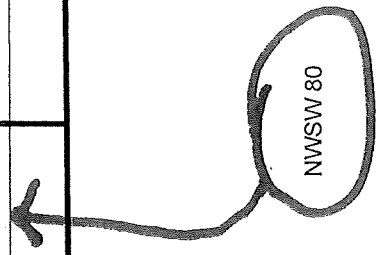
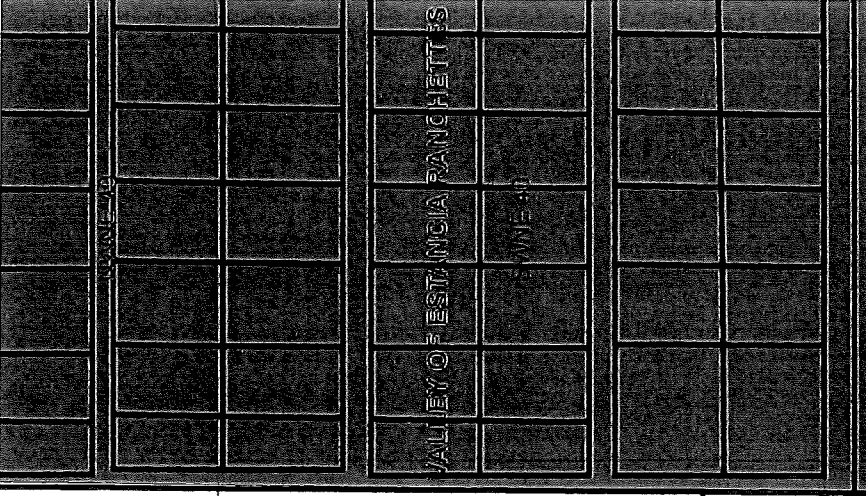
NWSW 80

SESW 80

NWSE 40

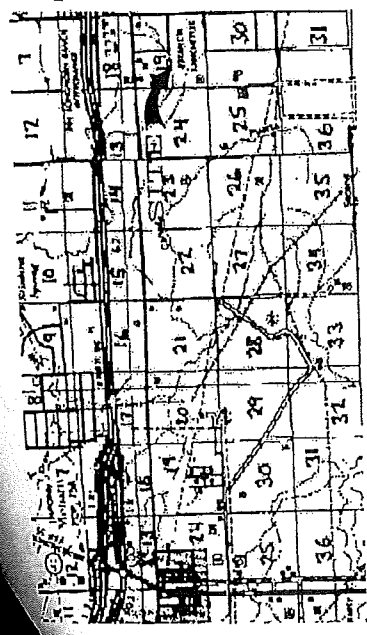
SWSE 40

SKOAL LN



30322 A

BOUNDARY SURVEY OF THE LANDS OF CHARLES E. AND TERRY A. WELLMAN BEING THE W1/2 OF THE S1/2 OF THE SE1/4 OF THE NW1/4 OF SECTION 19, T.9N., R.10E., N.M.P.M., TORRANCE COUNTY, NEW MEXICO, NOVEMBER, 2005



VICINITY M.A.P. FROM THE TORRANCE COUNTY MAP SCALE 1" = 6000'

D.E.S.C.R.I.P.T.I.O.N. BEING ALL THAT CERTAIN TRACT WHICH IS THE WEST ONE-HALF OF THE SOUTH ONE-HALF OF THE SOUTH ONE-HALF OF THE SOUTHEAST ONE-QUARTER OF THE NORTHWEST ONE-QUARTER (W1/2, S1/2, S1/2, SE1/4, NW1/4) OF SECTION 19, T.9N., R.10E., N.M.P.M., TORRANCE COUNTY, NEW MEXICO, AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE NORTHEAST CORNER OF SAID TRACT FROM WHICH THE NORTHEAST CORNER OF SAID SECTION 19 BEARS N 54°54'16" E A DISTANCE OF 4030.64 FEET; THENCE S 07°03'41" W A DISTANCE OF 330.09 FEET; THENCE S 89°42'02" W A DISTANCE OF 661.99 FEET; THENCE N 00°01'05" E A DISTANCE OF 330.06 FEET; THENCE N 89°41'55" E A DISTANCE OF 662.24 FEET TO THE POINT OF BEGINNING AND CONTAINING A TOTAL OF 5.02 ACRES AS SURVEYED DURING THE MONTH OF NOVEMBER, 2005.

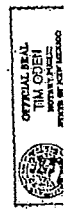
SAID TRACT BEING SUBJECT TO ALL RESTRICTIONS, RESERVATIONS, AND EASEMENTS OF RECORD AS FILED IN THE OFFICE OF THE COUNTY CLERK OF TORRANCE COUNTY, NEW MEXICO.

F.R.E.E. C.O.N.S.E.N.T. THE UNDERSIGNED OWNER(S) AND PROPRIETOR(S) OF THE LANDS SHOWN HEREON, OR THEIR SUCCESSORS, DO HEREBY ATTEST THAT THIS PLAT WAS PREPARED WITH THEIR FREE CONSENT AND IN ACCORDANCE WITH THEIR WISHES AND DESIRES, AND DO FURTHER GRANT ANY RIGHTS-OF-WAY OR EASEMENTS AS SHOWN HEREON.

Charles E. Wellman Terry A. Wellman CHARLES E. WELLMAN TERRY A. WELLMAN

A.C.K.N.O.W.L.E.D.G.E.M.E.N.T. STATE OF New Mexico COUNTY OF Torrance THIS INSTRUMENT WAS ACKNOWLEDGED BEFORE ME ON 10 December 2005 BY Charles E. Wellman and Terry A. Wellman

NOTARY PUBLIC MY COMMISSION EXPIRES: 7-11-08 2005



- 1 THE PURPOSE OF THIS PLAT IS TO MAKE A SURVEY RECORD OF THE TRACT SHOWN HEREON.
2 FIELD WORK PERFORMED WITH 1-TRIMBLE 5800 GPS RECEIVER DURING THE MONTH OF NOVEMBER, 2005.
3 BASIS OF SURVEY IS THE WARRANTY DEED TO CHARLES E. WELLMAN AND TERRY A. WELLMAN, RECORDED 25 NOVEMBER, 2004, IN CABINET E, SLIDE 19.
4 LANDS OF WELLMAN, RECORDED 21 JUNE, 2000, IN CABINET E, SLIDE 19 (S 89°51'26" W).
5 DIMENSIONS SHOWN IN BRACKETS ARE RECORD ADJOINING PLAT DIMENSIONS. (SOME RESTRICTIONS MAY APPLY).
6 ZONING OF THE LANDS SHOWN HEREON IS "RR" (RURAL, RESIDENTIAL).
7 THE FLOOD HAZARD BOUNDARY MAP, PANEL NO. 30315 0002 A, SHOWS THE FLOOD HAZARD BOUNDARY MAP, PANEL NO. 30315 0002 A.
8 DOCUMENTS USED TO DETERMINE THE BOUNDARY LINES ARE:
A WARRANTY DEED TO CHARLES E. WELLMAN AND TERRY A. WELLMAN, RECORDED 23 NOVEMBER 2004, IN BOOK PAGE
B PLAT OF LANDS OF WELLMAN, RECORDED 21 JUNE, 2000 IN CABINET E SLIDE 19.
C PLAT OF LANDS OF ENSMINGER, RECORDED 1 FEBRUARY, 1962 IN CABINET A SLIDE 282.
D PLAT OF LANDS OF LOBO ACRES, RECORDED 12 DECEMBER, 1961, IN CABINET A, SLIDE 032.



STATE OF NEW MEXICO } SS COUNTY OF TORRANCE }

I HEREBY CERTIFY THAT THIS INSTRUMENT OF RECORD WAS FILED ON THE 10th DAY OF DECEMBER, 2005 A.D., AT 10:00 A.M. AND WAS DULY RECORDED IN CABINET E, SLIDE 313 OF THE RECORDS OF TORRANCE COUNTY, N.M. WITNESS MY HAND AND SEAL OF OFFICE, LINDA KAYSER, COUNTY CLERK OF TORRANCE COUNTY, NEW MEXICO. BY Linda Kayser (DEPUTY)

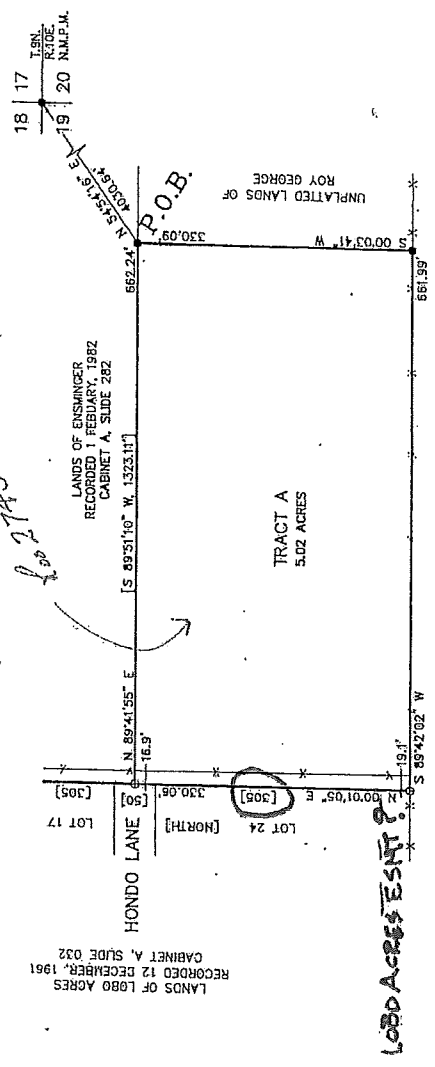
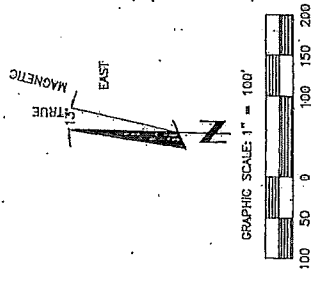
INDEXING INFORMATION FOR THE COUNTY CLERK - OWNER: WELLMAN, CHARLES E. AND TERRY A. SECTION: 19 T. 9 N., R. 10 E., N.M.P.M. TORRANCE COUNTY, NEW MEXICO

Oden & Associates surveyors

Date 10/10/05 Checked Date 10/10/05 Sheet

CHARLES E. AND TERRY A. WELLMAN
 BEING THE W1/2 OF THE S1/2 OF THE SE1/4 OF
 SECTION 19, T.9 N., R.10E., N.M.P.M.,
 TORRANCE COUNTY, NEW MEXICO,
 NOVEMBER, 2003

- LEGEND**
- FOUND 5/8" x 16" REBAR AND YELLOW I.D. CAP STAMPED "TRODEN 8667"
 - ⊙ FOUND BALD 1/2" REBAR ATTACHED TO 1/2" WASHER STAMPED "TRODEN 8667"
 - BOUNDARY LINE
 - BARBED WIRE FENCE



UNPLATTED LANDS OF Joe T. + Clerk Nike Williams

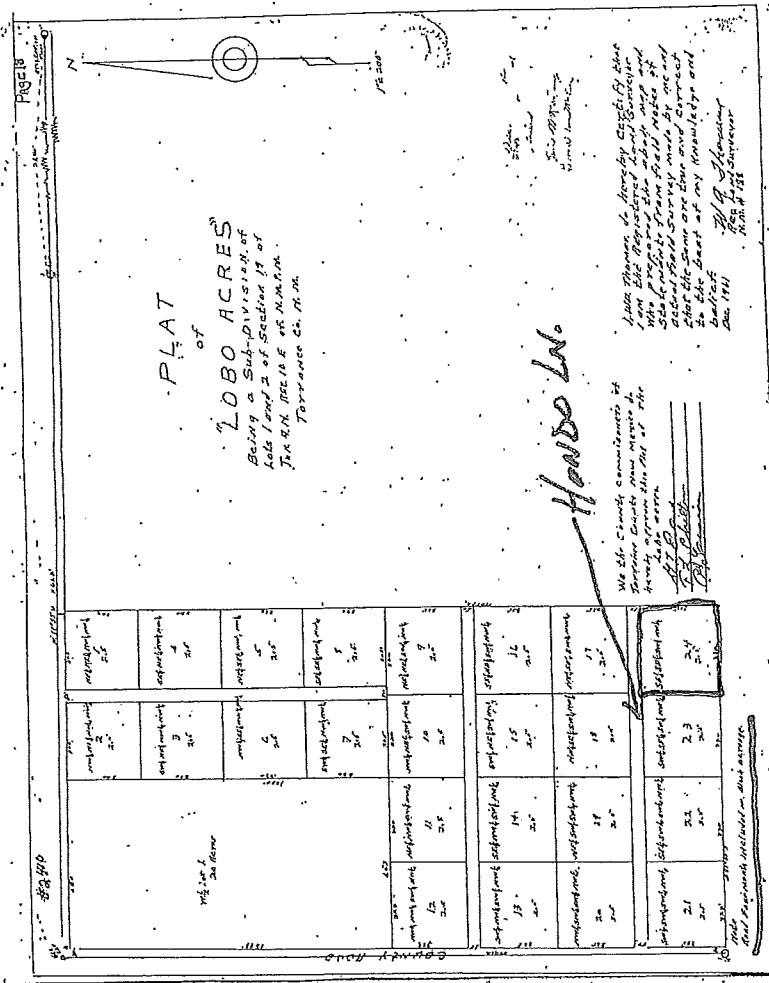


INDEXING INFORMATION FOR THE COUNTY CLERK
 OWNER: WELLMAN, CHARLES E. AND TERRY A.
 SECTION: 19
 T.9 N., R.10E., N.M.P.M.,
 TORRANCE COUNTY, NEW MEXICO

Oden & Associates
 SURVEYORS

200 WEST 10TH ST. STE. 40 E.
 TUCSON, ARIZONA 85705
 (520) 798-8888 (TOLL FREE)

Drawn	Date	Checked	Date	Sheet
File	1999	ACRES	COMP. FILE	12/2/05
100	19-25-10			2 of 2
Case	20005-208			



9 IRON FORGE MANOR SUBDN.

NORTH

EAST/WEST
2 TRAKK RD
FOLLOW CENTER
SECTION LINE FENCE

COCHRAN RESIDENCE SUBDN.
LOT 23
LANDS OF
WELLMAN

S2 SEC. 19
T. 9 N. R. 10 E
IRON FORGE
MANOR
UNIT A

NOT ACCESS. RD.
TO WELLMAN

EAST/WEST
BNDGE
FENCE

SW CORNER
LOT 21
LOBES

EMIGRATE THOUGHTS
TO BE FOR ACCESS
TO WELLMAN BUT
IS NOT.

SKOAL LANE

02/08/2018 13:53

← NORTH

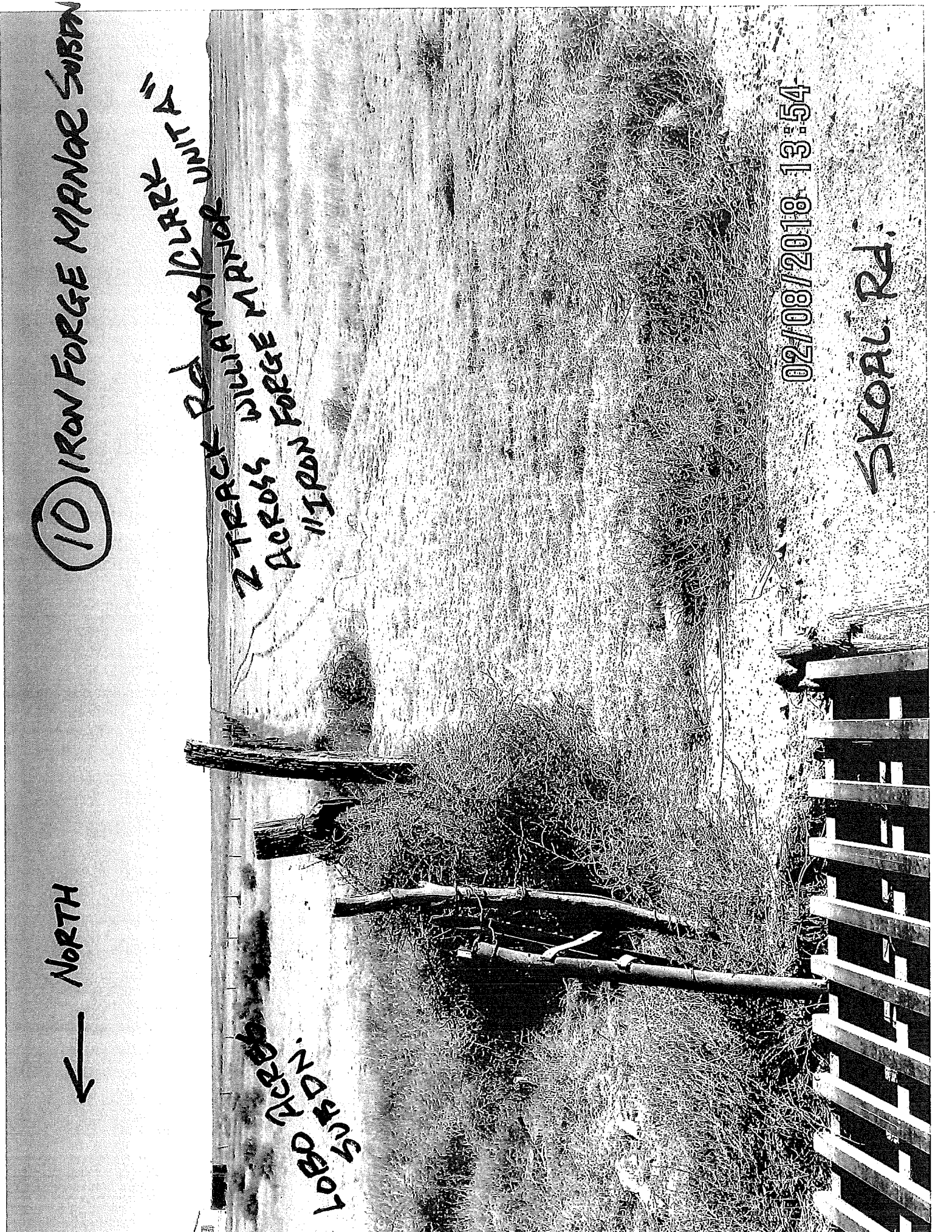
⑩ IRON FORGE MANOR SUBAN

2 TRACK Rd
ACROSS WILLIAMSBURG
11 IRON FORGE MANOR UNIT A

LOT 15
SUB D 2

02/08/2018 13:54

SKOAL Rd.



02/09/2018 13:41

NW CORNER
LAT 32.1111
LONG 108.1111



LONG
LAT

← NORTH

(12) IRON FORGE MANOR

TRACI ANNAN

V.O. NEUMAN

NE CORNER LOT 24
1.000 ACRES

DAVID STARK

1.000 ACRES
LOT 24

02/09/2018 13:54

(13) IRON FORGE MANOR SUBDN.
IRON FORGE MANOR
GRAND WILKINS
IRON FORGE MANOR
UNIT A

LOOKING SOUTH
FROM E. BNDY. LINE
LOBO ACRES

WELLMAN

END
MONEY CAT

N/S ACCESS
ESTAT

WELLMAN
WELLMAN
WELLMAN

02/09/2018 13:54

(14)

14 N FOR

END MONUMENT
SEE CORNER
LOT 24



02/09/2018 13:59



14.2
TRAIL

SW CORNER

LOT 24

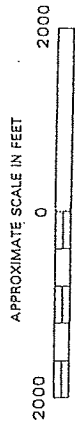
LOBO ACRES

LOT 24

02/09/2018 14:18



Source: Esri, DigitalGlobe, GeoEye, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AeroGRID, IGN, and the GIS User Community



FLOOD HAZARD BOUNDARY MAP

**TORRANCE COUNTY,
NEW MEXICO**

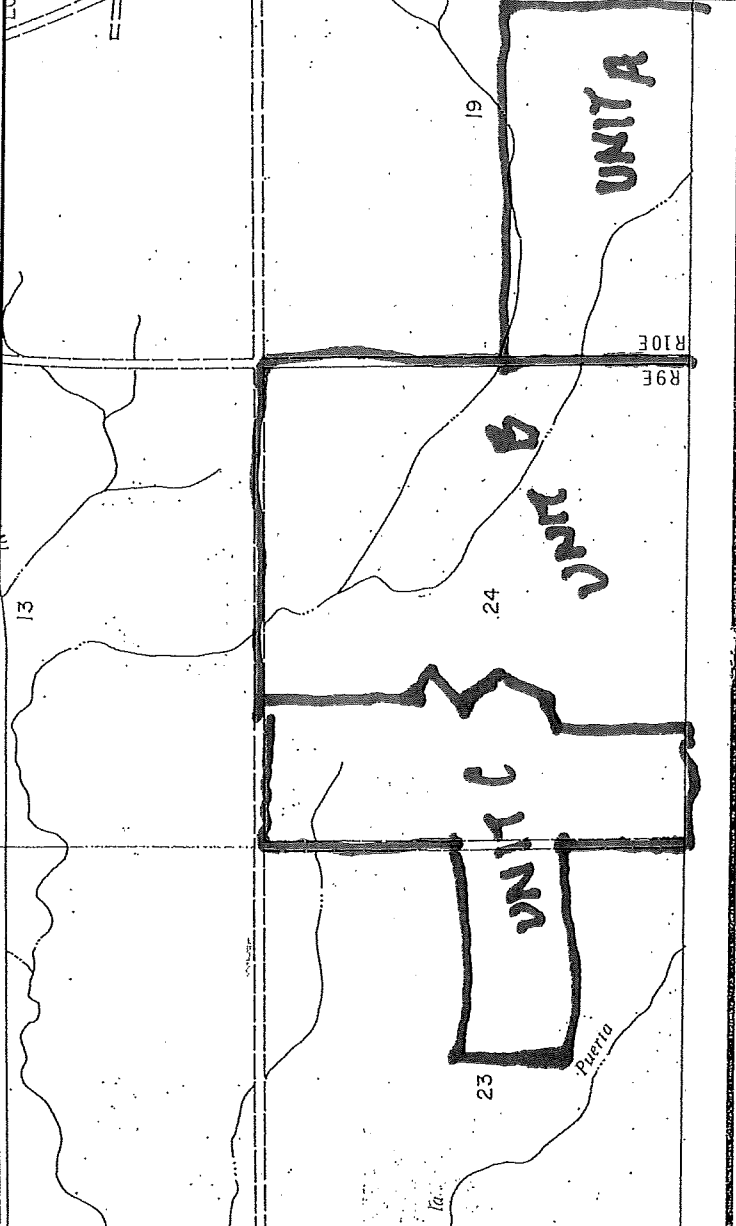
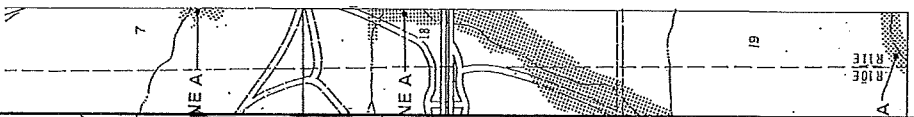
UNINCORPORATED AREA

PAGE 2 OF 35
(SEE MAP INDEX FOR SHEETS PRINTED)

EFFECTIVE DATE
APRIL 11, 1978

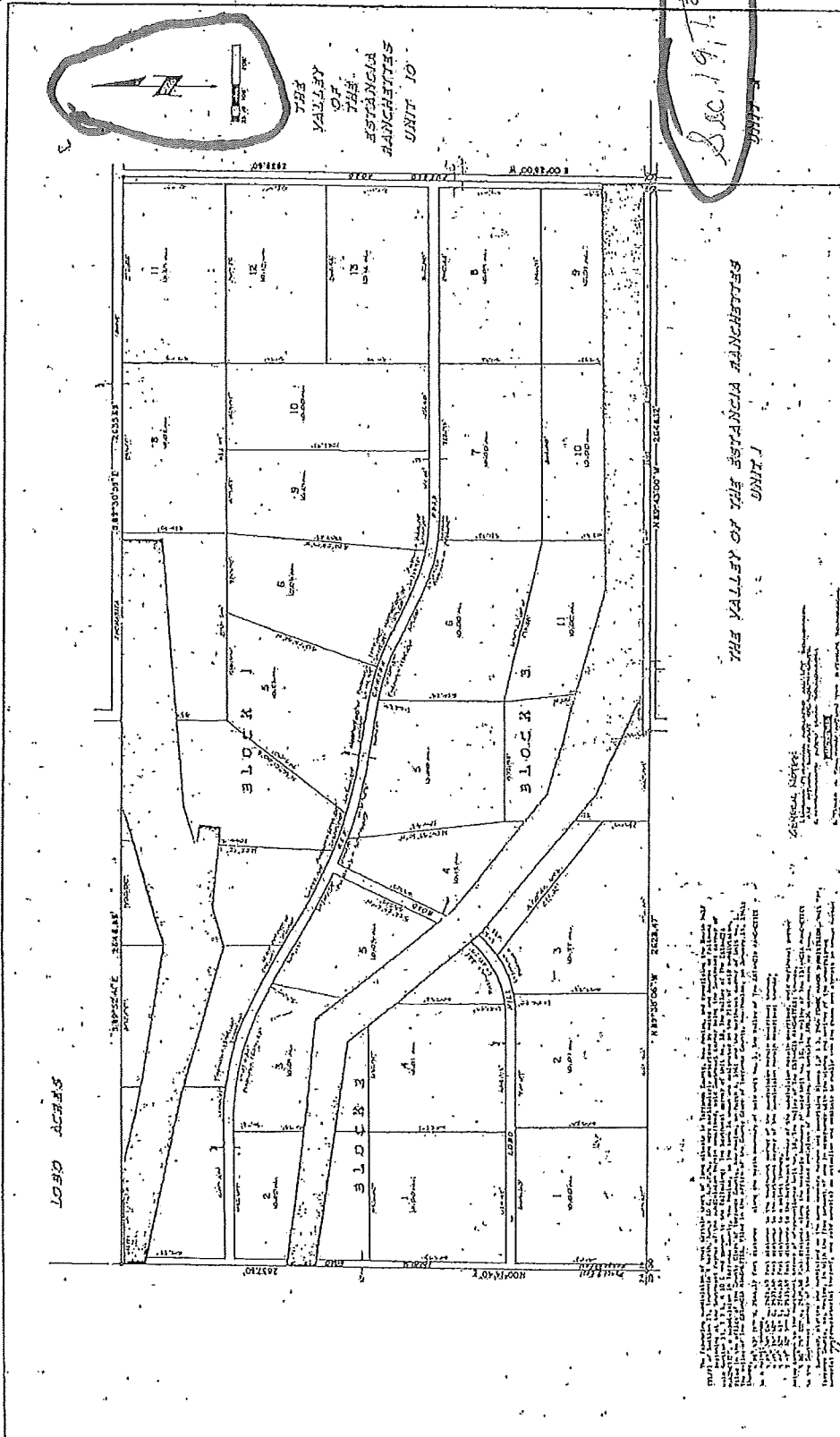
COMMUNITY PANEL NO.
350133 0002 A

U.S. DEPARTMENT OF HOUSING
AND URBAN DEVELOPMENT
GENERAL INSURANCE ADMINISTRATION



This is an official copy of a portion of the above referenced flood map. It was extracted using F-MIT On-Line. This map does not reflect changes or amendments which may have been made subsequent to the date on the title block. For the latest product information about National Flood Insurance Program flood maps check the FEMA Flood Map Store at www.msc.fema.gov

283
283



Sec. 19, T. 9, R. 10

UNIT 10
OF THE
VALLEY OF
THE
ESTANCIA
RANCHES

THE VALLEY OF THE ESTANCIA RANCHES
UNIT 10

1. The land shown on this map is the property of the United States Government and is being offered for sale to the highest bidder at public auction on the date and at the place hereinafter specified.

UNIT 10
OF THE
VALLEY OF THE
ESTANCIA
RANCHES

UNIT 10
OF THE
VALLEY OF THE
ESTANCIA
RANCHES

UNIT 10
OF THE
VALLEY OF THE
ESTANCIA
RANCHES

UNIT 10
OF THE
VALLEY OF THE
ESTANCIA
RANCHES

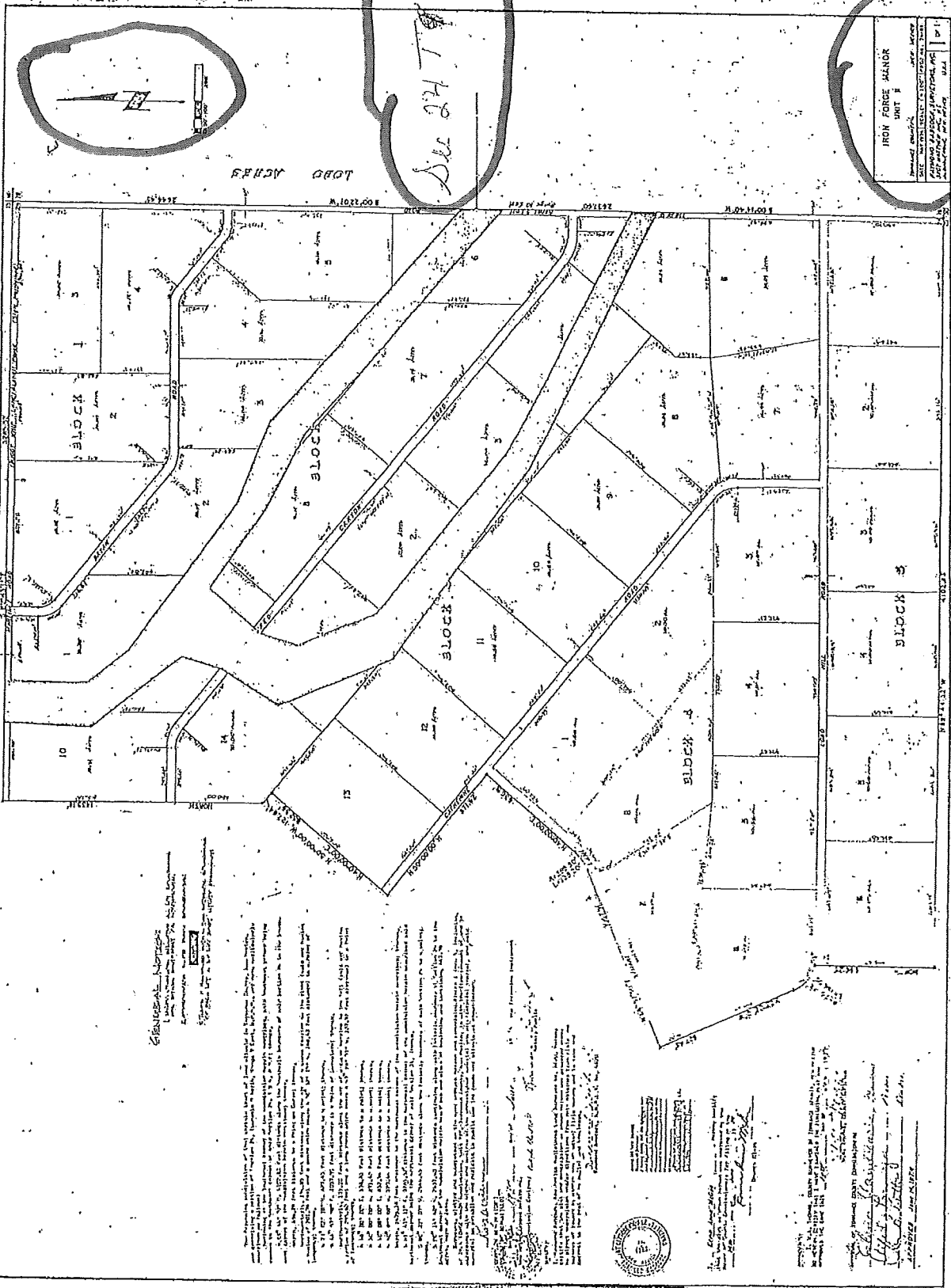
UNIT 10
OF THE
VALLEY OF THE
ESTANCIA
RANCHES



482
284

See 24 T R 9

IRON FORCE MANOR	
UNIT 8	
Block 1	1
Block 2	2
Block 3	3
Block 4	4
Block 5	5
Block 6	6
Block 7	7
Block 8	8
Block 9	9
Block 10	10
Block 11	11
Block 12	12
Block 13	13
Block 14	14
Block 15	15
Block 16	16
Block 17	17
Block 18	18
Block 19	19
Block 20	20
Block 21	21
Block 22	22
Block 23	23
Block 24	24
Block 25	25
Block 26	26
Block 27	27
Block 28	28
Block 29	29
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Block 67	67
Block 68	68
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Block 75	75
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Block 84	84
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Block 87	87
Block 88	88
Block 89	89
Block 90	90
Block 91	91
Block 92	92
Block 93	93
Block 94	94
Block 95	95
Block 96	96
Block 97	97
Block 98	98
Block 99	99
Block 100	100



GENERAL NOTES
 1. The site is bounded by the following streets:
 - North: Kildare Park North
 - South: Kildare Park South
 - East: Kildare Park East
 - West: Kildare Park West
 2. The site is divided into 10 blocks, numbered 1 to 10.
 3. The site is bounded by the following streets:
 - North: Kildare Park North
 - South: Kildare Park South
 - East: Kildare Park East
 - West: Kildare Park West

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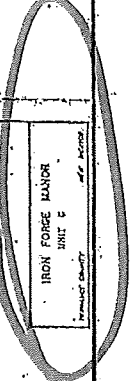
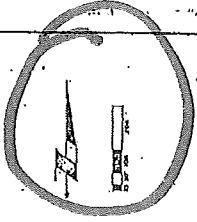
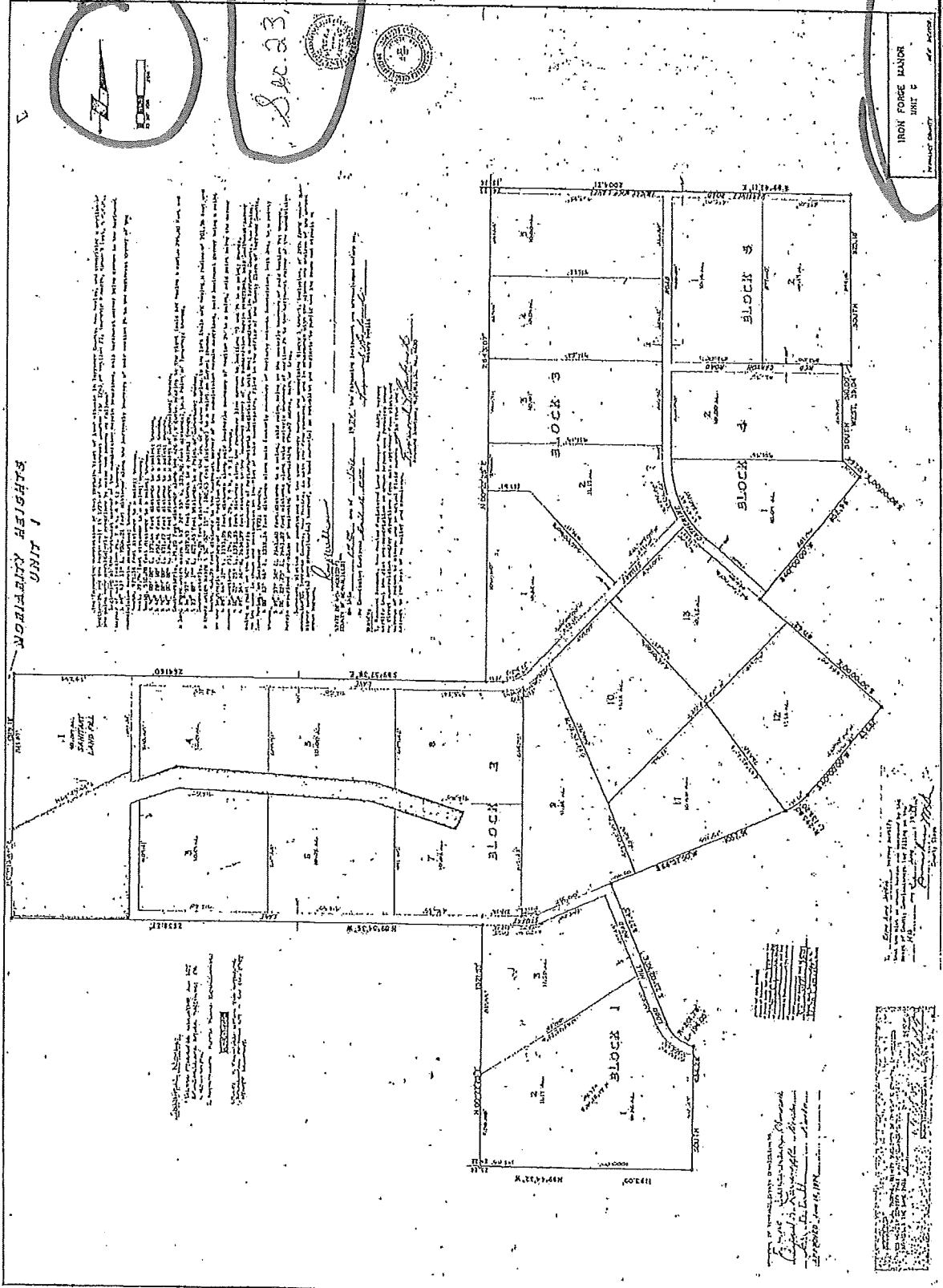


1. The site is bounded by the following streets:
 - North: Kildare Park North
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 - West: Kildare Park West
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 - South: Kildare Park South
 - East: Kildare Park East
 - West: Kildare Park West

285
58c

Sec. 23, T. 9, R. 9.

RAISING UNIT I



[Handwritten notes and signatures]

[Printed text, likely a deed or survey description]

[Signatures]

[Handwritten notes]

[Handwritten notes]

[Handwritten notes]

① IRON FORGE MANOR SUBDN.
LOOK S.E. FROM RANCHO DEL RIOYO
SUBDN. ~~FROM~~ UPSTREAM OF
NATURAL DRAINAGE THAT ~~BASE~~
COMES FROM I.F.M. SUBDN. & LANDS
OF DAN & MARY WILLIAMS TRUST.
FLOW FROM SE TO NW

← IRON FORGE MANOR
UNIT C - OUT OF FRAME

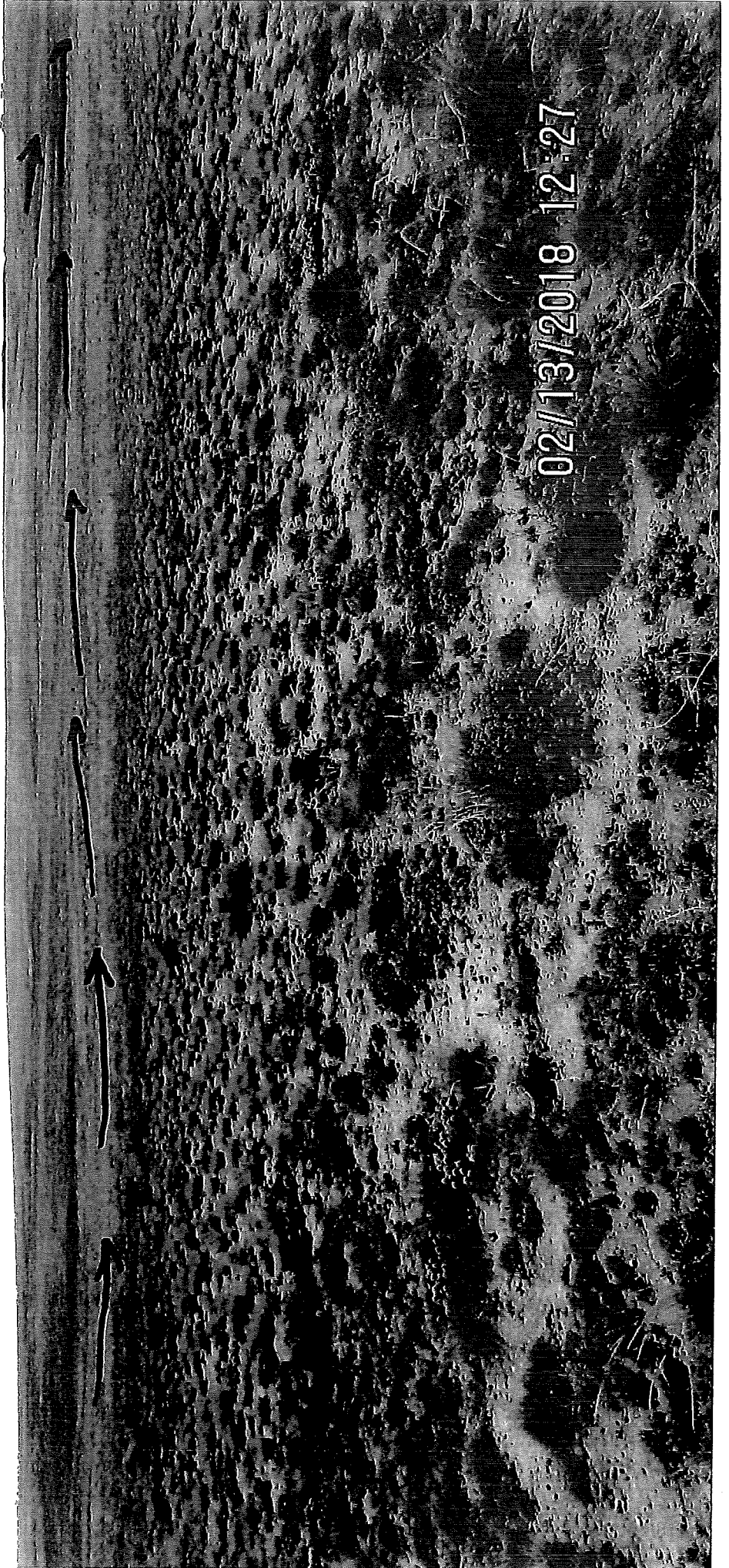
02/13/2018 12:07

② IRON FORGE MANOR SUBDN.
VIEW OF DRAINAGE ~~UNIT "B"~~
FLOWING SOUTH WEST TO ~~UNIT "B"~~
THRU UNIT "C" WEST WING



③

UNIT C WEST WING
DRAINAGE FLOW WEST
WARD TO RANCHO DE
RIWYO SUBDN & MORIARTY
HEIGHTS SUBDN.



④ NATURAL DRAINAGE
IN PHOTO #1 FROM
UNIT C IRON FORGE MANOR

WATER TABLE

UNIT C
IRON FORGE
MANOR

WEST BOUNDARY UNIT C

02/13/2018 12:27

4.2

IRON FORGE
MANOR

11111

IRON FORGE

IRON FORGE

02/13/2018 12:27

⑤ IRON HORSE FORGE MANOR

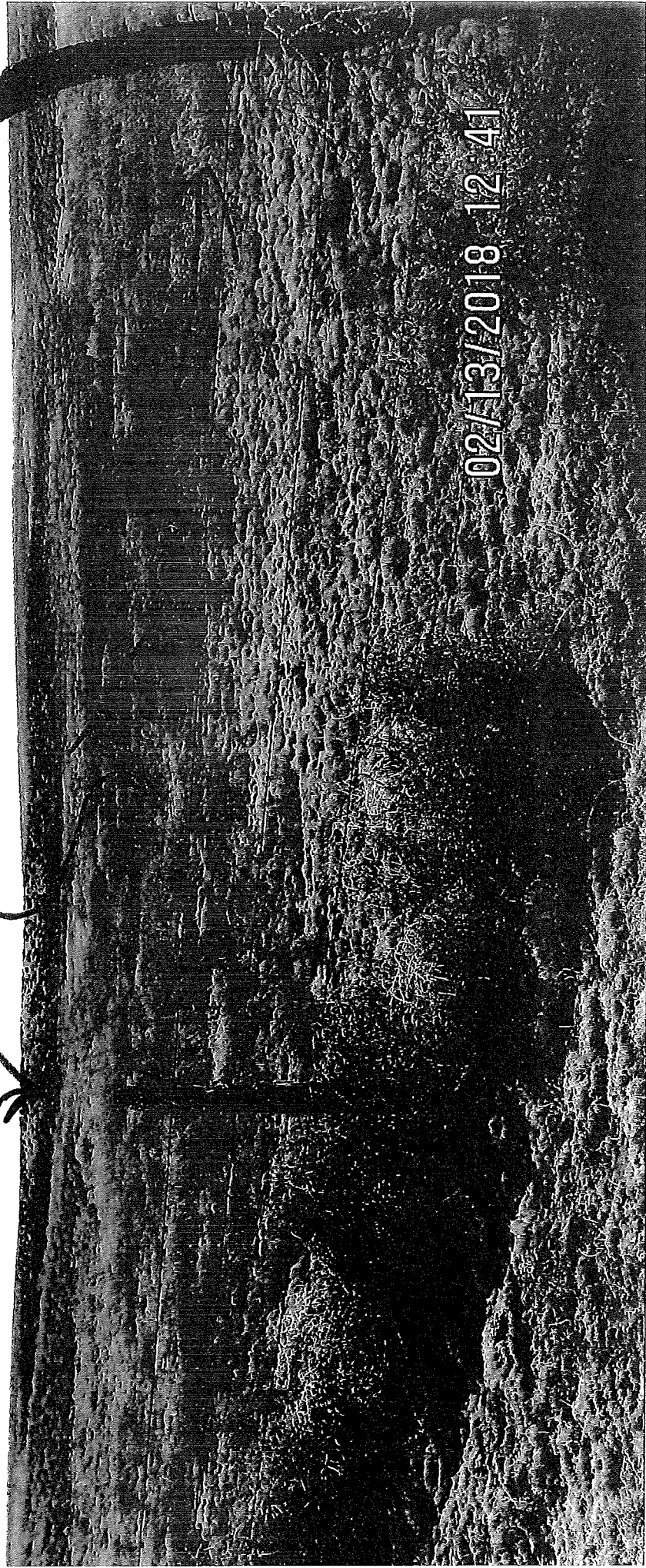
UNIT C LOOKING

SOUTHWARD FROM

SOUTH BNDY. FENCE

DIRT DAM

LANDS OF D. WILLIAMS TRUST



02/13/2018 12:41

5.2
ROW FOLGE
MANOR

5
FITS
WAYRIGHT

NORTH

WILLIAMS TRUST

TO PIRT DAM

SE CORNER
LIMIT

02/09/2018 15:21

IRON FORGE
MANOR

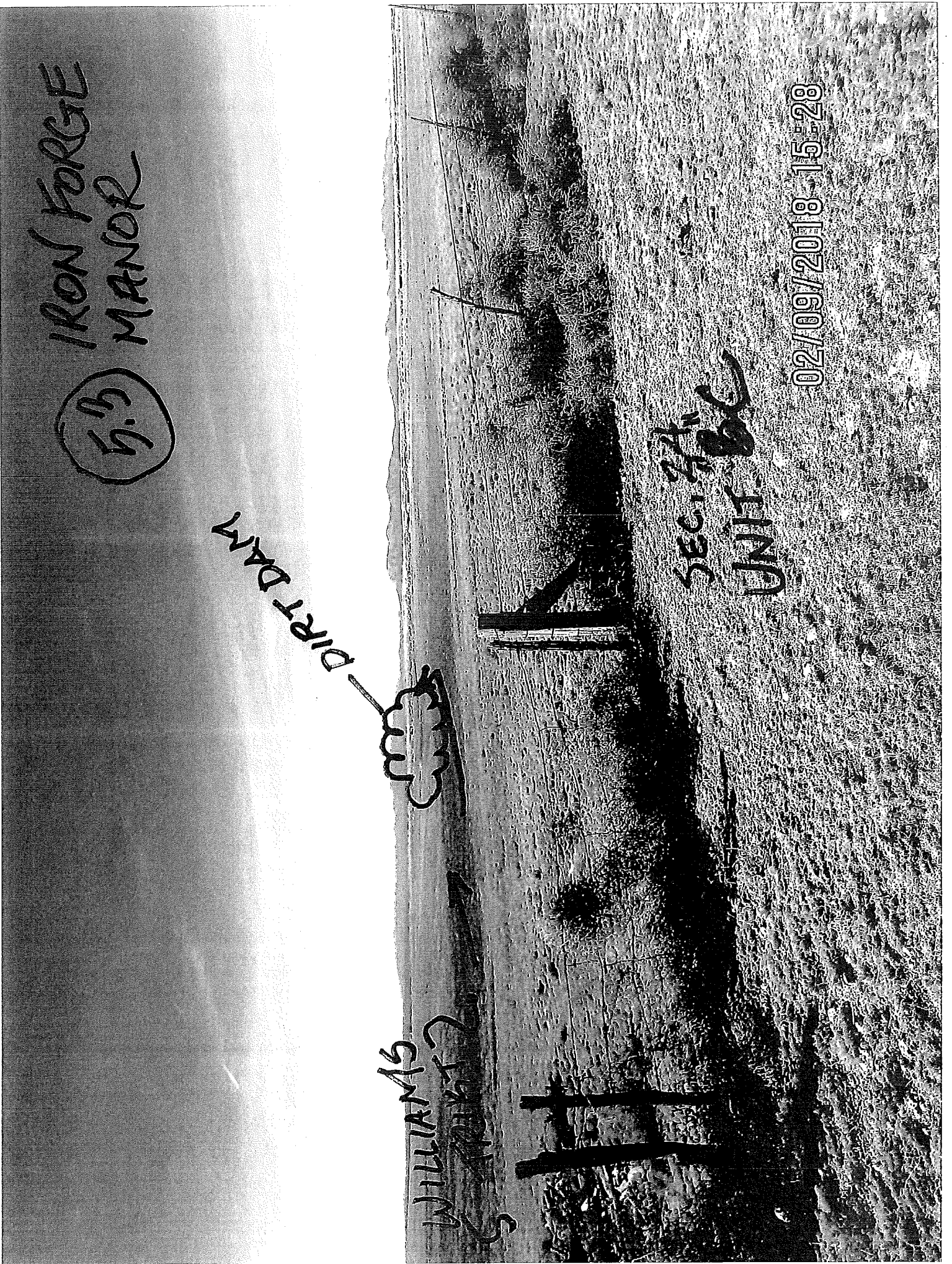
5.15

DIRT DAM

WILLIAMS
S. HUBT?

SEC. 24A
UNIT 6C

02/09/2018 15:28



IRON FORGE MANOR

5.A

RANCHO DE RINCON
SUBDIVISION

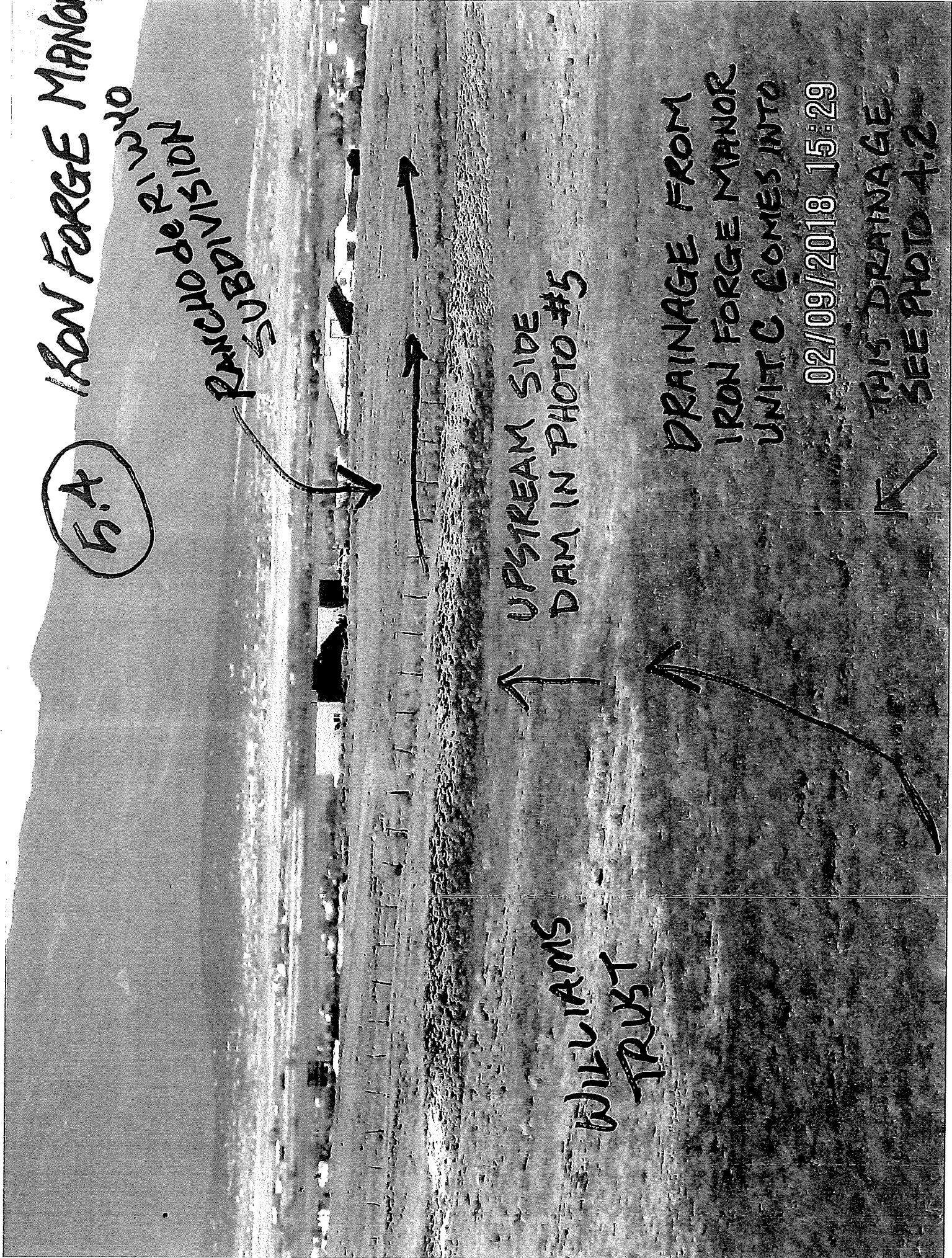
UPSTREAM SIDE
DAM IN PHOTO #5

DRAINAGE FROM
IRON FORGE MANOR
UNIT C COMES INTO

02/09/2018 15:29

THIS DRAINAGE
SEE PHOTO 4.2

WILLIAMS
TRUST



UNIT B
NORTH FOR
DRAINAGE EAST
NATURAL
DRAINAGE
FLOW TO NW

UNIT B - IRON FORGE MANOR
NEIGHBORHOOD
RA

SKOAL Rd.
NORTH
TO MARTINEZ RD.

02/09/2018 14:10

DRAINAGE

16

IRON FORGE MANOR

ESMT.

DRAINAGE

NORTH FORK UNIT "A"

SOUTH FORK UNIT "B"

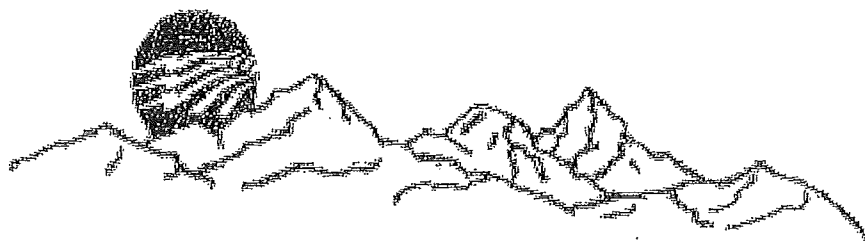
NORTH FORK

DRAINAGE

SKORL RD.

NORTH

02/09/2018 14:10



CENTRAL NEW MEXICO ELECTRIC COOPERATIVE INC.

A Touchstone Energy® Cooperative 
The power of human connections

P.O. Box 669, Moriarty, NM 87035

P.O. Box 157, Mountainair, NM 87036

Phone: (505) 832-4483 Fax (505) 847-1087

To whom it may concern:

Concerning the Iron Forge Manor Subdivision, Central New Mexico Electric has never installed power to this subdivision or do not have any plans in doing so. We have no objection to vacating the plat.

Sincerely,

Clinton B Pierce Jr
Engineering Supervisor



Steven Guetschow

From: Hunt, Greg <Greg.Hunt@centurylink.com>
Sent: Wednesday, February 21, 2018 1:22 PM
To: Steven Guetschow; Rosa.Kniffin@CenturyLink.com
Subject: RE: Iron Forge Manor plats

Hello Steven,

Thanks for forwarding the copy of the plat.

CenturyLink has no objections to the vacation of the Iron Forge Manor subdivision, provided an easement is granted to CenturyLink for its existing buried cable. The easement needed for this cable would be the westerly 10' of Section 24.

Please let us know if you have any questions.

Greg Hunt
CenturyLink Network Real Estate

From: Steven Guetschow [mailto:sguetschow@tcnm.us]
Sent: Wednesday, February 21, 2018 10:58 AM
To: Hunt, Greg <Greg.Hunt@centurylink.com>; Rosa.Kniffin@CenturyLink.com
Subject: Iron Forge Manor plats

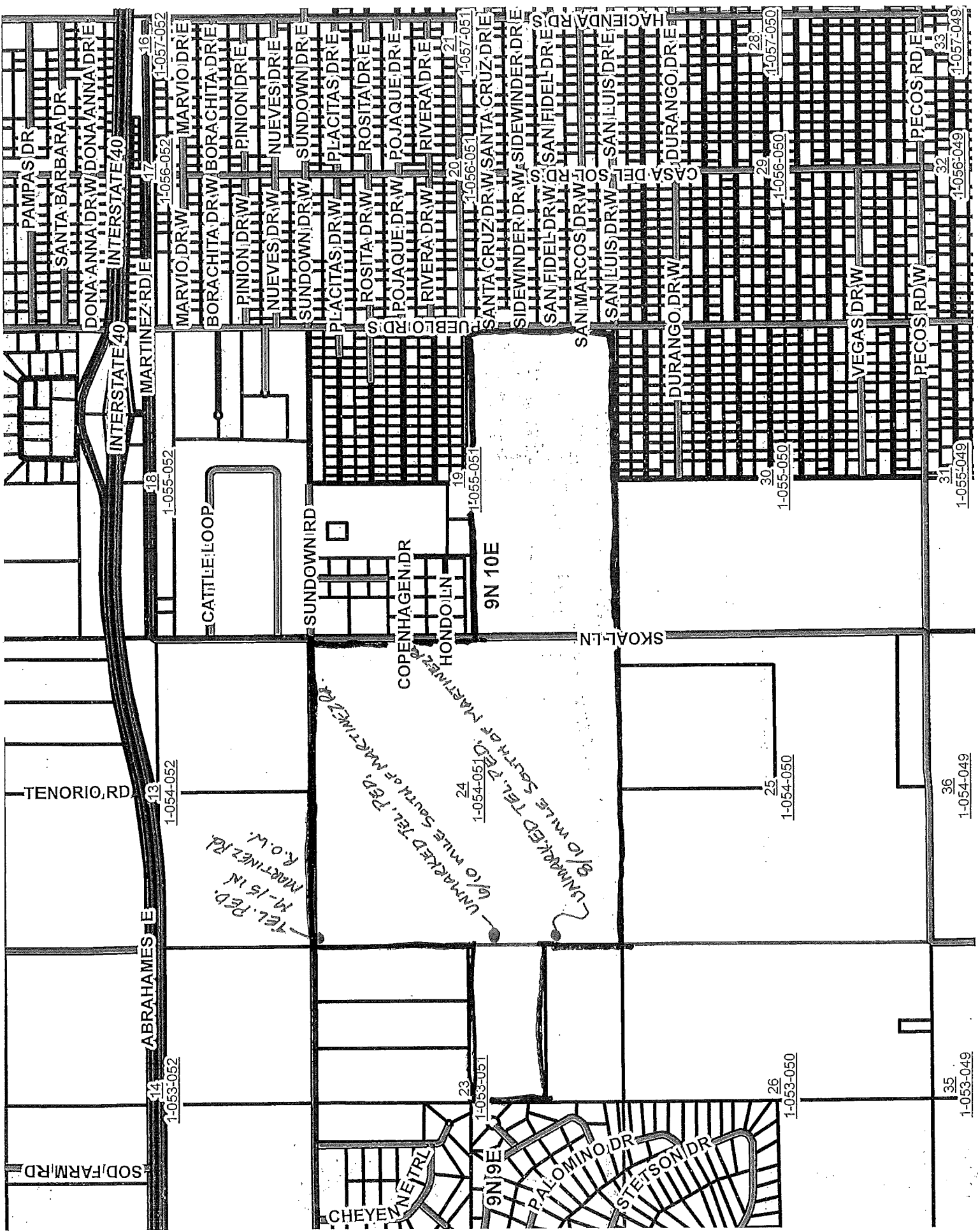
Greg & Rosa,
Attached are the 3 unit plats associated with the subdivision created in 1974.
The third page is unit C in which is included the West ½ of the West ½ of Section 24, T.9N., R.9E. where the telephone pedestals I found were located.

I look forward to your memo regarding this line.

Thankyou

Steve Guetschow, CFM
Torrance County
Planning & Zoning Director
sguetschow@tcnm.us
505-544-4391

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INTERSTATE 40

MARTINEZ RD E

ABRAHAMAMES E

TENORIO RD

SOD/FARM RD

14 1-053-052 16 1-057-052

17 1-056-052 18 1-055-052

MARVIO DR W BORACHITA DR W PINION DR W NUEVES DR W SUNDOWN DR W

PLACITAS DR W ROSITA DR W POJAQUE DR W RIVERA DR W

19 1-055-051 20 1-056-051 21 1-057-051

SANTA CRUZ DR W SANTA CRUZ DR W SIDEWINDER DR W SIDEWINDER DR W

SAN FIDEL DR W SAN FIDEL DR W SAN MARCOS DR W SAN LUIS DR W

SAN LUIS DR W DURANGO DR W DURANGO DR W

VEGAS DR W VEGAS DR W PECOS RD E PECOS RD E

31 1-055-049 32 1-056-049 33 1-057-049

34 1-054-052 35 1-053-049 36 1-054-049

37 1-054-051 38 1-054-050 39 1-054-050

40 1-054-051 41 1-054-050 42 1-054-050

43 1-054-052 44 1-054-051 45 1-054-050

46 1-054-051 47 1-054-050 48 1-054-050

49 1-054-051 50 1-054-050 51 1-054-050

52 1-054-051 53 1-054-050 54 1-054-050

55 1-054-051 56 1-054-050 57 1-054-050

58 1-054-051 59 1-054-050 60 1-054-050

61 1-054-051 62 1-054-050 63 1-054-050

64 1-054-051 65 1-054-050 66 1-054-050

67 1-054-051 68 1-054-050 69 1-054-050

70 1-054-051 71 1-054-050 72 1-054-050

73 1-054-051 74 1-054-050 75 1-054-050

76 1-054-051 77 1-054-050 78 1-054-050

79 1-054-051 80 1-054-050 81 1-054-050

82 1-054-051 83 1-054-050 84 1-054-050

85 1-054-051 86 1-054-050 87 1-054-050

88 1-054-051 89 1-054-050 90 1-054-050

91 1-054-051 92 1-054-050 93 1-054-050

94 1-054-051 95 1-054-050 96 1-054-050

97 1-054-051 98 1-054-050 99 1-054-050

100 1-054-051 101 1-054-050 102 1-054-050

TEL. P.D. M-15 IN MARTINEZ RD. R.O.W.

UNMARKED TEL. P.D. 6/10 MILE SOUTH OF MARTINEZ RD.

UNMARKED TEL. P.D. 8/10 MILE SOUTH OF MARTINEZ RD.

CHEYENNE TR L

9N19E

PALOMINO DR

STETSON DR

9N 10E

SKOALIN

CATTLE LOOP

SUNDOWN DR

COPENHAGEN DR

HONDO LN

DURANGO DR W

VEGAS DR W

PECOS RD W

PAMPAS DR

SANTA BARBARA DR

DONA ANNA DR W

MARVIO DR W

BORACHITA DR W

PINION DR W

NUEVES DR W

SUNDOWN DR W

PLACITAS DR W

ROSITA DR W

POJAQUE DR W

RIVERA DR W

SANTA CRUZ DR W

SANTA CRUZ DR W

SIDEWINDER DR W

SIDEWINDER DR W

SAN FIDEL DR W

SAN FIDEL DR W

SAN MARCOS DR W

SAN LUIS DR W

SAN LUIS DR W

DURANGO DR W

DURANGO DR W

VEGAS DR W

PECOS RD W

PECOS RD W

PECOS RD E

PECOS RD E

⑧ IRON FORGE
LIMIT CAT
MARTINEZ R
R.O.W.

APR 15
M
1
5

02/13/2018 13:21

⑥ IRON FORGE MANOR

OUT OF SERVICE

TELEPHONE WIRING BELIEVED TO BE
REPT THE COBBER
OUL OF

UNIT "C"

TO MARTINEZ RD.

6/10 MILE →

NORTH

NUMBERS
BRACKETED
OUT

UNIT "BC"

02/13/2018 12:51

⑦ IRON ~~FORGE~~ FORGE MANOR

UNIT "1" NEAR SW CORNER

LANDS OF

D. WILLIAMS TRUST →

WAY FROM TO DAM IN

PHOTO #5

TELEVISIONS

VISIBLE

NO OTHERS TO SOUTH

TELEVISIONS

IN LINE

NUMBERS

FOR

POST

NORTH →

2 1/10 MILE TO

TELEPHONE

PHOTO #6

02/13/2018 13:01

54 CORNERS
SHELF UNIT

7.2

IR

ICE MAND

02/09/2018 15:22





*Agenda Item
No. 17*



COUNTY MANAGER UPDATE

